



DATE: January 19, 2017
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Lees Chapel Feeder Main

The M/WBE Office reviewed the documentation submitted by Davis Martin Powell & Associates, Inc. (DMP) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

DMB proposed to commit \$68,294 or 13.4%% of the total contract value of \$510,000 to MBE firms.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	CriTek Engineering Group, PC	Guilford	Erosion Control Design/ Quality Assurance/ Quality Control Service	\$18,454	4.6%
MBE	Cartographic Aerial Mapping	Guilford	Aerial Mapping Services	\$25,540	5%
MBE	JC Waller & Associates, PC	Guilford	Surveying Services	\$24,300	4.8%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator