



DATE: November 28, 2017

TO: Jay Guffey, PE

FROM: Kirim McGee, M/WBE Office

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Hilltop Lift Station, Force Main, and Gravity Sewer- Bidding
And Construction Proposal for Engineering Services

The M/WBE Office reviewed the documentation submitted by Arcadis G&M of NC, INC to determine compliance with the City's M/WBE Plan. M/WBE goals were not established for the contract; prospective respondents were required to solicit and use certified M/WBEs if they were potential sources for services necessary to fulfill the contract.

Arcadis proposed to commit \$22,000.00 or 5.02% of the total contract value of \$438,000.00 to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Critek Engineering Group, P.C.	Guilford	Construction Administration and Consulting	\$22,000.00	5.02%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator