



DATE: September 28, 2016
TO: Austin Holmes, Parks & Recreation
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Parks and Recreation
SUBJECT: M/WBE Review Sports Officiating Service – Contract Renewal #1

The M/WBE Program Plan requires a Prime contractor to make Good Faith Efforts to provide M/WBE firms an equal opportunity to perform on a contract including change orders if there are subcontracting opportunities. Integrity Sports is currently providing officiating services for youth football, youth basketball, and adult basketball; under the requested contract renewal, there are no subcontracting opportunities and Integrity Sports will self perform the work associated with the change order amount of \$54,500.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator