



DATE: April 10, 2017
TO: Bobby Fitzjohn, Financial Reporting Manager
FROM: Tiffany Jones, MWBE Specialist
DEPARTMENT: Finance
SUBJECT: GCCC Audit Service MWBE Review

The M/WBE Office reviewed the documentation submitted for the Greensboro Center City Corporation Audit project to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established for the contract; however the project was debundled to encourage M/WBE participation. Respondents were awarded additional evaluation points based on if the respondents was a certified MBE/WBE firm and eligible to participate in the City's M/WBE program or if the respondent included eligible M/WBEs on their team as potential sources for goods and services necessary to complete the project.

The M/WBE Office had advance substantive input in the contract specification process and participated in the evaluation process. Thomas and Gibbs, an MBE firm from Durham County* was the selected vendor to perform the duties required of the contract and will perform all of the work with its own workforce.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call if you have any questions.

TJ

cc: Gwen Carter, MWBE Coordinator

**Durham County is not within the Greensboro MSA*