



DATE: May 4, 2018
TO: Michael Rupp, Neighborhood Development
FROM: Tiffany Jones, M/WBE Office
SUBJECT: MWBE Memo for Housing Opportunities for Persons with AIDS (HOPWA)

The M/WBE Office reviewed the documentation for the HOPWA contract to determine compliance with the M/WBE Program Plan. The State of North Carolina issued a request for application for a network administrator for Region 4 and selected Central Carolina Health Network as the administrative organization; there were no certified M/WBEs that submitted an application to provide these services.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if the contractor is replaced; the Neighborhood Development Department must contact the M/WBE Office.

Please give me a call if you have any questions.

TJ
Attachment

cc: Gwen Carter, M/WBE Coordinator