



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Meeting Minutes - Draft Audit Committee

Tuesday, April 11, 2017

9:00 AM

Legislative Conference Room

1. Call To Order

This Audit Committee meeting of the City of Greensboro was called to order at 9:02 A.M. on the above date in the Legislative Conference Room of the Melvin Municipal Office Building with the following members present:

Chairperson Mayor Nancy Vaughan, Councilmember Justin Outling who participated by phone; and public member Art Winstead.

Absent: Councilmember Tony Wilkins.

Also present were City Manager Jim Westmoreland, City Attorney Tom Carruthers, Finance Director Rick Lusk, and Deputy City Clerk Angela R. Lord.

Assistant City Manager Chris Wilson, Deputy Finance Director Marlene Druga, and Internal Audit Manager Len Lucas were also present.

2. Approval of Draft Minutes

1. [ID 17-0236](#) Motion to Approve the Minutes of the Audit Committee Meeting of February 24, 2017

Moved by Councilmember Outling, seconded by Mayor Vaughan to approve the minutes of the Audit Committee meeting of February 24, 2017. The motion carried by voice vote.

3. Old Business

There were no old business for this meeting.

2. [ID 17-0237](#) Recommendation on Selection of Independent Auditor for the City of Greensboro and Greensboro Center City Corporation

Finance Director Rick Lusk recognized Deputy Finance Director Marlene Druga to present the item.

Ms. Druga outlined the Request for Proposal (RFP); advised there were submissions by fifteen firms; spoke to three M/WBE certified firms from Durham and Alamance County; clarified the Alamance County firm was within the city's plan area; spoke to the Hotel/Motel Tax; splitting the proposals for two separate contracts; encouragement of historically underutilized businesses; audit work for the Greensboro Center City Corporation (GCCC) and the larger City audit for Fiscal Year 2017; and evaluation of bids by a committee made up of a M/WBE representative, City staff and the Audit Committee. Ms. Druga outlined proposed fees; current fees paid by the City; highlighted concerns regarding the lowest bid received; spoke to the committee's recommendation of Cherry Bekaert for the City of Greensboro Audit and Thomas and Gibbs for the Greensboro Center City Corporation Audit; highlighted qualifying criteria for both firms; provided information regarding discounted rates; and stated the committee was seeking approval to take the items to the April 18th meeting of Council.

Discussion took place regarding the ten county region; information provided in the agenda memo; and the possibility of changes to the ten county plan as a result of the Disparity Study.

Moved by Councilmember Outling, seconded by Mayor Vaughan, to accept the committee's recommendations for Cherry Bekaert and Thomas and Gibbs. The motion carried by voice vote.

4. New Business

There were no new business items for this meeting.

5. Adjournment

Moved by Mayor Vaughan, seconded by Councilmember Outling to adjourn the meeting The motion carried by voice vote.

THE AUDIT COMMITTEE ADJOURNED AT 9:16 A.M.

ANGELA R. LORD
DEPUTY CITY CLERK

NANCY VAUGHAN
CHAIR