



DATE: August 30, 2016
TO: Virginia Spillman, Water Resources
FROM: Kirim McGee, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Old Battleground Road 24" Water Line Extension Project

The M/WBE Office reviewed the documentation submitted by HDR Engineering Inc of the Carolinas (HDR) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

HDR proposed to commit \$93,684.00 or 85.8% of the total contract value of \$109,200.00 to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	CriTek Engineering Group, PA	Guilford	Construction Administration/ Surveying, Geotechnical Investigation, Design, Easement Mapping	\$93,684.00	85.8%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator