



DATE: March 1, 2017
TO: Ted Kallam, Engineering & Inspections
FROM: Kirim McGee, M/WBE Office
DEPARTMENT: Engineering & Inspections
SUBJECT: Summit Avenue Street Streetscape Improvements Phase 2 Design

The M/WBE Office reviewed the documentation submitted by HDR Engineering Inc of the Carolinas (HDR) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

HDR proposed to commit \$113,373.25 or 15.94% of the total contract value of \$711,250.00 to M/WBE firms.

| Certification | Firm Name | County | Description of Work | Dollar Value | Total Contract Percentage |
|---------------|---|----------|--|--------------|---------------------------|
| MBE | CriTek Engineering Group, PA | Guilford | Erosion Control and Permitting | \$32,361.88 | 4.55% |
| MBE | JC Waller & Associates, PC | Guilford | Surveying Services | \$29,730.25 | 4.18% |
| MBE | John Davenport Engineering Inc, DBA DAVENPORT | Forsyth | Traffic Control, Pavement Marking, and Signing Plans | \$20,626.25 | 2.90% |
| WBE | Revington Reaves Landscape and Planning, PLLC | Guilford | Landscape and Hardscape Design | \$30,654.87 | 4.31% |

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator