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MAY 26 2017

City Manager's Office

DATE: May 26, 2017
TO: Barbara Harris, Assistant City Manager
FROM: Tiffany Jones, M/WBE Specialist
DEPARTMENT: Office of the City Manager
SUBJECT: Housing Opportunities for Persons with AIDS (HOPWA) Program

Attached is a waiver request for your approval. As required by the M/WBE Program Plan, the M/WBE Office searched the database and internet to determine if there were certified M/WBE firms or minority/women owned businesses in the MSA that could provide the service and was unable to locate any. The M/WBE Office supports the waiver of the Plan on this contract. The nature of this contract makes it impractical to apply the terms of the M/WBE Program Plan. Section VII (h)(i) of the M/WBE Program Plan allows for such a waiver under these circumstances.

If approved, please send signed copy to the M/WBE Office. Please give me a call at 373-7698 if you have any questions.

TJ
Attachment

cc: Gwen Carter, M/WBE Coordinator

Internal M/WBE Waiver Request Form

Date: 5/22/2017

Department: Neighborhood Development

Contact Name & Phone: Michael Rupp - (336) 373-2993

Contract Name and Number (if applicable):

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

In August 2016, the State of North Carolina issued a Request for Applications for HIV Patient Management Model Networks of Care asking for regional HIV/AIDS services agencies to align themselves in a services network under one administrative organization for HIV/AIDS pass through funding. Region 4 covers the counties of Alamance, Caswell, Guilford, Montgomery, Randolph, Rockingham and Stanly. Central Carolina Health Network, and partnering agencies, was the sole applicant and has been designated the regional lead agency through June 30, 2018.

It is in the City of Greensboro's interest to maintain the collaborative network model established by the State of North Carolina and utilize CCHN as a unique provider in the network administrator role for the HOPWA funds for 2017-2018.

michael.rupp@greensboro-
nc.gov

Digitally signed by michael.rupp@greensboro-nc.gov
DN: cn=michael.rupp@greensboro-nc.gov
Date: 2017.05.25 14:25:24 -04'00'

This section is for M/WBE Office use only

Contact Name & Phone Number:

Tiffany Jones



The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

Please see memo

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)



Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;



Sole Source: the required supplies or services are available from one responsible source



Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;



Emergency contracts for goods or supplies;



Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**



The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Tiffany Jones 5/26/17

This section is for CMO Office use only

Contact Name:

Barbara Harris



The CMO Office approves the waiver request



The CMO Office does not approve the waiver request.