



**DATE:** March 21, 2017

**TO:** Ted Kallam, Engineering & Inspections

**FROM:** Kirim McGee, M/WBE Office

**DEPARTMENT:** Engineering & Inspections

**SUBJECT:** Alamance Church Road Improvements Design

The M/WBE Office reviewed the documentation submitted by Stantec to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Stantec proposed to commit \$51,459.56 or 6.73% of the total contract value of \$764,033.90 to M/WBE firms.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Neighborhood Solutions	Forsyth	Public Involvement	\$4,459.56	.58%
WBE	Kennerly Engineering and Design	Davidson	Erosion Control and Permitting	\$47,000.00	6.15%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM