



DATE: April 13, 2017
TO: Mike Mabe, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: Contract #2017-01A GFE Memo

The documentation for the above referenced project was reviewed to determine compliance with the City of Greensboro's M/WBE Program Plan. There were no M/WBE goals established for the project; the project was debundled to facilitate M/WBE prime contractor participation. M/WBEs were notified of the opportunity, however, none bid the project.

Sharpe Brothers Inc. was the lowest responsive responsible bidder and did not propose M/WBE subcontractors.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator