



DATE: January 19, 2017
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Mitchell Major Electrical/High Service Pumping/ Parts Warehouse Facility
Change Order Contract #2015-0790

The M/WBE Program Plan requires a Prime contractor to make a Good Faith Effort to provide M/WBE firms an equal opportunity to perform on a contract including change orders. Arcadis is currently providing engineering services at the Mitchell Water Plant; under the requested change order, Arcadis proposed to commit \$54,450 or 11% of the total change order amount of \$495,000 to M/WBE firms.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
WBE	Shermin Ata Architect, PLLC	Guilford	Architectural Design	\$14,850	3.0%
MBE	S. L. King and Associates, Inc	Guilford	Electrical Design and Drafting	\$33,660	6.8%
MBE	JC Waller & Associates, PC	Guilford	Surveying Services	\$5,940	1.2%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator