



DATE: December 22, 2017
TO: Shawna Tillery, Parks & Recreation
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Parks & Recreation
SUBJECT: MWBE Memo for Ruther wicker Tribute to Women of Greensboro

The M/WBE Office reviewed the documentation submitted by Studio Displays to determine compliance with the City of Greensboro M/WBE Program Plan. MWBE goals were not established for the contract. A respondent that was an eligible M/WBE firm or included M/WBE sub-consultants were eligible for additional evaluation points. Due to the unique requirements of the primary scope of work, M/WBE teaming arrangements were not available. However, pursuant to the M/WBE Program Plan, Studio Design has committed to seeking out M/WBE participation once scope is formalized.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator