



**DATE:** November 23, 2015

**TO:** Nasha McCray, Planning Division Manager

**FROM:** Tiffany Jones, M/WBE Specialist

**DEPARTMENT:** Parks and Recreation

**SUBJECT:** Skate Park Design/Build Project

The M/WBE Office reviewed the documentation submitted by Pillar Design Studios, LLC, to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established on the design portion of the project. Respondents were awarded additional evaluation points based on if the respondent included eligible M/WBEs on their team as potential sources for goods and services necessary to complete the project. Contract goals were established at MBE 7% and WBE 7% on the construction portion of the project. Affidavit C submitted with the proposal indicates that the contractor met both the MBE and WBE goals.

Pillar Design Studios, LLC has agreed to meet its M/WBE commitment utilizing the following certified firms:

Certification	Firm Name	County	Description of Work	Total Contract Percentage
<i>MBE</i>	JC Waller & Associates	Guilford, NC	Topical & Civil Engineering	3%
<i>WBE</i>	FEMCO	Guilford, NC	Earthwork	20%
<i>MBE</i>	TF Trucking, LLC	Forsyth, NC	Hauling	1%
<i>MBE</i>	Ranking Hauling & Grading	Guilford, NC	Clearing & Grubbing	8%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call if you have any questions.

TJ