



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Meeting Agenda - Draft City Council

Tuesday, September 20, 2016

5:30 PM

Council Chamber

Call to Order

Moment of Silence

Pledge of Allegiance to the Flag

Recognition of Courier

Council Procedure for Conduct of the Meeting

I. CEREMONIAL AND/OR PRESENTATION ITEMS

1. **ID 16-0644** Resolution Honoring the Memory of the Late Walta Mae Higgins Johnson

Attachments: 16-0644 Johnson reso..doc
2. **[ID 16-0325](#)** Resolution Recognizing Doctor Gregory T. Headen on his Retirement from Genesis Baptist Church

Attachments: [16-0325 Headen Reso..doc](#)
3. **ID 16-0737** Be Greensboro Employee Recognition Campaign
4. **ID 16-0759** Resolution Recognizing the Guilford College/New Garden Area as a Heritage Community

Attachments: Guilford College Heritage Community Application
16-0759 Resolution

II. PUBLIC COMMENT PERIOD

Speakers from the Floor (Each speaker will be allowed a maximum of three (3) minutes on non-agenda items and cannot cede their time to another speaker. Speakers from the floor will be limited to a maximum of thirty (30) minutes. Please provide any handouts to the courier when signing up to speak for distribution to Council.

III. CONSENT AGENDA (One Vote)

5. **ID 16-0762** Resolution Approving a Grant to Greensboro Boxwood Associates, Incorporated for the Reconstruction of a Historic Street Wall at 110 South Mendenhall Street in the College Hill Historic District
- Attachments:** 110S_mendenhallStreetWallGrant
16-0762 Resolution
072716HPCMinutes
6. **ID 16-0773** Resolution Authorizing City Attorney to Institute Proceedings to Condemn a Portion of the Property of Alex Ritchy Located at 500 E. Washington Street in connection with the Downtown Greenway Phase 2 Project.
- Attachments:** Sitemap 1330 (500 E Washington St)
Vicinity 1330 (500 E Washington St)
16-0773 Resolution- Ritchy
7. **ID 16-0774** Authorization for the City Manager to Approve the Mutual Settlement Agreement and Release Between AT&T and the City of Greensboro in the Amount of \$68,726.54 for AT&Ts Installations in the City's Rights-of-Way
- Attachments:** 16-0774 Resolution Approve AT&T Settlement.doc
8. **ID 16-0739** Resolution Authorizing Change Order in the amount of \$30,000 for Construction Inspections on Contract No. 2015-048 with Alley, Williams, Carmen & King, Inc. (AWCK) for Lovett Street Water and Sewer Line Replacement and Holts Chapel Road Sewer Outfall
- Attachments:** AWCK change order.doc
16-0739 2015-048 change order resolution.doc
9. **ID 16-0758** Resolution Approving Change Order in the Amount of \$84,145 to Contract 2014-0030 with CH Engineering, PLLC. for the Forest Oaks Loop Feed Water Line Extension Project
- Attachments:** CH Forest Oaks
CH Sec State
MWBE Memo Forest Oaks Water
16-0758- Resolution-CH Change Order 1

- 10. ID 16-0763** Resolution Approving Change Order 1 in the Amount of \$10,540 to Contract 2008-046 with Withers Ravenel, Inc. for Lynwood Lakes Water & Sewer Project

Attachments:

W&R Amendment Request 8-2016 (2)
MWBE Memo Lynwood Lakes Water and Sewer Project Change Order
Withers Sec State
16-0763-Resolution Withers Change Order 1

- 11. ID 16-0711** Resolution Authorizing Contract # 2015-10274 Amendment #2 with Motorola Solutions, Inc. for Radio Repair Bank Services

Attachments:

Motorola Radio Repair Bank Waiver Approval.pdf
SOS.pdf
ID 16-0711 Resolution.doc

- 12. ID 16-0522** Resolution Authorizing Contract # 2016-10454 With First Point Collection Resources, Inc. for Collection of Delinquent Parking and Utility Fines and Fees Services

Attachments:

Collection Service MWBE Memo.pdf
Historical Progression of Parking Ticket Collections.pdf
NC Debt Set-Off Parking \$ Collected.pdf
SOS.pdf
Visual1_ParkingFines_2016Parking.pdf
Background Information Memo1.pdf
16-0522 Resolution.doc

- 13. ID 16-0769** Resolution Approving a Contract with HDR Engineering, Inc. of the Carolinas for Professional Services Contract for the Old Battleground Water Line Extension Project

Attachments:

HDR Sec State
HDR Old Battleground Waterline_Master Fee proposal
MWBE Memo Old Battleground Road 24" Water Line Extension Project
16-0769 Resolution HDR Old Battleground

- 14. ID 16-0714** Resolution Authorizing the Award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building

Attachments:

SOS.htm
Janitorial Services for GTA Admin Bldg 2016 MWBE Memo.pdf
16-0714 resolution.docx

- 15. ID 16-0715** Resolution Authorizing the Award of Contract 2016-10485 to TMC Enterprises, LLC for Temporary Labor Services for Loose Leaf Collections Services in the Field Operations Department
- Attachments:** Temp Labor MWBE Review Loose Leaf Collections ReBid 2016.pdf
SOS.pdf
16-0715 Resolution_2016-10485.docx
- 16. ID 16-0740** Resolution Authorizing the Award of Contract 2016-10486 to TMC Enterprises, LLC for Temporary Labor Services for Litter/CBD/Special Events Services in the Field Operations Department
- Attachments:** Temp Labor MWBE Review Litter and Special Events Rebid 2016.pdf
SOS.pdf
16-0740 Resolution_2016-10486.docx
- 17. ID 16-0626** Resolution Authorizing the Award of Contract 2016-10490 to TMC Enterprises, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department
- Attachments:** SOS.pdf
Temp Labor MWBE Review PR Field Maintenance ReBid 2016.pdf
16-0626 PandR Res.docx
- 18. ID 16-0741** Resolution Authorizing the Award of Contract 2016-10487 to TMC Enterprises, LLC for Temporary Labor Services for Mowing and Landscape Maintenance Services in the Field Operations Department
- Attachments:** Temp Labor MWBE Review Mowing and Landscaping Rebid 2016.pdf
SOS.pdf
16-0741 Resolution_2016-10487.docx
- 19. ID 16-0754** Resolution Authorizing the Award of Contract 2016-10488 to TMC Enterprises, LLC for Temporary Labor Services for White Street Landfill Operations Services in the Field Operations Department
- Attachments:** Temp Labor MWBE Review Landfill Operations Rebid 2016.pdf
SOS.pdf
16-0754 Resolution 2016-10488.docx
- 20. ID 16-0765** Resolution Authorizing Encroachment Agreement between the City of Greensboro and ZCD II, LLC
- Attachments:** Encroachment.pdf
Exhibit.pdf
SOS.pdf
16-0765 resolution for ZCD.doc

- 21. ID 16-0766** Resolution Authorizing Encroachment Agreement between the City of Greensboro and The Lofts at Greensborough Court, LLC

Attachments:

Exhibit.pdf

SOS.pdf

Lofts Encroachment.docx

16-0766 RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BET

- 22. ID 16-0669** Ordinance in the Amount of \$100,000 Amending FY 16-17 Nussbaum Fund Budget

Attachments:

16-0669 FY 16-17 Nussbaum Fund Amending Ordinance.docx

- 23. ID 16-0770** Budget Adjustments Requiring Council Approval 7/26/16-9/1/16

Attachments:

16-0770 Budget Adjustments Requiring Council Approval 7/26/16-9/1/16

- 24. ID 16-0771** Budget Adjustments Approved by Budget Officer 7/26/16-8/29/16

Attachments:

16-0771 Budget Adjustments Approved by Budget Officer 7/26/16-8/29/16

IV. PUBLIC HEARING AGENDA

- 25. ID 16-0635** Ordinance Annexing Territory into the Corporate Limits for Property Located at 5812, 5908 and 5910 Lake Brandt Road and 2000 and 2020 Trospen Road - 16.78-Acres

Attachments:

LakeBrandtTrospen_Annex.pdf

Lake brandt trospen anx petition.pdf

sun capital sos.pdf

residence develop sos.pdf

Lake Brandt and Trospen Road description

Partial Planning board minutes

16-0635 AN ORDINANCE ANNEXING TERRITORY TO THE CORPORATE LIM

- 26. ID 16-0736** Ordinance Amending the Future Land Use Map of the Greensboro Connections 2025 Future Land Use Plan

Attachments:

CP16-06LakeBrandtTrospen

2016 PLAN BRD July 20 Minutes

16-0736 Ordinance CP 16-06

- 27. ID 16-0734** Ordinance Establishing Original Zoning for Property Located at 5812, 5908 & 5910 Lake Brandt Road, 2000 & 2020 Trosper Road and a Portion of the Trosper Road Right-of-Way

Attachments: PLZ16-11_LakeBrandtTrosper-Zoning.pdf
PLZ16-11_LakeBrandtTrosper-Aerial.pdf
zoning staff report for PL(Z) 16-11 (Lake Brandt & Trosper Rd).docx
August 15, 2016 ZC minutes placeholder.docx
zoning statement for PL (Z) 16-11 (Lake Brandt & Trosper).docx
16-0734 ordinance for PL(Z) 16-11 (Lake Brandt & Trosper Rd).docx

- 28. ID 16-0735** Ordinance Establishing Original Zoning for a Portion of Lake Brandt Road Right of Way

Attachments: PLZ16-12_LakeBrandt-Zoning.pdf
PLZ16-12_LakeBrandt-Aerial.pdf
zoning staff report for PL(Z) 16-12 (Lake Brandt ROW).docx
August 15, 2016 ZC minutes placeholder.docx
zoning statement for PL(Z) 16-12 (Lake Brandt ROW).docx
16-0735 ordinance for PL(Z) 16-12 (Lake Brandt Rd Dr row).docx

V. GENERAL BUSINESS AGENDA

- 29. ID 16-0742** Resolution Authorizing the Award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Solid Waste Collections Services in the Field Operations Department

Attachments: Temp Labor MWBE Review Solid Waste Collection Rebid 2016.pdf
SOS.pdf
16-0742 Resolution 2016-10489.docx

- 30. ID 16-0746** Resolution Approving Bid in the Amount of \$1,185,500 and Authorizing Contract #2016-031 With Bar Construction Company Inc. for The Police Headquarters Renovation of the City of Greensboro

Attachments: Greensboro Police Department Headquarters 5th and Partial 3rd Floor GFE Let
16-0746 DHQ Resolution 9.20.16.docx

- 31. ID 16-0764** Resolution Approving Bid in the Amount of XXXXX and Authorizing Contract with XXXXX for the Greensboro Coliseum Parking Lot, Main Entrance/Exit and Storage Building

Matters to be discussed by the Mayor and Members of the Council (if time permits)

Matters to be presented by the City Manager (if time permits)

Matters to be presented by the City Attorney (if time permits)

VI. ATTACHMENTS FOR COUNCIL'S INFORMATION:

- 32. ID 16-0777** Report of Disbursements for August 1 - 31, 2016

Attachments: 16-0777 Report of Disbursements 8-1-16.xlsx

Adjournment**INFORMATION FOR THE PUBLIC**

For safety purposes, all packages, handbags and briefcases will be visually inspected by security prior to individuals entering the Council Chambers.

- At hearings involving rezoning applications, proponents and opponents shall be provided a total of fifteen (15) minutes notwithstanding the number of persons desiring to be heard. Proponents shall be heard first followed by comments from opponents. Each side may speak a total of five (5) minutes rebuttal.
- Speakers who wish to speak to other agenda items will be allowed a maximum of three (3) minutes.
- Speakers who wish to speak on non-agenda items will be allowed a maximum of three (3) minutes. Only those speakers who have signed up by the time the regularly scheduled speakers from the floor session is complete will be allowed to speak at the end of the meeting.
- A closed session may be held at this meeting.
- The Council will consider all public hearing and business items listed on the agenda. If the meeting continues to 10:30 p.m., Council will adjourn the meeting after all agenda items have been considered; speakers from the floor and Council comments at the end of the meeting will not be heard. Council reserves the right to change the conduct of the meeting.
- Prior to the date of the meeting, contact Greensboro Television Network (GTN) at 333-6922 if you have electronic presentations. GTN STAFF WILL BE AVAILABLE FROM 2:00 - 2:30 P.M. ON THE DAY OF THE MEETING IN THE COUNCIL CHAMBER OR AT 5:00 P.M. WHEN THE DOORS OPEN TO THE PUBLIC, TO REVIEW PRESENTATIONS. PLEASE BRING ANY PRESENTATION ON A JUMP/FLASH DRIVE.
- Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City Clerk's Office at 373-2397 or 333-6930 (TDD).
- Citizens attending public meetings of the Greensboro City Council will be provided free parking after 5:00 p.m. in the public lot located at Washington/Eugene Streets, Governmental Center, Greensboro, NC.
- The next regular City Council meeting will be held on Tuesday, October 4, 2016 at 5:30 p.m. in the Council Chamber of the Melvin Municipal Office Building.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0644

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 1.

Resolution Honoring the Memory of the Late Walta Mae Higgins Johnson

Department: Legislative

Council District: n/a

Public Hearing: n/a

Advertising Date/By: n/a

Contact 1 and Phone: Mayor Pro-Tem Johnson, Ext. 2396

Contact 2 and Phone: Betsey Richardson, Ext. 2397

PURPOSE:

Mayor Pro-Tem Johnson has requested a resolution honoring the memory of the late Walta Mae Higgins Johnson.

RECOMMENDATION / ACTION REQUESTED:

City Council is being requested to adopt a resolution honoring the memory of the late Walta Mae Higgins Johnson.

RESOLUTION HONORING THE MEMORY OF THE LATE
WALTA MAE HIGGINS JOHNSON

WHEREAS, on July 13, 2016, this community lost one of its outstanding community leaders with the passing of the late Walta Mae Higgins Johnson at the age of 84;

WHEREAS, Ms. Johnson, was a native of Waynesboro, Georgia and relocated to Greensboro where she attended the Greensboro City Schools, graduating from James B. Dudley High School in 1948;

WHEREAS, she received a Bachelor of Science Degree in Elementary Education from North Carolina A&T State University in 1952; and began her 34 year career in education in the Greensboro City School system as an elementary teacher and reading specialist;

WHEREAS, Ms. Johnson was an active member of the North Carolina Association of Teachers during her teaching career;

WHEREAS, as a member of New Zion Missionary Baptist Church for over 50 years, Ms. Johnson served on various church organizations including Missionary Group #2, the Board of Directors, Women's Sunday School Class, W.D. Johnson Choir, Women's and Senior Choirs, W.D. Johnson Scholarship Committee, Trustee Board, Devotional Leader for Eleven o'clock Wednesday Bible Study, Member of the Voices of Vision and was the "2010 New Zion Mother of the Year";

WHEREAS, Ms. Johnson was a member of Les Joillettes, The Double Deckers and The Seidals;

WHEREAS, the City Council wishes to express its sense of loss and sincere appreciation and gratitude for the many years of dedicated public service rendered by Walta Mae Higgins Johnson, the outstanding contributions she has made to the community, and the legacy she leaves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. That the City Council hereby expresses, on behalf of the citizens of Greensboro, a deep sense of loss and a feeling of respect and gratitude for the life of Walta Mae Higgins Johnson.
2. That a copy of this resolution shall be delivered to the family of the late Walta Mae Higgins Johnson as a symbol of the gratitude of the people of Greensboro for her many contributions to this community.



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Agenda Memo Report

File Number: ID 16-0325

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 2.

Resolution Recognizing Doctor Gregory T. Headen on his Retirement from Genesis Baptist Church

Department: Legislative

Council District: n/a

Public Hearing: n/a

Advertising Date/By: n/a

Contact 1 and Phone: Councilmember Fox, Ext. 2396

Contact 2 and Phone: Mayor Pro-Tem Johnson, Ext. 2396

PURPOSE:

Councilmember Fox has requested a resolution recognizing Doctor Gregory T. Headen.

RECOMMENDATION / ACTION REQUESTED:

City Council is being requested to adopt a resolution recognizing Gregory T. Headen.

RESOLUTION RECOGNIZING DOCTOR GREGORY T. HEADEN ON HIS RETIREMENT
FROM GENESIS BAPTIST CHURCH

WHEREAS, Dr. Gregory T. Headen has served in the ministry for over 44 years, most recently at Genesis Baptist Church; and visited the White House twice during the Reagan Administration;

WHEREAS, Dr. Headen received his Bachelor of Arts Degree from Pembroke State University in 1973; the Master of Divinity Degree from Duke University Divinity School in 1976; and the Doctor of Ministry Degree at Southeastern Baptist Theological Seminary in 1984;

WHEREAS, during his seven year career at Shaw University Divinity School he was appointed Professor of Practical Theology while serving as Dean of Students; served as Dean of Academic Affairs and President; and in 1989, the Honorary Doctor of Divinity Degree was conferred upon him by the University;

WHEREAS, Dr. Headen has served as Pastor of Taylors Chapel Baptist Church near Sanford; First Baptist Church, New Hill; Elevation Baptist Church, Raleigh (Interim); The Shaw Community Church, Raleigh; Jackson Chapel First Baptist Church, Wilson; Shiloh Baptist Church, Greensboro; and most recently, Genesis Baptist Church in Greensboro;

WHEREAS, he was the recipient of the Human Services Award from the Greensboro Human Relations Commission that recognized Dr. Headen for his devotion to human rights within the community;

WHEREAS, the Pulpit Forum of Greensboro named him "Pastor of the Year" in 2005; and he served as a former President, secretary and currently serves as treasurer of the Forum;

WHEREAS, Dr. Headen is the recipient of the "Outstanding Alumnus Award" from Pembroke State University; served as Co-Chairperson of the Greensboro Truth & Reconciliation Project; Chairman of the Membership Committee of the Greensboro Branch NAACP; and currently serves on the Executive Board of the Greensboro Branch NAACP;

WHEREAS, on behalf of the citizens of Greensboro, the Greensboro City Council wishes to express its sincere appreciation and gratitude for the many years of devoted public service by Dr. Headen.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the City Council hereby extends, on behalf of the citizens of the City of Greensboro, its appreciation, gratitude and recognition to Dr. Gregory T. Headen on his retirement from Genesis Baptist Church and for his dedicated ministry, service and leadership throughout the community.



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Agenda Memo Report

File Number: ID 16-0737

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Presentation

Agenda Number: 3.

Be Greensboro Employee Recognition Campaign

Department: Executive

Council District: All

Public Hearing: n/a

Advertising Date/By: n/a

Contact 1 and Phone: Sarah Healy, Ext. 3763

Contact 2 and Phone: Carla Banks, Ext. 2002

PURPOSE: The BE Greensboro employee recognition campaign runs from June 1 through August 31 as a program that acknowledges City employees for a job well done. Employees who were nominated during the month of July 2016 are being honored tonight.

BACKGROUND: In its fifth year, the BE Greensboro campaign is designed to recognize City employees who go above and beyond in completing their day-to-day duties while also promoting stewardship and service to the community. Employees are nominated by Greensboro residents and fellow employees.

The program signals the City's efforts to honor employees who represent the best of what Greensboro's government has to offer, who demonstrate outstanding customer service, and who provide value to the city's taxpayers. Residents are encouraged to nominate a deserving City employee by calling the Contact Center at 336-373-2489 (CITY) or by sending an e-mail to cogcc@greensboro-nc.gov [<mailto:cogcc@greensboro-nc.gov>](mailto:cogcc@greensboro-nc.gov).

BUDGET IMPACT: None.



City of Greensboro

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Agenda Memo Report

File Number: ID 16-0759

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Resolution

Agenda Number: 4.

Resolution Recognizing the Guilford College/New Garden Area as a Heritage Community

Department: Planning, Libraries

Council District: 4

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Mike Cowhig, AICP, 336-373-2755

Contact 2 and Phone: Sue Schwartz, FAICP, 336-373-2149

PURPOSE:

Consider a resolution recognizing the Guilford College/New Garden Area as a Heritage Community.

BACKGROUND:

Representatives of the Guilford College/New Garden Area have requested designation as a Heritage Community under the recognition program approved by Council at the June 23, 2015 meeting. A complete application is attached.

At their June 27th meeting, the Historic Preservation Commission unanimously recommended recognition of the Guilford College/New Garden Area as a Heritage Community. The area proposed for recognition is generally bounded by Bryan Boulevard to the north, Westridge Road to the east, West Market Street to the south, and Interstate 73 to the west.

The Statement of Significance from the application outlines the historical importance of the Guilford College/New Garden area. "...Greensboro's New Garden community was settled by Quakers in the early 1750's, twenty-five years before the Declaration of Independence, and half a century before Greensboro itself."

The Guilford College/New Garden Area has a rich history dating back more than 200 years. It is home to the south's first co-educational institution of higher education, served as an important stop on the Underground Railroad, was the site of significant Revolutionary War engagements leading up to the Battle of Guilford Courthouse, and the childhood home of first lady Dolley Madison. During modern history, area farms served as POW work-sites for German soldiers captured during World War II. The loss of the original development pattern in the community and historic structures that once dotted this area makes it ineligible under traditional methods of recognition like local historic district designation or the National Register of Historic Places.

Heritage Community recognition is commemorative and educational in nature. This recognition has no effect on property rights, zoning, or taxation. There is no regulatory component to the recognition.

BUDGET IMPACT:

None.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the resolution.

April 18, 2016

City of Greensboro Planning Department

Greensboro, NC

Dear Planning Department and City Council:

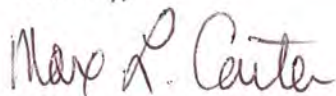
Twenty-five years before there was a United States of America and more than fifty years before there was a Greensboro, the current New Garden/Guilford College community was a thriving Quaker settlement. In an unbroken line from the 1750s, that community has continued to be the site of one of the largest concentrations of Quakers and Quaker institutions in the United States.

Moreover, the community has been the scene of events significant internationally, nationally, and regionally. From battles of the American Revolution, innovations in education and agriculture, the birthplaces of political leaders, advances in civil rights, and even contributions to American sports, the New Garden/Guilford College community has a longer list of historical contributions than Williamsburg and Old Salem combined!

Increasingly, the community's resources of the Underground Railroad woods and Quaker cemetery are being used by schools, civic groups, and individuals as a living/learning laboratory. Regular tours of the area are given to share New Garden's rich cultural and historical offerings.

Enclosed in this packet are narratives and documented materials in support of an application for Greensboro Heritage Community designation. I am happy to respond to any questions. Thank you for your consideration.

Sincerely,

A handwritten signature in dark ink, reading "Max L. Carter". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Max L. Carter, Ph.D.

905 King George Dr., Greensboro, NC 27410

mcarter@guilford.edu/336-292-7316

**PROPOSED
GUILFORD COLLEGE/NEW GARDEN
HERITAGE COMMUNITY**

Guilford College

**New Garden
Friends Meeting**

Coble Farm

Narrative Description Continued

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that applications will be reviewed for completeness and merit by the Heritage Community Review Committee and then by the Greensboro Historic Preservation Commission (HPC) where public comment is heard. The HPC makes a recommendation to the Greensboro City Council. The City Council hears public comment and formally authorizes recognition. Recognition as a Heritage Community places no restrictions on property and is not a form of zoning regulation. The contents of the application become public information.

Name (printed)

Max L. Carter

Signature/Date

Max L. Carter

04/14/2016

Address

905 King George Dr., Greensboro, NC

Name (printed)

Barbara A. Bell

(North Carolina Friends of Historical Society)

Signature/Date

Barbara A. Bell

04-15-2016

Address

3653 Cherry Hill Dr. Greensboro, NC 27410

Name (printed)

Willie Taylor (Member, WFA/GCA Alliance)

Signature/Date

Willie Taylor

Address

808-C Carver Crossing Ln. (27410)

Name (printed)

Margaret Webb

Signature/Date

Margaret Webb

Address

901 New Garden Rd. Greensboro NC 27410

Name (printed)

Jane K. Fernandes

Signature/Date

Jane K. Fernandes

4/18/2016

Address

5880 West Friendly Ave, Greensboro, NC 27410

Additional signatures are welcome and may be attached to the application.

Greensboro Heritage Community Application



Contact Information

Name of Applicant	Max L. Carter
Street Address	905 King George Dr.
City, State, Zip Code	Greensboro, NC 27410
Phone	336-292-7316
E-Mail Address	mcarter@Guilford.edu
Neighborhood/Community	New Garden / Guilford College

Neighborhood/Community Basic Information

My neighborhood (check all that apply):

*Please provide documentation exhibiting one or more of these qualifications

☐ is a registered 501(c)3 non-profit organization*

☐ has elected officers and holds regular meetings with recorded meeting minutes*

☐ is registered with the Greensboro Neighborhood Congress*

☒ has the signatures and addresses of 5 community representatives interested in recognition as a Heritage Community*

☐ is filing the application in conjunction with the City of Greensboro

Application Documentation

Please attach documentation exhibiting each of the below requirements:

☒ Statement of Significance (500 words or less) summarizing the importance of the community.

☒ Current Map of the general area of the Community to be recognized

☒ Historical maps of the community.

☒ Documented evidence that the community contributed significantly to the social, cultural, political, or economic life of Greensboro over a sustained period. *Documentation are items such as newspaper or magazine articles, books, photographs, archaeological surveys, scholarly articles, or oral histories gathered and archived from residents and/or their descendants.*

☒ Narrative description of the community's activities and contributions (no more than 3 pages).

☒ Additional documentation of the community's contributions to events of regional or national significance is also welcome, but not required.

"Statement of Significance"

Roughly encompassed by Bryan Blvd. to the north, Westridge to the east, West Market to the south, and I-73 to the west, Greensboro's New Garden community was settled by Quakers in the early 1750s, twenty-five years before the Declaration of Independence and half a century before Greensboro itself. It was the site of major engagements between the British and American forces in 1781, part of the southernmost land passage of the Underground Railroad, home to innovative agriculture, the South's first coeducational institution of higher education (New Garden Boarding School/Guilford College), birthplace of First Lady Dolley Madison and Speaker of the House Joseph Gurney Cannon, and other people and events of interest. These include the professional baseball Ferrell brothers, early Quaker farmhouse architecture still standing, a German POW-built dairy barn, and the site of a school opened for enslaved Africans in 1821.

GERMAN POWS LED RELATIVELY EASY LIVES IN CAPTIVITY

Posted: Sunday, November 10, 2002 7:00 pm

Picture the following on this Veterans Day. A stalag in Germany during World War II. Nazi soldiers stand on guard towers, rifles at the ready to shoot American POWs if they attempt to escape.

Now picture this, same time, same war, half a world away. A farm truck stops at the stockade area of the Overseas Replacement Depot (ORD) in Greensboro. A dozen German POWs pile into the back. No guards with guns climb aboard. Off go the prisoners for a day of work on a farm. "Only in America," as the late journalist and philosopher Harry Golden of Charlotte would say.

The Germans, it must be said, did good work on Piedmont farms and more than earned the 80 cents a day Uncle Sam paid under the Geneva Convention.

William Coble's barn stands as evidence of German craftsmanship. It's so picturesque that artists have painted it through the years.

In 1944 or 1945, William Coble's brother and farming partner, Walter Coble, drove to the big Army Air Corps base off Summit Avenue each day to pick up German workers.

From William Coble's farm, the POWs crossed West Friendly Avenue and dismantled the top of a barn on the Lindley farm. They brought it across the road and up the hill to the Coble Farm, then called Sunnyhill Dairy, and rebuilt it on terra cotta walls.

Wasn't she scared looking out the back door at enemy soldiers 100 yards away? Not a bit, says Ruth Coble, William Coble's wife.

"They were as nice of people as you would ever want to see," she remembers.

She and her husband still live in the farmhouse on the hill. They've sold most of the farm's original 120 acres for developments, including Friends Homes West and a subdivision called Coble Farms. They've kept about 18 acres of pasture and the barn. They long ago replaced dairy cows with beef cattle.

Ruth Coble says the POWs took a liking to her son, Sam, who was a toddler.

"He was a very friendly child," she says, "and he wore overalls. They thought he was precious."

"They liked to see me, I've been told, because it reminded them of their own families back home," Sam Coble says nearly 60 years later.

Small children have a universal appeal wars can't touch. In Winston-Salem, German POWs for the R.J. Reynolds Tobacco Co. made a sleigh for a little boy they saw sliding down a snow-covered hill on a shovel.

Some Americans argued then and now that the United States coddled German prisoners. But the government apparently saw the captives as an asset, not people to keep locked up. Why waste money, manpower and other resources guarding them? Where would they escape to anyway?

For sure, some did. Professor Robert Billinger of Wingate College, an expert on the German POWs in America, says one prisoner fled the Camp Butner Army base near Durham and wasn't found until nine years later, when the war was long over.

Most Germans didn't want to escape. They were getting three meals a day, a comfortable bunk and plenty of exercise. Many camps were in the sunny South. The Germans liked to tan by working with their shirts off. Best of all, they toiled far from where German comrades were being shot at.

In return, the United States got cheap labor at a crucial time. Many American farm boys had been drafted and sent overseas.

Professor Billinger says guards accompanied work details when POWs first arrived in America in 1943. Late in the war, he says, prisoners may have been allowed out on their own. The Cobles say they can't remember any guards watching the prisoners.

About 430,000 enemy POWs were at 510 locations in the United States, about 10,000 of them in North Carolina. Four locations were designated as main camps for them: Camp Butner, Camp Davis near Wilmington, Fort Bragg near Fayetteville and Camp Sutton near Monroe, all American military installations.

According to Billinger, a network of POW branch camps were established within the state. Camp Butner had 15 branches. No. 14 was at Greensboro's ORD, built during the war and closed afterward.

Billinger's research indicates that Branch Camp 14 had 397 German enlisted men. One American officer and 18 enlisted men were assigned to them.

The ORD opened in 1943 as a basic training camp before becoming a replacement depot for men going overseas. At its peak, 40,000 American troops were stationed at the camp, which occupied about 1,000 acres split by East Bessemer Avenue.

Many American soldiers probably didn't know German POWs were quartered in an area in the southeast corner near what's now English Street. Most Greensboro residents didn't know either. The local newspapers wrote little, if any, about the POWs.

Some people who did encounter the prisoners thought they had it too good compared to certain

Americans. In a 1995 New York Times story, historian John Hope Franklin, who is black, recounted a trip to Greensboro during the war to attend commencement ceremonies at Bennett College.

Afterward, he and his friends boarded a train to return to Durham and were squeezed into a ``Jim Crow' car for black passengers. It was half coach, half baggage car behind the steam locomotive. Passengers had to put up with soot from the boiler of the locomotive.

Franklin noticed up ahead a group of white men had a whole coach to themselves. They were laughing and smiling. They were German POWs. He was outraged they could travel in greater dignity than American black people.

Many American GIs came home from Nazi captivity eager to put that ugly experience behind them. Not the Germans. Many have returned to visit old camp sites and to embrace Americans who befriended them, although the Cobles say they haven't heard from anyone who worked at their farm.

Reportedly, 5,000 former German POWs immigrated to America and became citizens.

Scholars say America got more than cheap labor from the Germans. College professors went into the camps to conduct seminars on democracy. Many POWs had been small children when the Nazis came to power and had no concept of basic freedoms. They were astonished Americans openly criticized President Roosevelt and other leaders without fear of arrest.

Many went back home and became leaders in democratic post-war Germany. According to a recent newspaper story in Georgia, one former German POW, Rudiger Von Wechmar, held in a Colorado camp, became president of the United Nations General Assembly.

The former German POWs apparently held on to memories of the Sam Cobles and other American children. In 1998, a German who had been in a camp in Seattle wrote a Christmas letter to the mayor enclosing \$100.

``I would like to to say thank you for my good times in Seattle,' he wrote. ``Please give the amount to a family in Seattle with children.'

Again, as Harry Golden would say, ``Only In America.'

\ Contact Jim Schlosser at 373-7081 or jschlosser@news-record.com

(no subject)

1 message

Max Carter <mcarter@guilford.edu>
To: Max Carter <mcarter@guilford.edu>

Fri, Apr 15, 2016 at 3:11 PM

New Garden Cemetery Tour on Halloween by Max Carter ...<https://www.youtube.com/watch?v=NPsjxg6fqGU>

Aug 6, 2015 - Uploaded by Bernetiae Reed

This Annual Halloween Tour of New Garden Friends Cemetery was conducted by Max Carter. It provides ...

▶ 49:30

New Garden Cemetery Tour (Daytime) conducted by Max ...<https://www.youtube.com/watch?v=n7l07msOzl4>

Aug 4, 2015 - Uploaded by Bernetiae Reed

This tour was conducted by Max Carter for a class at Guilford College. It

▶ 56:16

"Narrative Description"

In the mid-1700s, Quakers from Southeastern Pennsylvania began settling in the Piedmont seeking abundant and cheap land, religious liberty, and freedom from the growing violence on the Pennsylvania frontier. A group from the New Garden Friends community in Chester County settled in the "new garden" of present-day Guilford County and established a Quaker worship group in 1751. New Garden Friends Meeting became an official monthly meeting (congregation) of the Religious Society of Friends in 1754. Fifty-three acres for the meeting's house of worship and burial ground were purchased in 1757 from Richard Williams, a boundary marker of which remains on a part of the Guilford College campus. Descendants of these Ballingers, Mendenhalls, Armfields, Coxes, and Williamses still live among us.

By the 1770s, these early settlers were joined by numerous Friends from Nantucket, bringing the names of Macy, Coffin, Folger, Gardner, and Starbuck with them. That island had been among the first communities in America to adopt opposition to slavery, and Nantucket Quakers brought that sentiment and commitment with them.

On the morning of March 15, 1781, soldiers under the command of American "Light Horse Harry" Lee and British Banastre Tarleton engaged in three separate skirmishes in the New Garden community prior to the Battle of Guilford Court House. Hundreds of dead and wounded were left along New Garden Road, at the crossroads of Ballinger and New Garden Roads, and around the Friends meetinghouse. Quakers tended to the fallen of both sides, some 125-150 buried in mass graves in the Quaker cemetery. The meetinghouse was used as a field hospital, and hundreds were tended in farmhouses and on the grounds of the meetinghouse. Richard Williams contracted smallpox from a British soldier, died, and is buried near the site of the old meetinghouse and mass graves. Correspondence between General Nathanael Greene and New Garden Friends Meeting about care for the soldiers in the aftermath of the battles is preserved in the archives of Guilford College.

Following the war, the devastated community rebuilt and flourished. Small farms, businesses, mills, forges, and a school dotted the community. Trouble came again, however, as Friends committed themselves to the anti-slavery cause, and the community became known as a safe haven for fugitives from slavery. Levi Coffin writes in his autobiography of finding fugitives in the New Garden woods as he did farm chores as a little boy in

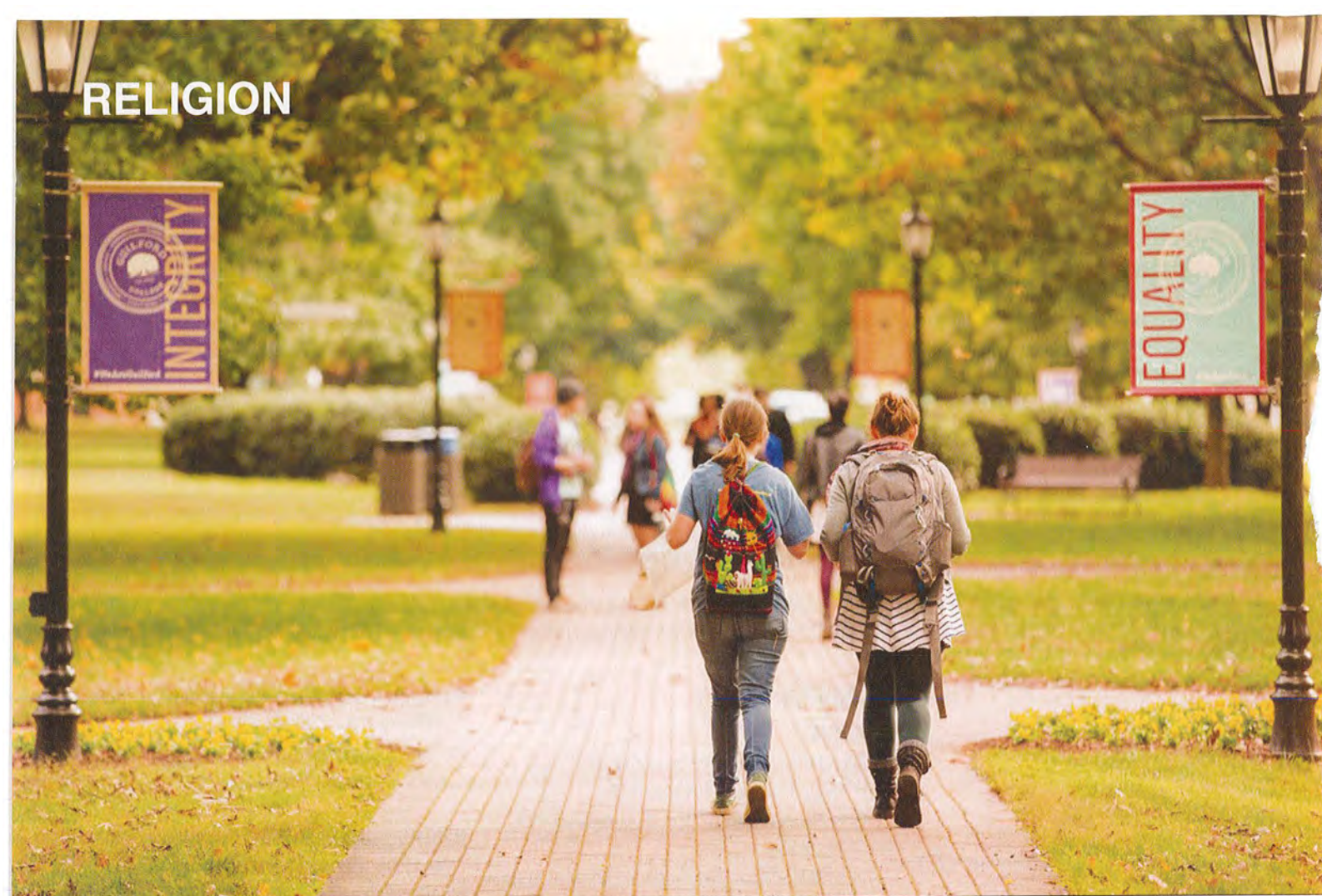
the early 1800s. By 1819, he and his wife Catherine and his cousin Vestal Coffin and wife Alethea, along with others, were actively aiding fugitives in their escape to the North on what became known as the Underground Railroad. Levi Coffin and his family left for Indiana in 1826, the year Vestal Coffin died and was buried in the New Garden cemetery. Before this, both Levi and Vestal were active in opening "the little brick schoolhouse" in the Quaker community as a "Sabbath School" in 1821 in an effort to teach literacy to enslaved Africans - an activity that was illegal.

Quaker anti-slavery activity so compromised the Friends community in North Carolina and the South that thousands began emigrating to the North, leaving fewer than 2,000 adult Friends in the South by the conclusion of the Civil War. The lack of Quaker teachers and schools to serve the remnant community necessitated the establishment of a boarding school at New Garden in 1837. It opened with 25 boys and 25 girls, the first coeducational school of its kind in the South. In 1888, it became Guilford College, one of its first graduates being the noted mathematician Virginia Ragsdale, and another being T. Gilbert Pearson, the Audubon Society environmentalist.

During the Civil War, the New Garden Boarding School remained open, as there were dedicated faculty and staff who remained, and the young men refused to join the army. The New Garden woods again became a refuge - for students avoiding the draft and escapees from the war. While finding it difficult even to feed their families and the boarding students, Elizabeth Cox and Orianna Mendenhall hung baskets of food in the woods for those hiding there. Elizabeth is buried in the New Garden cemetery.

Again rebuilding from the devastation of war, the boarding school transitioned into a college. Knight, Motsinger, Hodgkin, Lindley, Cummings, Coble, and Ferrell dairy farms flourished. Addison Boren developed an industry of "horsepowers" - advanced horse-powered agricultural equipment - and his sons developed the terracotta pipe and brick industry that bore the Boren name. John Van Lindley developed a flourishing nursery business and advocated for improved roads throughout the region.

World War II brought further challenges as the community welcomed Japanese-American students at the College and Jewish refugees into the faculty. Area Quaker farmers hired German POWs interned in Greensboro to work on their farms, the dairy barn they built on the Bill and Ruth Coble farm still standing along West Friendly Ave.



Courtesy of Guilford College

Quakers played a prominent part in Greensboro's religious history

BY TAMMY HOLOMAN
Special to the News & Record

The history of Guilford County would've been vastly different without the presence of the Quakers. Among our area's earliest settlers, they arrived in the mid-1700s. The county still has a large Quaker population with several worship gatherings, called "meetings," throughout the area.

Also known as the Society of Friends, the Quakers fled England to escape intolerance because of their opposition to the Anglican church, which was established by King Henry VIII after the pope refused to grant him an annulment from Catherine of Aragon so he could marry Anne Boleyn. Most of them settled in North Carolina, Maryland, Rhode Island and Pennsylvania because those areas that offered religious freedom at the time.

Early Quakers in Guilford County trav-

eled to worship at the Cane Creek Friends Meeting, established in 1751 in what is now Snow Camp. Cane Creek is considered to be the first Quaker meeting in the Piedmont and is still attended today.

The Quakers believed (and still do) there was a "light of God," or "inner light," in each person that connected him or her to God and fellow men. They emphasized individual prayer and meditation on the teachings of Jesus rather than salvation, rituals or the need for clergy. They were also pacifists who were devoted to education and who made a political impact.

In 1754, the New Garden Meeting House was established in what is now Greensboro. During the Revolutionary War, in 1781, Gen. Nathanael Greene's troops met at the meeting house in preparation for the Battle of Guilford Courthouse, just a few miles away. The British forces led by Lord Cornwallis defeated them, and there were several injured on both sides. The Quak-

ers, who faced criticism and persecution because of their refusal to fight, used the meeting house to treat all of the wounded soldiers. One Cane Creek member, Simon Dixon, even provided a resting place for Cornwallis and his men.

In later years, Guilford County native Levi Coffin, who grew up at New Garden, created a sort of Underground Railroad to help runaway slaves reach freedom. Many Quakers provided refuge for escaped slaves.

Two historical dramas produced annually at Snow Camp Theatre in Alamance County — "Sword of Peace" and "Pathway to Freedom" — tell the history of the early Quakers in Guilford County, the opposition they faced, and their many contributions to a more peaceful and free society.

In 1837, the Quakers opened New Garden Boarding School, which became Guilford College in 1888, the only Quaker-founded college in the Southeast.

Postwar Quaker activism for integration saw Eleanor Roosevelt speak on civil rights in 1955 in the Quaker meetinghouse that is now Guilford College's New Garden Hall, and the College integrated in 1962 ahead of hosting the worldwide gathering of Friends on campus, a majority of whom are people of color. United Nations Secretary General U Thant was a featured speaker at that gathering.

And we still haven't mentioned First Lady Dolley Madison and Speaker of the House "Uncle Joe" Cannon, both born in the New Garden community - or the Ferrell Brothers baseball players whose dairy farm was where Hidden Lakes Apartments now stand.

Resources available to corroborate this narrative include: Gilbert, "Guilford, a Quaker College;" Hilty, "New Garden Friends Meeting;" Levi Coffin, "Reminiscences;" Addison Coffin, "Travels of Addison Coffin;" Newlin, "The Battle of New Garden;" papers of Mary Mendenhall Hobbs; videos and oral history of the New Garden community by Max L. Carter. Maps of the area from the 1700s are in the Friends Historical Collection of Guilford College.

RESOLUTION RECOGNIZING THE GUILFORD COLLEGE/NEW GARDEN AREA
AS A GREENSBORO HERITAGE COMMUNITY

WHEREAS, The Heritage Community program recognizes areas of Greensboro for their contributions to the history and culture of Greensboro that do not meet the criteria for other forms of historic designation;

WHEREAS, Representatives of the Guilford College/New Garden Area have requested designation as a Heritage Community under the recognition program;

WHEREAS, The area proposed for recognition is generally bounded by Bryan Boulevard to the north, Westridge Road to the east, West Market Street to the south, and Interstate 73 to the west;

WHEREAS, the Guilford College/New Garden area is associated with events of regional, national, and international historical significance;

WHEREAS, the Guilford College/New Garden area has home to the New Garden Boarding School, the first coeducational institution of higher learning in the South, engagements of the American Revolution occurred here, the Underground Railroad passed through the area, and it was the birthplace of First Lady Dolley Madison and other important figures in American history;

WHEREAS, At the June 27, 2016 meeting of the Historic Preservation Commission, the Commission unanimously recommended recognition of the Guilford College/New Garden Area as a Heritage Community;

WHEREAS, residents of the Guilford College/New Garden take great pride in the history of their community and continue to work to document and preserve that history for future generations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That it hereby recognizes the Guilford College/New Garden Area as a Greensboro Heritage Community.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0762

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 5.

Resolution Approving a Grant to Greensboro Boxwood Associates, Incorporated for the Reconstruction of a Historic Street Wall at 110 South Mendenhall Street in the College Hill Historic District

Department: Planning

Council District: 3

Public Hearing: July 27, 2016 by Historic Preservation Commission

Advertising Date/By: NA

Contact 1 and Phone: Mike Cowhig, AICP 336-373-2755

Contact 2 and Phone: Sue Schwartz, FAICP 336-373-2149

PURPOSE:

Consider a resolution authorizing a contract to be awarded for work as allowed under the College Hill Municipal Service District Plan.

BACKGROUND:

The College Hill Municipal Service District Plan was last adopted by City Council in 2013. The plan identifies eligible projects and programs that support the unique historic character of College Hill through the Municipal Service District. The street wall program was included in recognition of the historical importance of historic street walls and their impact on the public right of way.

Recent changes to the Municipal Service District require all contract awards be subject to a public hearing and approval by the City Council.

On July 27, the Historic Preservation Commission conducted the required public hearing on the reimbursement contract award proposed under the College Hill Street Wall Program Matching Grant to Boxwood Associates, the property owner for property located at 110 South Mendenhall Street to support the reconstruction of the historic granite street wall at this address. The maximum award under this agreement is \$10,000. Funds are disbursed on a reimbursement basis, following inspection by staff of the work. The College Hill Neighborhood Association reviewed the application and recommended approval of an award not to exceed 50% of the cost to repair the wall, up to \$10,000.

BUDGET IMPACT:

Funds associated with this program are budgeted in 210-2002-01, in the Municipal Service District Fund. No further budget action is required.

RECOMMENDATION / ACTION REQUESTED:

On July 27, the Historic Preservation Commission conducted a public hearing on a reimbursement contract award proposed under the College Hill Street Wall Program Matching Grant for property located at 110 South Mendenhall Street and recommended award of the contract as described. Staff recommends approval.

For further information contact: Mike Cowhig at 336-373-2755

Brief Project Description (Please print or type)

~~REPAIR GRANITE WALL~~

~~REPAIR GRANITE WALL~~

REPAIR STONE WALL

List of contractors who were solicited for proposals (min. of 3 required)

JOE JAMES PIEDMONT STONE, INC

CLAY BURGIN

JOHNSON & JOHNSON MASONRY

Name of contractor selected to perform work and total contract cost

JOE JAMES PIEDMONT STONE, INC

\$ 17,124.01

Additional Attachments Required

1. Attach Certificate of Appropriateness application with details of the project.
2. Provide copies of bids received (minimum of 2 required)

Proposal

Page # 1 of 1 pag

Piedmont Stone, Inc.
3005 US 220 Business
Stoneville, NC 27048
Office 336-573-3040
Fax 336-573-3047
www.piedmontstone.com

Proposal Submitted To: <u>Bill Burkley</u>	Job Name: <u>110 S Mendenhall St</u>	Job #: <u>Greenboro</u>
Address: <u>E-Mail - [Wburckley1@Tread, r.c.com]</u>	Job Location: <u>Greensboro NC</u>	
<u>336-456-2589</u>	Date: <u>6-30-16</u>	Date of Plans
Phone #	Fax #	Architect

We hereby submit specifications and estimates for:

To Take down granite Wall dig & Pour Footing, Lay 8" Block
& Water Proof, Clean up stone Rebuild Wall, to Match what
it Look Like Now. Put Drain in with Stone behind Block
Back Fill & Sowing & Straw.

This is a Sum-Sum / Turn Key 17,124.11

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ _____ Dollar

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully
submitted

Joel E. James

Note - this proposal may be withdrawn by us if not accepted within 90 days

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

JOHNSON & JOHNSON MASONRY

412 Berryman Street
Greensboro, NC 27405
Ph 336-288-8813
Fax 336-288-8814

ESTIMATE

Date	Estimate #
6/27/2016	915

Name / Address
Bill Burckley 110 S. Mendenhall St. Greensboro, NC 336-456-2589

Project
Granite Wall Repair

Description	Total
Johnson & Johnson Masonry will do the following for: 1) Remove the front 54LF of granite wall and clean mortar off of stones 2) Dig and pour a 54 L x 32" W x 8" D footing 3) Install a 54'L x 12" W x 4' high block wall reinforced with grout and rebar 4) Install stone wall adjacent to reinforced block wall 5) Backfill void area behind wall This price includes labor and material.	40,000.00

Thank you for the opportunity to quote on this project.

Total	\$40,000.00
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RESOLUTION APPROVING A GRANT TO GREENSBORO BOXWOOD
ASSOCIATES, INCORPORATED. FOR THE RECONSTRUCTION OF A HISTORIC
STREET WALL AT 110 SOUTH MENDENHALL STREET IN THE COLLEGE HILL
HISTORIC DISTRICT

WHEREAS, the College Hill Municipal Service District Plan recognizes the importance of the historic street walls to the character of the Historic District;

WHEREAS, many of the historic street walls are not in good condition and are at risk of being lost, diminishing the special character of the Historic District;

WHEREAS, recognizing the high cost of properly repairing historic street walls, a reimbursement program using Municipal Service District tax revenue was established to encourage their preservation;

WHEREAS, College Hill property owners are eligible for a grant of up to 50% of the cost of repairing historic street walls, up to \$10,000;

WHEREAS, the granite street wall in front of 110 South Mendenhall Street is particularly important to the character of the Historic District and is in very poor condition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the grant to Greensboro Boxwood Associates, Incorporated for the Repair of the Granite Street Wall at 110 South Mendenhall Street is hereby approved.

**GREENSBORO HISTORIC
PRESERVATION COMMISSION
PLAZA LEVEL CONFERENCE ROOM
MELVIN MUNICIPAL BUILDING
JULY 27, 2016**

MEMBERS PRESENT: David Wharton, Chair; David Arneke; Ann Stringfield;
Linda Lane; Wayne Smith; and Tracy Pratt.

STAFF PRESENT: Mike Cowhig and Stefan-Leih Geary, Planning Department. Also present was
Terri Jones, City Attorney's Office.

Speakers were sworn as to their testimony in the following matters.

APPROVAL OF ABSENCES:

Staff noted that the absences Ms. Adams, Ms. Graeber, and Mr. Hoggard were excused.

APPROVAL OF MINUTES FROM THE JUNE 29, 2016 REGULAR MEETING:

Ms. Stringfield moved approval of the June 29, 2016 meeting minutes as written, seconded by Mr. Smith. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS (COA) PUBLIC HEARING:

- (a) **Location: 206 Leftwich Street**
Application Number 1988
Applicant: Ashley and Hillary Meredith
Owner: Same
Date Application Received: 7-11-16
(APPROVED WITH CONDITIONS)

Description of Work:

Exterior alterations due to fire damage and construction of dormer.

Staff Recommendation:

Based on information contained in the application the staff recommends in favor of granting this Certificate of Appropriateness. In the staff's opinion the proposed work, with conditions, is not incongruous with the *Historic District Design Guidelines—Windows and Doors (page 55)*, and *Safety and Code requirements (page 69)* for the following reasons:

Fact:

The property suffered severe fire damage; however, much of the original exterior is still intact. Repairs will be made with new materials that match the original.

Fact:

Original windows will be repaired. In locations such as the main façade where the windows were fire damaged and beyond repair, a wood window replacement to match the design, dimensions and muntin pattern will be used.

Fact:

A shed dormer will be added to the rear elevation to provide more interior space to the second story unit. The dormer will use wood materials and windows to match the existing house.

Guidelines (page 57-58):

1. Retain and preserve the pattern, arrangement, and dimensions of window and door openings on principal elevations. Often the placement of windows is an indicator of a particular architectural style, and therefore contributes to the building's significance. If necessary for technical reasons, locate new window or door openings on secondary elevations and introduce units that are compatible in proportion, location, shape, pattern, size, materials, and details to existing units.
3. When repair is not feasible as determined by City Staff, true divided light wood windows are an appropriate replacement product for original wood windows when designed to match the original in appearance, detail, material, profile, and overall size as closely as possible. Double paned glass may be considered when they are true divided and can accurately resemble the original window design.

Guidelines (page 76):

1. In terms of material, style, and detail, design additions to be compatible with the original structure rather than duplicating it exactly.
2. Locate, design and construct additions so that the character-defining features of historic structures are not obscured, destroyed, damaged, or radically changed.
3. Limit the size and scale of additions so that the integrity of the original structure is not compromised.

Fact:

The stairs to the second story apartment will be replaced according to the design shown with a landing in the middle rather than a straight run as they are now. Rather than being less visible from the street and less conspicuous, they will be more prominent than they are now.

Guidelines (page 70):

1. Introduce fire exits, stairs, landings, and ramps on rear or inconspicuous side locations.
2. Construct fire exits, stairs, landings and ramps in such a manner that they do not damage historic materials and features. Construct them so that they can be removed in the future with minimal damage to the historic structure.

Recommended Conditions:

1. That the replacement windows are wood true or simulated divided light with a shadow bar between the glass.
2. That the stairs be re-designed so that they are less noticeable from the street.
3. That a double window be used in the new dormer instead of a single window.

In Support:

Ashley Meredith, 402 West Smith Street
Ann Bowers, 402-B Fisher Park Circle

In Opposition:

None.

Summary:

Chair Wharton stated that this is application number 1988 for work at 206 Leftwich Street. The applicants are Ashley and Hillary Meredith and the description of work is to repair fire damage to house, exterior alterations, and construction of dormer addition. City staff recommended in favor of granting this application and in their opinion, it is not incongruous with *Historic District Design Guidelines*. They cited *Guidelines 1 and 3* under *Windows and Doors* on pages 57-58 and in terms of materials, they cited *Guidelines 1 and 2* on page 76. Conditions suggested for the application are as follows: (1) That the replacement windows are wood true or simulated divided light with a shadow bar between the glass; (2) That the stairs be re-designed so that they are less noticeable from the street; and (3) That a double window be used in the new dormer instead of a single window.

Speaking in support of the application was Ashley Meredith, 402 West Smith Street, who noted the change in the stairs was primarily for safety. Most of the roof will have to be replaced and she had no objection to the double window. Also speaking in support was Anne Bowers, 402-B Fisher Park Circle, representing the Fisher Park Neighborhood Association. She said they were in support and liked the staircase. There was no one speaking in opposition to the application.

Discussion:

Mr. Arneke stated his opinion that although it is a bit of a visual obstacle, the proposed staircase would be an improvement.

Finding of Fact:

Ms. Stringfield moved that based upon the facts presented in application number 1988 and the public hearing the Greensboro Historic Preservation Commission finds that the proposed project is not incongruous with the *Historic District Program Manual and Design Guidelines* and that *Guidelines 1 and 3 under Windows and Doors (page 55) and Guidelines 1 and 2 under Safety and Code Requirements (page 76)* are acceptable as findings of fact. The motion was seconded by Mr. Pratt. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

Motion:

Therefore, Ms. Stringfield moved that the Greensboro Historic Preservation Commission approves application number 1988 and grants a Certificate of Appropriateness to Ashley and Hillary Meredith for work at 206 Leftwich Street with the following conditions: (1) That the replacement windows are wood true or simulated divided light with muntins and a shadow bar between the glass; and (2) That a double window be used in the new dormer instead of a single window. The motion was seconded by Mr. Pratt. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

(b) Location: 819 Rankin Place
Application Number 1989
Applicant: Stephen Elrod
Property Owner: Same
Date Application Received: 7-18-16
(APPROVED WITH CONDITIONS)

Description of Work:

Construction of accessory building.

Staff Recommendation:

Based on information contained in the application, the staff recommends in favor of granting this Certificate of Appropriateness with conditions. In the staff's opinion the proposed work—with conditions—is congruous with the *Historic District Design Guidelines—Accessory Structures and Garages (page 35)* for the following reasons:

Fact:

The accessory structure is a prefabricated unit that is 20' x 12'. It will be customized to meet historic district design guidelines to include deeper overhangs, knee brackets (corbels), corner boards, wood lap siding on exterior walls and cedar shingles in the gable ends. The roof pitch will match the roof pitch on the house. A steel roll-up door will be used.

Fact:

The building is not located in the traditional sitting pattern for garages that would align with the driveway but it is located at the rear of the house and not easily visible from the street. The footprint of the proposed building does not dramatically alter the amount of open space on the lot.

Guidelines (page 36):

2. *Design new garages and outbuildings to be compatible with the main structure on the lot in material and design, using existing historic outbuildings in the districts as an example.*
3. *Limit the size and scale of garages and accessory structures so that the integrity of the original structure, or the size of the existing lot, is not compromised or significantly diminished.*
4. *New garages and accessory buildings should be located in rear yards and not past the centerline of the house.*
5. *Prefabricated wooden accessory structures are appropriate when they are designated to be compatible with the principal structure on the side, and with other outbuildings in the district.*
- A. *Accessory structures with gambrel style roofs are considered a modern outbuilding and therefore an inappropriate design for the Historic Districts.*
- B. *It is not appropriate to introduce prefabricated metal accessory structures in the Historic Districts.*

Recommended Conditions:

1. That tree preservation measures are taken so that significant trees on the property are not adversely impacted.
2. That a different style of door be used that better reflects the character of the historic districts.

In Support:

Stephen Elrod, 819 Rankin Place.

In Opposition:

None.

Summary:

Chair Wharton stated that this is application number 1989 for work at 819 Rankin Place. The applicant is Stephen Elrod. The description of work is construction of accessory building. City staff stated their opinion that the work is not incongruous with the *Historic District Design Guidelines* and they recommended in favor of granting this COA. They cited *Guidelines 2, 3, 4, and 5* on page 36 under *Accessory Structures and Garages*. They noted that the accessory structure is a prefabricated 12' x 20' unit and the applicant proposes to customize the unit to include deeper overhangs, knee brackets, corner boards, wood lap siding on the exterior walls and cedar shingles in the gable ends. The roof pitch will match the pitch on the house. The building is not located in the traditional siting pattern for garages that would align with the driveway. Staff recommended conditions that tree preservation measures are taken so that significant trees on the property are not adversely impacted and that a different style of door be used that better reflects the character of the historic districts. Speaking in support was Stephen Elrod of 819 Rankin Place. He stated that the shed is used for storing tools. He had not considered this siting for location of trees. He is open to suggestions about scale and detail and he will site the shed to avoid damaging trees. He preferred the metal roll-out door for purposes of security. There was no one speaking in opposition to the application.

Discussion:

Chair Wharton commented that members could continue this application or ask staff to approve details of the shed in terms of siting and architectural detail. Members felt that staff could approve details of the shed.

Finding of Fact:

Mr. Smith moved that based upon the facts presented in application number 1989 and the public hearing the Greensboro Historic Preservation Commission finds that the proposed project is not incongruous with the *Historic District Program Manual and Design Guidelines* and that staff comments and *Guidelines 2, 3, 4, and 5 A&B (page 36)* are acceptable as finding of fact. The motion was seconded by Mr. Arneke. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

Motion:

Therefore, Mr. Smith moved that the Greensboro Historic Preservation Commission approves application number 1989 and grants a Certificate of Appropriateness to Stephen Elrod for work at 819 Rankin Street with the following conditions: (1) That he sites the building in such a way to preserve all the significant trees on the site; (2) That he works with staff for design detail approvals; (3) That his metal garage door will be positioned toward the brick wall on the neighbor's property; and (4) That all proper permits are obtained. The motion was seconded by Mr. Pratt. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

PUBLIC HEARING ON COLLEGE HILL STREET WALL PROGRAM MATCHING GRANT APPLICATION FOR 110 SOUTH MENDENHALL STREET:

Ms. Geary stated that this is the first application under the College Hill Street Wall Program that is funded through the Municipal Service District funds. This is a very significant retaining wall in the College Hill Historic District that is in need of repair. Following the public hearing, the Commission will be asked to make a recommendation to City Council.

William Burckley, 701 Morehead Avenue, provided a brief history of the wall. Approximately a year and a half ago, the City determined that the wall had to be repaired or torn down because it is five inches out of plumb. There were insufficient funds to repair the wall so a COA was filed to tear the wall down to prevent the City from demolishing it. This strategy allowed for up to one year to figure out a way to pay for the repair of the wall. Subsequent to this, the neighborhood worked with the City and came up with a way to match funds for repairing granite walls in the neighborhood. He explained that there was a water line leak and a portion of the wall had to be taken down as a result of the emergency. The process for repairing the wall will be to take down the remaining wall, finish excavating soil to be able to pour a footing for a retaining wall to hold the soil back, and then the granite wall will be put back up against the retaining wall.

Mr. Burckley asked the Commission to make a recommendation to City Council that they approve the matching funds for the repair of the wall.

There was no one else present wishing to speak on this matter.

In regard to the application provided by Bill Burckley for wall repair at 110 South Mendenhall Street, Mr. Arneke moved that the Historic Preservation Commission recommends to City Council that that the funding comes from the College Hill Street Wall Program. The motion was seconded by Ms. Lane. The Commission voted 6-0 in favor of the motion. (Ayes: Wharton, Arneke, Stringfield, Lane, Smith, Pratt. Nays: None.

ITEMS FROM COMMISSION CHAIRMAN:

None.

ITEMS FROM PLANNING DEPARTMENT:

Mr. Cowhig stated that a Preservation North Carolina conference is scheduled for September, 2016. Additional details will be provided when they become available.

The next meeting of the Commission will be held on September 28, 2016.

SPEAKERS FROM THE AUDIENCE:

None.

ADJOURNMENT:

There being no further discussions before the Commission, the meeting was adjourned at 5:26 p.m.

Respectfully submitted,

Mike Cowhig, Executive Secretary
Greensboro Historic Preservation Commission

MC:sm/jd



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0773

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 6.

Resolution Authorizing City Attorney to Institute Proceedings to Condemn a Portion of the Property of Alex Ritchy Located at 500 E. Washington Street in connection with the Downtown Greenway Phase 2 Project.

Department: Legal

Council District: 2

Public Hearing: NA

Advertising Date/By: NA

Contact 1 and Phone: Ted Kallam, Engineering Manager, ext 2883

Contact 2 and Phone: John P. Roseboro, Assistant City Attorney, ext 2320

PURPOSE: : The City seeks to acquire a Permanent Sidewalk Easement (PSE) of 941 square feet, and a Temporary Construction Easement (TCE) of 1,058 square feet of the property owned by Alex Ritchy located at 500 E. Washington Street, designated as Parcel # 0002624 in the Morehead Township for the Downtown Greenway Phase 2 Project. The Property Management Section of the Engineering and Inspections Department (PM) requests Council to authorize the initiation of condemnation proceedings because it has been unable to negotiate a purchase price with the property owner(s).

BACKGROUND: PM attempted to negotiate a purchase within the total appraised value of \$1,300.00 for the property. An independent appraiser, D. Lynn Cable, Certified General Real Estate Appraiser, A4361, calculated the value of the property for the City. The appraiser used generally accepted appraisal methods and calculated the value based upon the nature of the taking and the square footage taken. PM sent an initial written Offer to Purchase to the property owner(s) on May 18, 2016. PM spoke with the property owner on multiple occasions to discuss the design and offer. The property owner made a counteroffer. PM made a new offer, but it was not accepted. PM made every reasonable effort to purchase the property within the appraised amount, but its efforts were not successful. Therefore, PM recommends that the City Council adopt a resolution authorizing the City Attorney to institute proceedings to condemn the required property. Following City Council's approval, the Legal Department will send a letter to the owner giving him at least thirty (30) days notice of the City's intent to file an eminent domain lawsuit. After the lawsuit is filed and discovery is completed, a mediation or Commissioner's Hearing, or both, are held to try to resolve the matter with the property owner before trial. Additionally, the parties are free to continue negotiations through the date of trial.

A The Downtown Greenway Phase 2 Project is for a 4.2 mile multi-use trail appropriate for walking and bicycling and other non-motorized means of transportation or recreation that will loop around

downtown Greensboro. It will enhance the urban landscape with a green space that will promote fitness, encourage alternative transportation, and provide connectedness and well-being for our residents and visitors in an aesthetically pleasing environment. The acquisition necessary for this property is a Permanent Sidewalk Easement of 941 square feet and a Temporary Construction Easement (TCE) of 1,058 square feet for the property located at 500 E. Washington Street.

The anticipated date for start of construction is January, 2017, with an anticipated completion date of January, 2018. The property is zoned LI- Light Industrial.

City staff further recommends that the City Council authorize payment of the estimated amount of the value of the properties to the Clerk of Superior Court for disbursement to the owner. This will allow the City to take possession, which is required before work for this Project can commence on the properties.

BUDGET IMPACT: The funding for this condemnation is budgeted in Account Number 471-4502-18.6012, Activity #A15130. The funding comes from the 2008 Transportation Bond Funds. A minimum of \$1,300.00 will be expended to acquire this property, in addition to any litigation costs and/or settlement agreements.

RECOMMENDATION / ACTION REQUESTED: City Council approval of a resolution authorizing the City Attorney to institute proceedings to condemn a portion of the property of Alex Ritchy in connection with the Downtown Greenway Phase 2 Project.



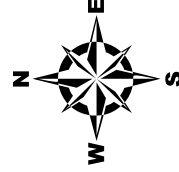
Site Map 1330

Project #: P04841-01 - Downtown Greenway Phase 2

Owner: Alex Ritchy

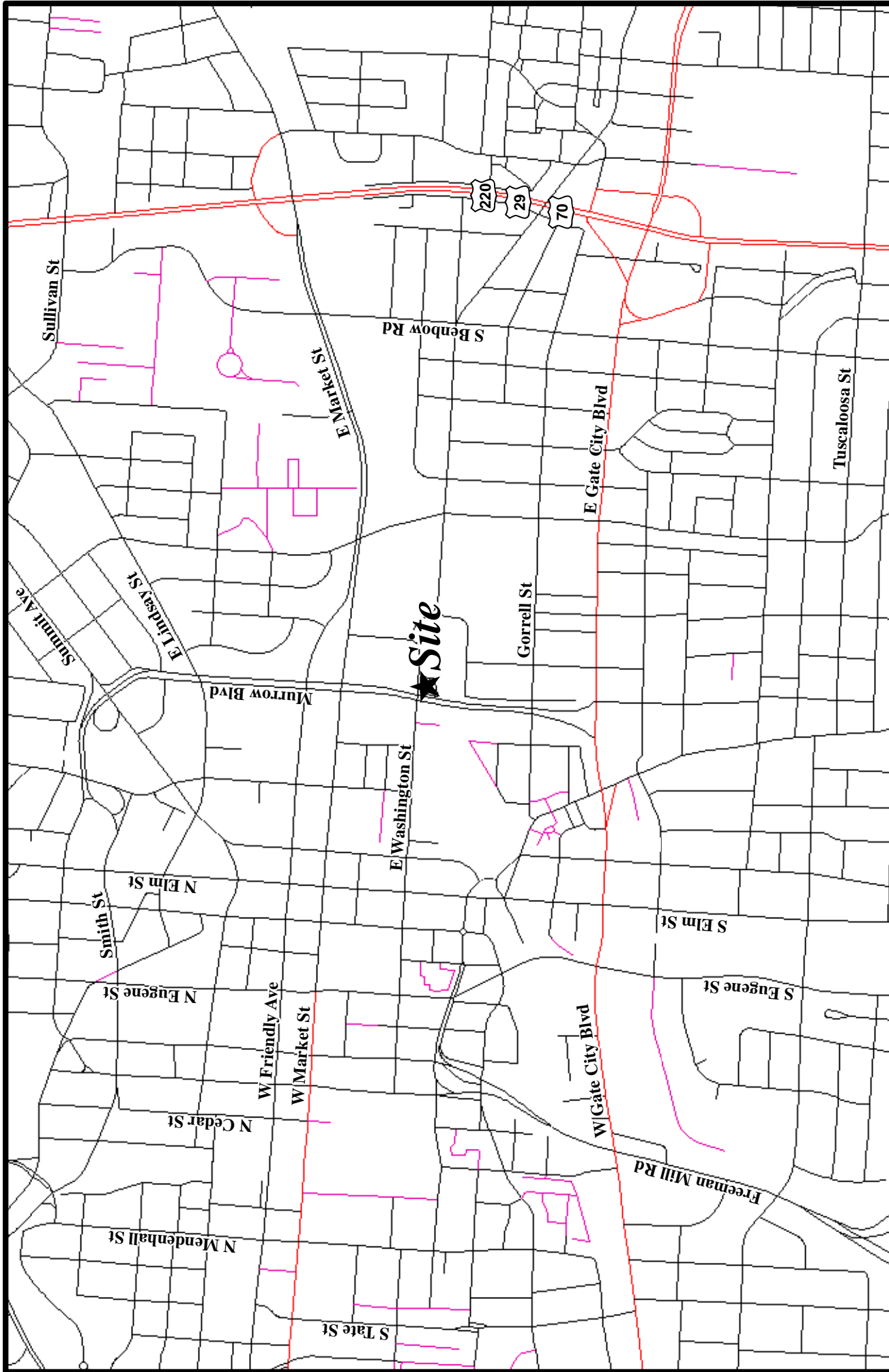
Address: 500 East Washington Street

Parcel #: 00026224



Engineering Records Map 1330

Compiled By: Brian J. Gillies
7-18-2016



Vicinity Map 1330

Project #: P04841-01 - Downtown Greenway Phase 2
Owner: Alex Ritchy
Address: 500 East Washington Street
Parcel #: 0002624



Engineering Records Map 1330

Compiled By: Brian Gillies
7-18-2016

**RESOLUTION AUTHORIZING THE CITY ATTORNEY TO INSTITUTE PROCEEDINGS
TO CONDEMN A PORTION OF THE PROPERTY OF ALEX RITCHY, IN CONNECTION
WITH THE DOWNTOWN GREENWAY PHASE 2 PROJECT**

WHEREAS, Alex Ritchy, is the owner(s) of certain property located 500 E. Washington Street, designated as Parcel # 0002624 said property being as shown on the attached map;

WHEREAS, a portion of said property is required by the City in connection with the Downtown Greenway Phase 2 Project;

WHEREAS, negotiations with the owner at the appraised value of \$1,300.00 have been unsuccessful and said portion of the property is necessary for said project;

WHEREAS, it is deemed necessary and in the best interest of the City that the City Attorney be authorized to institute civil proceedings to condemn said portion of the property and that the Director of Finance be authorized to issue a draft to the Clerk of Superior Court as compensation to the owner(s) in the amount of \$1,300.00.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That, pursuant to Chapter 40A of the North Carolina General Statutes, the City Attorney is hereby authorized to institute condemnation proceedings to acquire said portion of the property, and the Director of Finance is hereby authorized to issue a draft in the amount of \$1,300.00 to the Clerk of Superior Court as compensation to the owner(s), payment to be made from Account No. 471-4502-18.6012 Activity #A15130.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0774

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 7.

Authorization for the City Manager to Approve the Mutual Settlement Agreement and Release Between AT&T and the City of Greensboro in the Amount of \$68,726.54 for AT&T's Installations in the City's Rights-of-Way

Department: Executive

Council District: All

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Tom Carruthers, City Attorney, 373-2320

Contact 2 and Phone: Jennifer Schneier, Assistant City Attorney, 373-2320

PURPOSE:

To approve a Mutual Settlement Agreement and Release in the amount of \$68,726.54 to settle disputed claims concerning AT&T's facilities within the City's rights-of-way.

BACKGROUND:

AT&T and the City dispute the amount the City may charge for occupation of its rights-of-way. Because of their dispute, the City and AT&T entered into a Tolling Agreement on August 30, 2013. Subsequent negotiations resulted in the parties entering into a Mutual Settlement Agreement and Release. The past two years of billing for AT&T reflected the higher franchise fee of \$1.50 per-linear-foot for total \$131,006.16. In 2015, City Council lowered the fee to \$0.30 per-linear-foot. The settlement amount of \$68,726.54 reflects the revised \$0.30 per linear foot fee as applied to the past two years of billing.

BUDGET IMPACT:

The City will receive \$68,726.54.

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council authorize the City Manager to approve the Mutual Settlement Agreement and Release in the amount of \$68,726.54.

RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE THE MUTUAL
SETTLEMENT AGREEMENT AND RELEASE BETWEEN AT&T AND THE CITY OF
GREENSBORO IN THE AMOUNT OF \$68,726.54 FOR AT&TS INSTALLATIONS IN THE
CITY'S RIGHTS-OF-WAY

WHEREAS, AT&T has facilities located within the City's rights-of-way and may seek to place facilities within the rights-of-way in the future;

WHEREAS, the City possesses jurisdiction as provided by state law over its public rights-of-way within the corporate boundaries of the City;

WHEREAS, the City of Greensboro invoiced AT&T for its installations in the City's right-of-way, and the invoices totaled \$131,006.16 for the past two years;

WHEREAS, a dispute arose between the City and AT&T regarding the fees for which the City invoiced AT&T, and the City and AT&T entered into a Tolling Agreement on August 30, 2013;

WHEREAS, subsequent negotiations resulted in the parties entering into a Mutual Settlement Agreement and Release in the amount of \$68,726.54 to settle disputed claims;

WHEREAS, in 2015, City Council reduced the per-linear-foot fee from \$1.50 per-linear-foot to \$0.30 per linear foot;

WHEREAS, the settlement amount of \$68,726.54 reflects the revised \$0.30 per linear foot fee as applied to the past two years of billing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

The City Council authorizes the City Manager to approve the Mutual Settlement Agreement and Release between AT&T and the City of Greensboro in the amount of \$68,726.54.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0739

Agenda Date: 9/20/2016

Status: Draft

In Control: City Council

File Type: Resolution

Agenda Number: 8.

Resolution Authorizing Change Order in the amount of \$30,000 for Construction Inspections on Contract No. 2015-048 with Alley, Williams, Carmen & King, Inc. (AWCK) for Lovett Street Water and Sewer Line Replacement and Holts Chapel Road Sewer Outfall

Department: Engineering & Inspections

Council District: 1

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Steve Drew 373-7893

Contact 2 and Phone: Kenney McDowell 373-2302

PURPOSE:

City Council approval is requested for a change order to Contract 2015-048 for Construction Inspections on the Lovett Street Water and Sewer Line Replacement and Holts Chapel Road Sewer Outfall. In order to complete the work required under the contract, approval is required for this change order, with Alley, William, Carmen & King, Inc., (AWCK) in the amount of \$30,000.00.

BACKGROUND:

This work consists of construction inspections on approximately 2781 LF of 8" waterline, 2255 LF of 8" sewerline, and 2240 LF of 12" sewer outfall.

The installation of the water and sewer lines experienced unexpected delays which resulted in the need for AWCK to be onsite for an extended amount of time.

The original contract amount is \$147,371.25 and approval of this change order request in the amount of \$30,000.00 will make the new contract value \$177,371.25.

BUDGET IMPACT:

Funds for this construction contract and the change order are budgeted in fund accounts:

Water Resources Capital Improvement Fund: 503-7026-01.5410	\$30,000.00
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RECOMMENDATION / ACTION REQUESTED:

The Departments of Engineering & Inspections and Water Resources recommend that City Council approve this change order in the amount of \$30,000.00 on contract 2015-048.

CONTRACT CHANGE ORDER

This form will not be processed until all sections are properly completed

CHANGE ORDER No.: 1 DATE: 8/9/2016 CONTRACT No.: 2015-048

PROJECT: Lovett Street Water / Sewer Line Replacement & Holts Chapel Sewer O/F - CEI Services

CONTRACTOR: Alley Williams Carmen & King, Inc. CHANGE ORDER AMOUNT: \$ 30,000

INSPECTOR: Various ACCOUNT NUMBER(S) TO BE CHARGED: 503-7026-01.5410

THIS CHANGE ORDER WILL NOT RESULT IN A CONTRACT TIME MODIFICATION -OR X

THIS CHANGE ORDER WILL () ADD () DEDUCT DAYS TO/FROM THE CONTRACT TIME:

DESCRIPTION OF CHANGE ORDER: Continued CEI services for the required inspection, testing, and contract administration of the Lovett Street water line and sewer line replacement and the Holts Chapel Sewer Outfall line beyond the expected services on the life of the construction contract.

REASON FOR CHANGE ORDER: The construction incurred unexpected delays which has caused the construction contract to take longer than expected which in turn requires the professional service contract to also run longer than expected. The CEI contract is a based on hourly rates of time required which is directly tied to the unforeseen delays in construction.

ESTIMATED QUANTITIES OF WORK RESULTING FROM CHANGE ORDER AND AGREED BASIS OF PAYMENT

(UNIT PRICES OR LUMP SUM):

Additional hours required \$30,000

CURRENT CONTRACT TOTAL	\$ 147,371.25
VALUE OF CHANGE ORDER No. 1	\$ 30,000.00
TOTAL CONTRACT VALUE AFTER THIS CHANGE ORDER	\$ 177,371.25

CONTRACT CHANGE ORDER

The City of Greensboro hereby modifies the basis of payment for this contract as herein set out, and the Contractor agrees to perform the work in consideration of basis of payment contained herein. It is further agreed that:

- (1) This Change Order shall not constitute nor be construed as a release or waiver of any lawful claims that the Contractor or the City of Greensboro has or may have against the other under said contract, other than the matters specifically covered herein.
- (2) The terms and conditions of the Contract remain in full force and effect except as modified by this Change Order.
- (3) All terms and conditions of this Change Order are herein set out.

Approval Recommended:

Contractor:

Construction Engineer

Authorized Representative

Date: _____

Date: _____

Requesting Department

Date: _____

This instrument has been preaudited in the manner required
by the Local Government Budget and Fiscal Control Act

Approved as to form and legality.

Approved:

Approved:

Finance Director

City Attorney

Date: _____

Date: _____

Approval Granted:

City Manager

Date: _____

RESOLUTION AUTHORIZING CHANGE ORDER IN CONTRACT NO. 2015-048
WITH ALLEY, WILLIAMS, CARMEN & KING, INC. (AWCK) FOR
CONSTRUCTION INSPECTIONS ON LOVETT STREET WATER AND SEWER
LINE REPLACEMENT AND HOLTS CHAPEL ROAD SEWER OUTFALL

WHEREAS, Contract No. 2015-048 with Alley, Williams, Carmen & King, Inc. provides construction inspections;

WHEREAS, during construction, the installation of water and sewer lines experienced unexpected delays which resulted in the need for AWCK to be onsite for an extended amount of time thereby necessitating a change order in the contract in the amount of \$30,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That a change order in the above-mentioned contract with Alley, Williams, Carmen & King, Inc. (AWCK) for the water and sewer line replacement and sewer outfall is hereby authorized at a total cost of \$30,000.00 payment of said additional amount to be made from Account Nos.: Water Resources Capital Improvement Fund: 503-7026-01.5410 for \$30,000.00.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0758

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Resolution

Agenda Number: 9.

Resolution Approving Change Order in the Amount of \$84,145 to Contract 2014-0030 with CH Engineering, PLLC. for the Forest Oaks Loop Feed Water Line Extension Project

Department: Water Resources

Council District: N/A

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Steven Drew, 336-373-7893

Contact 2 and Phone: Virginia Spillman, 336-373-3260

PURPOSE:

Water Resources is requesting a change order to contract 2014-0030 related to the Forest Oaks Loop Feed Water Line Extension project to provide for additional surveying and engineering services tied to property surveying, easement mapping and coordination efforts related to the addition of magnetic meters, associated equipment and programming needed to accurately measure the flow that is being distributed to the pressure zones. In order to finalize the design of the project, approval of a contract change order is requested.

BACKGROUND:

The City authorized professional services contract 2014-0030 with CH Engineering, PLLC. in the amount of \$103,114.98 to provide engineering design services for the Forest Oaks Loop Feed Extension project. The Forest Oaks Loop Feed will support the water needs within the Forest Oaks Area of Southeast Greensboro. This project is needed to address fire protection and on-going water quality issues. The project consists of installing approximately 9,000 feet of new 12-inch ductile iron waterline and two electronically operated valves. The original scope of services for the agreement included the design, surveying, SCADA integration and construction administration as related to the construction of the proposed waterline extension.

As a result of numerous utility conflicts on both sides along Millpoint Rd., the water line alignment, originally proposed within the south side of the right of way, was moved to the north side of Millpoint Rd. and outside the right of way. Additional design scope, surveying, and easement mapping are needed to cover the cost of the water line relocation due to the fiber optic and gas conflicts. In addition, magnetic flow meters need to be installed as part of the project to accurately measure and monitor flow is being distributed to each pressure zone. CH Engineering will self perform the engineering and survey work proposed in this change order. The M/WBE office reviewed the proposed scope of service and provided a memo confirming the M/WBE utilization for the project.

BUDGET IMPACT:

Funding in the amount of \$84,145 is budgeted in the Water Resources Capital Improvement Fund Account 503-7026-01.5410 (Professional Services).

RECOMMENDATION / ACTION REQUESTED:

The Water Resources Department recommends City Council approve a Change Order in the amount of \$84,145 to contract 2014-0030 with CH Engineering, PLLC. for the Forest Oaks Loop Feed Water Line Extension project.



November 23, 2015 Revised August 12, 2016, Revised August 28, 2016

Ms. Virginia Spillman, PE
Engineering Manager
City of Greensboro Water Resources Department
2602 South Elm-Eugene Street
Greensboro, NC 27406

Re: Water Distribution Improvements Forest Oaks Professional Services

Dear Ms. Spillman:

Per our meeting of August 9, 2016 attached is our revised request for consideration for a Supplemental for our existing contract for the Forest Oaks Engineering Fees. Provided below is a summary leading to our request.

Our original scope anticipated that all of the proposed water line alignments would be within existing road right of way. The original design along Millpoint Rd. as discussed in our pre-design meeting reflected the alignment on the north side of the road and with existing right of way. Surveys were conducted by CH and plans were prepared. Due to the conflicts with fiber optic lines and gas lines along the north side of the road, it was then decided to reflect the water line on the south side and to contact 811 to mark the existing utilities and have CH survey the alignment. Plans were then submitted revising the alignment to the South side of Millpoint and providing the location of the located dry utilities.

Upon reviewing the numerous utility conflicts on the south side of Millpoint road, the decision was made to reflect the proposed water line on the North side of Millpoint outside of the existing right of way. During review of preliminary plans, Mr. Boyd advised CH that the gas mains needed to be shown on profile sheets. CH coordinated with Mr. Keith Lovings for this request. CH survey crew staked the location of conflicts, the gas company dug and measured down the depths. The information for the depths of the gas lines were then added to the water line profile and showed the water line depths needed to avoid the gas conflicts.

During the second official review cycle, the City of Greensboro requested the addition of a mag meter that would be tied into the SCADA system. Also additional comments included providing security fence, antennae pole, security lights, and a wooden A-frame with metal roofing for the mag meter.

While CH Engineering understands that revisions to design plans are inherent to the design process, we are only asking consideration for supplemental fees to cover a minimum amount of re-design (not all), the Level A test holes and associated surveying for the realignment, and the fees requested by our sub-consultant, AECOM/URS, for the mag meter, the wooden A-frame with metal roofing for the mag meter, security fence, antennae pole, and security lights. This supplemental would included efforts to complete the design plans to 100%.

The fees are broken out as following:

CH Engineering supplemental water line re-design fee	\$7000.00
CH Engineering Supplemental Surveying/(SUE) Effort due to realignment	\$4970.00
Sub-consultant Design by AECOM/URS (See Attached)	<u>\$7580.00</u>
a. Total Supplemental Fee Requested for Engineering & surveying	\$19,550.00
b. Supplemental fee for new surveying, easement mapping by CH (see attached)	<u>\$64,595.00</u>
Total Supplemental Fee request (a+b)	\$84,145.00

Attached please find AECOM/URS fee proposal and CH Engineering's surveying proposal for the easement mapping related work. Please let us know if you need any additional information.

Sincerely,

A handwritten signature in dark ink that reads 'Maha A. Chambliss'.

Maha Chambliss, PE, President



CH Engineering, PLLC
WBE Certified
3220 Glen Royal Road
Raleigh, NC 27617
Tel 919 788 0224
Fax 919 788 0232
www.ch-engr.com

Ms. Virginia T. Spillman, PE
Engineering Manager
City of Greensboro
Department of Water Resources
P.O. Box 3136
Greensboro, NC 27401

Subject:

City of Greensboro – Forest Oaks Water Distribution Improvement Easement Surveys

Dear Ms. Spillman,

CH Engineering is pleased to provide this proposal for surveying services on the above referenced project.

It is our understanding the purpose of the survey is to provide (24x36) plats at 40 scale, legal sized exhibits that will be recorded as attachments and legal descriptions for approximately thirty parcels that require proposed easements along the frontage of the affected parcels to enable the design and construction of proposed water lines for the Forest Oaks Water Distribution Improvements Project located in Guilford County, N.C.

Date:

10 August 2016

Contact:

Jeff Munn

Phone:

919.788-0224
Ext. 5469

E-mail:

jmun@munn@ch-engr.com

Limits of Survey

The survey limits were taken from design plans prepared by CH Engineering and will include thirty parcels that require proposed easements for the installation of the proposed new water lines.

Our ref:

City of Greensboro –
Forest Oaks Easement
Surveys

General Scope of Service

- GPS control points relative to the North Carolina State Plane Coordinate system that were previously set at the project site will be used for the purpose of this survey, these points are on the horizontal datum (NAD 83/NSRS2007) adjustment for this project.
- Conventional control traverses (6,500+/- feet) will be ran between the existing GPS points to enable our survey crews to tie property corners for the thirty affected parcels.

- Property deed, plat, right of way information and existing easement research will be completed for thirty parcels and the adjacent parcels using the Guilford County GIS and the Guilford County Register of Deeds Office.
- Field ties to existing property corners will be completed for each of the thirty properties. Parcels will be mapped using the existing property corners and by using the currently recorded deeds, plats, existing right of way information and existing easement information available from the Guilford County Register of Deeds Office. The entire parcel boundaries for each of the thirty parcels will not be surveyed and should not be considered full boundary surveys.
- Staking of the proposed easements points (90) will be done after the design is completed and approved. These points will be set before the plats, easement exhibits and legal descriptions can be delivered to the City of Greensboro. Temporary construction easement points will not be staked in the field. If the number of easement points to be staked exceeds (90) additional fees will be needed to complete the staking. The estimated number of easement points was taken from preliminary design plans for the proposed waterline.
- Prepare (24x36) plats at 40 Scale for approximately thirty parcels will be completed depicting the proposed easements, existing parcel boundaries, existing right of ways and the existing easements if found. It is anticipated that (7) sheets will be required to complete this task. Plats will be signed and sealed by a North Carolina Licensed Land Surveyor. The recording of these Plats are not a part of this scope.
- Prepare a legal sized exhibit for each of the thirty parcels depicting the proposed easements, adjacent parcel boundaries, existing right of way and existing easements if found. These exhibits will be signed and sealed by a North Carolina Licensed Land Surveyor. Recording of the proposed exhibits is not part of this scope and will be completed by others.
- Prepare legal descriptions for each of the thirty parcels that will be recorded after owner signatures are obtained. Recording of the proposed legal descriptions is not part of this scope and will be completed by others.

Assumptions

- The City of Greensboro is responsible for contacting the affected property owners that require easement surveys. This will enable our survey crews to access their properties and tie or locate the property corners necessary to complete the proposed easement surveys. Copies of these property owner notification letters will be provided to CH Engineering, these copies will be given out by our survey crews when approached by property owners inquiring about why we are on their property.
- Staking of the proposed easements points will be done after the design is completed. These points will be set before the plats, easement exhibits and legal descriptions can be delivered to the City of Greensboro. Temporary construction easement points will not be staked in the field.

- The proposed easement line work will be taken from design plans created by CH Engineering, this line work will be used as the basis for the proposed easement mapping for each of the parcels.
- CH Engineering is not responsible for proposed design changes after the mapping has begun. Any revisions necessary because of design changes will be considered additional services.
- Map or plat recording is not a part of this scope.
- The only purpose of these plats or exhibits is to illustrate the proposed easements needed for the construction of the proposed water lines, parcel boundaries will be shown from actual ties made to existing property corners and by using the existing deeds and plats to accurately plot the affected parcel boundaries. These parcel boundaries should not be considered boundary surveys.
- Construction staking for the proposed improvements is not a part of this scope
- As-built surveys for the proposed improvements are not part of this proposal.
- Planimetric surveys of existing improvements are not a part of this scope.
- Replacing the existing property corners that are destroyed during construction of the proposed waterline is not a part of this scope of work.

Deliverables

- Copies for approximately (7) 24x36 plats depicting the affected parcel boundaries, proposed easements and the existing right of ways signed and sealed by a North Carolina Licensed Land Surveyor.
- Copies for each of the thirty proposed legal sized easement exhibits depicting the affected parcel boundaries, proposed easements and the existing right of ways signed and sealed by a North Carolina Licensed Land surveyor.
- Copies for each of the thirty proposed legal descriptions.

Fee

The lump sum fee for the scope of work as described above is:

Forest Oaks Easement Survey Fee: \$ 64,595.00

Schedule

CH Engineering will begin work within 2 to 3 weeks once the design plans are approved and upon receipt of an approval of this supplemental agreement.

DBE/WBE Certification

CH Engineering, PLLC is certified as a Disadvantaged Business Enterprise (DBE/WBE) with the North Carolina Department of Transportation, the City of Raleigh, Durham County, and the City of Durham, Triangle Transit Authority, Raleigh-Durham Airport, County of Charleston, SC, City of Charleston, SC and the South Carolina Department of Transportation DBE Unified Program. CH Engineering is also HUB certified as a Woman Owned Business Enterprise. CH Engineering is available and dedicated to serve its clients with experienced professionals in all facets a project may require.

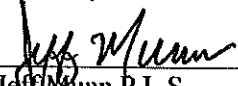
Liability Insurance

CH Engineering maintains liability insurance of \$1,000,000 professional liability for errors and omissions and is prepared to show proof of insurance upon request by the owner. We also maintain General Liability in the amount of \$2,000,000 with and aggregate of \$4,000,000. Please advise if you need copies of CH Engineering's insurance certificates for professional and general liability.

Terms of Payment

Invoices shall be submitted on a monthly basis for services rendered based on percent complete. After receipt of CH Engineering's invoice each month, client pledges to process payment to CH Engineering within 7 days from receipt of invoice.

Sincerely,


Jeff Munn P.L.S.
Survey Project Manager

8/10/16

Date

Accepted by,

City of Greensboro

Authorized Signature

Date

This proposal and its contents shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to CH Engineering, PLLC as a result of—or in connection with—the submission of this proposal, CH Engineering, PLLC and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use, or disclose the data contained in this proposal only to the extent provided in the resulting contract.



URS Corporation – North Carolina
1600 Perimeter Park Drive, Suite 400
Morrisville, North Carolina 27560
Tel: (919) 461-1100
Fax: (919) 461-1415

November 10, 2015

Ms. Maha Chambliss, PE
CH Engineering, PLLC
3220 Glen Royal Road
Raleigh, North Carolina 27617

Subject: Scope of Work and Cost Estimate for Providing Additional Engineering Services
City of Greensboro Automated Isolation Valves at Two Locations

Dear Ms. Chambliss:

CH Engineering, PLLC (CH) has asked URS Corporation – North Carolina (URS) to provide engineering assistance for the design of the relocation of two water main isolation valves located in the City of Greensboro. URS has performed an initial scope of work under Task Order No. 1 (attached) to provide details and specifications for 12-inch automated isolation valves to be installed in two separate locations as part of a larger water main improvement project (by CH Engineering). The first valve location is on West Market Street near its intersection with Arrow Road. The second valve location is on Young's Mill Road near its intersection with McConnell Road.

Input from the City of Greensboro has resulted in the identification of additional scope in order to complete the design. The additional scope is presented in this Task Order No. 1A, and is summarized below.

ADDITIONAL SCOPE OF WORK:

URS will provide the following:

- Develop specifications for magnetic flow meters at each location, including electrical feed from power source to meters and controls/monitoring panel
- Provide details for pre-designed A-frame shelter over control equipment (assumed approximately 6 feet wide) and housekeeping pads at each location. No custom structural design of the A-frame shelter is included in this proposal.
- Provide fence layout around West Market Street location and include fence and gate details and specifications
- Revise CAD-formatted plans and details to accommodate increased vault size at each location
- Coordination of SCADA integration requirements with City contractor CITI for magnetic flow meters at each location
- Siting of antennas and electrical work related to the City of Greensboro's SCADA system at each location
- Coordination with electric utility
- Develop specifications for sump pump at McConnell Road location, including electrical feed from power source to pump, controls, and discharge piping
- Coordinate between URS design team and CH Engineering design team.
- Prepare engineer's opinion of construction cost for the portions of work designed by URS.
- Manage the URS portion of the project, budget, and schedule.
- Perform quality control and quality assurance of URS design deliverables.

- Specifications will be placed directly on the details as notes.
- Provide design deliverables to CH Engineering at 90% and 100% milestones.
- Provide design that is compliant with current standards of NCDOT, NCDENR-PWS, City of Greensboro, and other regulatory agencies.
- All deliverables (plans and specifications) will be delivered electronically in CAD, Word, and pdf format.

URS understands CH Engineering is responsible for the following tasks:

- Obtaining information on buried utilities, record drawings, and existing site conditions.
- Developing base maps showing all site features including, but not limited to: utilities, roadways, curb and gutter, property/easement/right-of-way lines, overhead and underground structures, and topography.
- Developing plan and profile drawings and design for the relocated water main on either side of the vaults.
- Providing CAD assistance, standards, linetypes, plot settings, and drawing borders.
- All permitting tasks involved with this project.
- Demolition design of the existing water main and water main structures.
- Preparing traffic/pedestrian control plans.
- Preparing site and grading plans based on changes as summarized above.

This proposal was prepared with the following URS exclusions and assumptions:

- URS excludes hydraulic analysis.
- URS excludes geotechnical investigation.
- URS excludes design and specification of electrical transformers.
- URS assumes adequate power source (supply) is available within 100 feet of the proposed vault locations.
- URS excludes preparation of phasing plans or planning for service interruption.
- URS excludes site visits and project meetings.
- URS excludes bid and construction services.

PROPOSED COST:

Lump sum.....\$7,580

Personnel	Labor Classification	Billing Rate	Hours	Total Fee
Krista Paredes	Staff Civil Engineer	\$100.00	12	\$1,200
Adam Paukovich	Senior Project Civil Engineer	\$130.00	10	\$1,300
Garrett Hamilton	Senior Project Structural Engineer	\$130.00	12	\$1,560
Chuck Ziegler	Senior Project Electrical Engineer	\$130.00	24	\$3,120
Keith Pranke	Staff I&C Engineer	\$100.00	4	\$400


Ms. Maha Chambliss, PE
City of Greensboro Isolation Valves
November 10, 2015
Page 3

SCHEDULE:

URS can complete this scope of work in 30 days after receipt of complete design information from CH Engineering including SCADA information, mag meter parameters, and details for A-frame shelter for control equipment.

If this proposal is acceptable, please provide us with a written notice to proceed. It is a pleasure to be of service to you and the City. If you have any questions or comments, please contact us at (919) 461-1100.

Very truly yours,
URS Corporation-North Carolina


Mary T. Brice, PE, LEED AP
Project Manager


Scott A. Hartung, LEED AP
Vice President



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: CH Engineering, PLLC

Professional Limited Liability Company Information

SosId: 0559035
Status: Current-Active
Annual Report Status: Not Applicable
Citizenship: Domestic
Date Formed: 8/1/2000
State of Incorporation: NC
Registered Agent: Chambliss, Maha A

Corporate Addresses

Reg Office: 3521 Eden Croft Dr
Raleigh, NC 27612
Reg Mailing: 3521 Eden Croft Dr
Raleigh, NC 27612

Professions

Engineering and Surveying Services



DATE: August 23, 2016
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office

DEPARTMENT: Water Resources Department

SUBJECT: Water Distribution Improvements for Forest Oaks Loop Feed Change Order

The M/WBE Program Plan requires a Prime contractor to make Good Faith Efforts to provide M/WBE firms an equal opportunity to perform on a contract, including change orders, if there are subcontracting opportunities. CH Engineering is currently providing surveying service; under the requested change order, there are no subcontracting opportunities and CH Engineering will self perform the work associated with the change order amount of \$84,145.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator

RESOLUTION AUTHORIZING CHANGE ORDER IN THE AMOUNT OF \$84,145 TO
CONTRACT NO. 2014-0030 WITH CH ENGINEERING, PLLC FOR THE FOREST OAKS
LOOP FEED WATER LINE EXTENSION PROJECT

WHEREAS, the City authorized professional services contract 2014-0030 with CH Engineering, PLLC. in the amount of \$103,114.98 to provide engineering design services for the Forest Oaks Loop Feed Extension project;

WHEREAS, the Forest Oaks Loop Feed will support the water needs within the Forest Oaks Area of Southeast Greensboro and is needed to address fire protection and on-going water quality issues;

WHEREAS, the original Scope of Services for the agreement included the design, surveying, SCADA integration and construction administration as related to the construction of the proposed waterline extension;

WHEREAS, as a result of numerous utility conflicts on the south side of Millpoint Rd., the water line alignment, originally proposed within the south side of the right of way, was moved to the north side of Millpoint Rd. and outside the right of way;

WHEREAS, additional design scope, surveying, and easement mapping are needed to cover the cost of the water line relocation due to the fiber optic and gas conflicts;

WHEREAS magnetic flow meters need to be installed as part of the project to accurately measure and monitor flow is being distributed to each pressure zone;

WHEREAS, the M/WBE Office reviewed the proposed scope of service and provided a memo confirming the M/WBE utilization for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the City is authorized to enter into a contract change order for contract 2014-0030 with CH Engineering, PLLC for the Forest Oaks Loop Feed Water Line Extension in the amount of \$84,145 subject to the terms outlined above. The Mayor and/or City Manager and the City Clerk are hereby authorized to execute on behalf of the City of Greensboro a proper contract to carry the proposal into effect, payment to be made in the amount of \$84,145 from Account No. 503-7026-01.5410 (Professional Services).



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0763

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Resolution

Agenda Number: 10.

Resolution Approving Change Order 1 in the Amount of \$10,540 to Contract 2008-046 with Withers Ravenel, Inc. for Lynwood Lakes Water & Sewer Project

Department: Water Resources

Council District: N/A

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Steven Drew, 336-373-7893

Contact 2 and Phone: Virginia Spillman, 336-373-3260

PURPOSE:

Water Resources is requesting a change order to contract 2008-046 related to Lynwood Lakes Water & Sewer project to provide for additional design and construction administration services tied to unforeseen circumstances beyond the control of the City or the Consultant due to the withdrawal of DeVere Construction Corporation from the project. Change Order 1 includes coordination of efforts during construction administration phase, additional record drawing preparation that had been missed by the original contractor and additional time for project management coordination. In order to finish the construction of the project, approval of a contract change order is requested.

BACKGROUND:

The county and city agreed to extend water and sewer service to the Lynwood Lakes neighborhood. A valid petition was approved by the county commissioners and the city council. Request for Proposals (RFP) was provided to eight consulting firms and Withers Ravenel was chosen as the consulting engineer. The project consists of approximately 27,000 feet of water and 30,000 feet of sewer. The City authorized professional services contract 2008-046 with Withers Ravenel, Inc in the amount of \$1,085,000 to provide design and construction administration services for the project.

As a result of the withdrawal of DeVere Construction Corporation from the project, Liberty Mutual, DeVere's bonding company, took the responsibility of completing the remaining construction requirements. The City worked diligently with the bonding company to come to an agreement that allowed the completion of the remaining construction by another contractor. The change order includes coordination of efforts during construction administration phase, additional record drawing preparation that had been missed by DeVere and additional project management coordination efforts needed for the completion of the project. Withers Ravenel will self perform the work proposed in this change order. The M/WBE Office reviewed the proposed scope of service and provided a memo confirming the absence of any subcontracting opportunities.

BUDGET IMPACT:

Funding in the amount of \$10,540 is budgeted in the Water Resources Capital Fund Account 504-7042-01.5410 (Professional Services). A budget adjustment is needed to use these accounts.

RECOMMENDATION / ACTION REQUESTED:

The Water Resources Department recommends City Council approve a Change Order in the amount of \$10,540 to contract 2008-046 with Withers Ravenel, Inc. for the Lynwood Lakes Water & Sewer project, and the associated budget adjustment.



WithersRavenel

Our People. Your Success.

August 8, 2016

City of Greensboro Water Resources Department
Attention: Melinda King, PE
Utility, Mapping and Records Design Engineer
2602 South Elm-Eugene Street
P.O. Box 3136
Greensboro, NC 27402-3136

RE: Lynwood Lakes Water and Sewer Project
Contract No. 2008-046
Additional Service Fee Request

Dear: Ms. King,

By our records, as of this date, there is only \$782.79 of budget remaining on our contract.

As this project has moved from inception, to design, to construction, we have encountered a number of circumstances that have required us to provide additional services on various tasks beyond what was considered or budgeted in our contract scope and fee. Fortunately we have been able to avoid a contract amendment utilizing the unused budget from other tasks to offset those additional costs. However, we have exhausted all of those unused budget opportunities and we are now faced with having to request some additional funds to cover the costs for some services that we have already provided and some others that we anticipate will be needed to close out the project. The following is a listing of the work areas that involve additional fee.

RECORD DRAWINGS

In the process of preparing the Record Drawings we provided the added service of back checking the As-built survey data that was provided and found that several valves, manholes, cleanouts or water meters had been missed. As a result, we provided additional coordination with the inspector and the surveyors to get the needed items surveyed and we performed multiple back checks and revisions to the drawings to incorporate this additional information into the Record Drawings. At this point we anticipate one more round of final revisions to one or more sewer pipes to capture the remaining corrections that are being made to the sewer.

We also were not aware at the time of the original contract scope preparation that an electronic version of the Record Drawings would be required, so there will be extra effort to convert the Civil 3D design files into line drawings for export as straight AutoCAD line drawing files. Because of the complexity of the drawing files on this project, we anticipate this could require as much as 24 hours of CAD time to do the conversion, fix any problems and complete the back checking.

For the extra work for Record Drawings, we are requesting a lump sum amount of \$5,840.

The required extra work totals to the following:

• CAD Designer	48 hrs @ \$95/hr	\$4,560
• Project Manager (QC and coordination)	8 hrs @ \$160/hr	\$1,280
	TOTAL	\$5,840

CONTACTOR DEFAULT SERVICES

Subsequent to the default of Devere for the construction of the work, we have attended several meetings, conferred on the corrective action efforts of the Bond Company contractor, Yates Construction, and anticipate responded to several emails and phone calls.

The required extra work has totaled to the following:

- Project Manager 10 hrs@ \$160/hr \$1,600

Before the project closes out, we anticipate that there will be additional items that will require our input, so we are also requesting an additional 20 hours of Project Manager time to be budgeted for this work. We will only bill this time if it is required.

For the extra work for Contractor Default Services, we are requesting a lump sum amount of \$4,800.

TOTAL \$4,800

The total requested amount of this Amendment is \$10,540.

If you have any questions, please do not hesitate to contact me.

Sincerely

WithersRavenel



Michael R. Koser, PE
Vice President



DATE: August 12, 2016

TO: Melinda King, Water Resources

FROM: Tiffany Jones, M/WBE Office

DEPARTMENT: Water Resources Department

SUBJECT: Contract #2008-046 Lynwood Lakes Water and Sewer Project Change Order #1

The M/WBE Program Plan requires a Prime contractor to make Good Faith Efforts to provide M/WBE firms an equal opportunity to perform on a contract, including change orders, if there are subcontracting opportunities. WithersRavenel is currently providing engineering design service; under the requested change order, there are no subcontracting opportunities and WithersRavenel will self perform the work associated with the change order amount of \$10,540.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

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PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Prev Legal: Withers & Ravenel, Engineering & Surveying, Inc.

Prev Legal: Withers & Ravenel, Inc.

Legal: WithersRavenel, Inc.

Professional Corporation Information

SosId: 0286445
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 4/23/1991
State of Incorporation: NC
Registered Agent: Wither, Tony

Corporate Addresses

Reg Mailing: 111 mackenan drive Suite D
Cary, NC 27511
Mailing: 111 mackenan drive
Cary, NC 27511

Professions

Engineering and Surveying Services
Geology services
Landscape Architect services

RESOLUTION AUTHORIZING CHANGE ORDER IN THE AMOUNT OF \$10,540 TO
CONTRACT NO. 2008-046 WITH WITHERS RAVENEL, INC FOR THE LYNWOOD
LAKES WATER AND SEWER PROJECT

WHEREAS, the county and city agreed to extend water and sewer service to the Lynwood Lakes neighborhood;

WHEREAS, a valid petition was approved by the county commissioners and the city council and a Request for Proposals (RFP) was provided to eight consulting firms and Withers Ravenel was chosen as the consulting engineer;

WHEREAS, the project consists of approximately 27,000 feet of water and 30,000 feet of sewer;

WHEREAS, the City authorized professional services contract 2008-046 with Withers Ravenel, Inc in the amount of \$1,085,000 to provide design and construction administration services for the project;

WHEREAS, as a result of the withdrawal of DeVere Construction Corporation from the project, Liberty Mutual, DeVere's bonding company, took the responsibility of completing the remaining construction requirements;

WHEREAS, the City has worked diligently with the bonding company to come to an agreement that allowed the completion of the remaining construction by another contractor;

WHEREAS, the change order includes coordination of efforts during construction administration phase, additional record drawing preparation that had been missed by DeVere and additional project management coordination efforts needed for the completion of the project;

WHEREAS, Withers Ravenel, Inc. will self perform the work proposed in this change order and the M/WBE Office reviewed the proposed scope of service and provided a memo confirming the absence of any subcontracting opportunities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the City is authorized to enter into a contract change order for contract 2008-046 with Withers Ravenel, Inc for the Lynwood Lakes Water and Sewer Project in the amount of \$10,540 subject to the terms outlined above. The Mayor and/or City Manager and the City Clerk are hereby authorized to execute on behalf of the City of Greensboro a proper contract to carry the proposal into effect, payment to be made in the amount of \$10,540 from Account No. 504-7042-01.5410 (Professional Services).



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0711

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 11.

Resolution Authorizing Contract # 2015-10274 Amendment #2 with Motorola Solutions, Inc. for Radio Repair Bank Services

Department: Guilford Metro 911

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Melanie Neal, Guilford Metro 911 Department Director, 336-373-2646

Contact 2 and Phone: Lewis Cheatham, Guilford Metro 911 Technical Services Division Manager, 336-373-7714

PURPOSE:

Guilford Metro 911 is responsible for maintaining the Guilford County-wide Motorola Radio System. The current contract extends through the Migration Assurance Program (MAP) upgrade project scheduled for completion in 2019. The contract, in its second of four years, will exceed \$100,000, which requires City Council approval.

BACKGROUND:

On July 1, 2014 City Council established a capital improvement project budget for new radio tower installations and radio equipment installations. A master agreement, Contract # 2014-5294 with Motorola, provides support through a Migration Assurance Program. This program assures that all legal and technical requirements will be met through the duration of the project. Additional contracts, including the Radio Repair Bank contract, are also necessary to support the capital project.

Motorola performs repairs on radio equipment for radios the technical staff is unable to repair themselves. Radio repairs may also include radios of other regional emergency service providers, who use Guilford Metro 911 for their radio maintenance. Only Motorola Solutions (Motorola) and their recommended vendors provide services on the proprietary Motorola system, which includes radios, other equipment and radio towers. The M/WBE Program waiver is attached.

Motorola's Radio Repair Bank Program requires a pre-payment of \$72,000 annually, which they match with an annual \$8,000 credit for additional radio repair services. The current contract value is estimated at \$99,000 for the prior year and a portion of the current fiscal year.

BUDGET IMPACT:

The total contract value is estimated at \$288,000 over the four year period. The current contract value is

\$99,000. The contract requires a total increase of the estimated amount of \$189,000 to cover the balance of the contract period. Of the \$189,000, \$45,000 and is available in the Department's current budget. Future funding is subject to appropriations by City Council through the annual budget process. The City will receive a total of \$32,000 in additional repair services through the Motorola credit.

RECOMMENDATION / ACTION REQUESTED:

Council approval of a resolution authorizing Contract # 2015-10274 Amendment # 2 with Motorola Solutions, Inc. for Radio Repair Bank Services is requested.

Internal M/WBE Waiver Request Form

Date: August 10, 2016

Department: Guilford Metro 911

Contact Name & Phone: Lewis Cheatham, 336-373-7714

Contract Name and Number (if applicable): Motorola Radio Repair Bank, 2015-10274

A waiver of the M/WBE participation requirement may be requested by the Originating Department at least 5 business days prior to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

The Motorola Radio System is a proprietary technical radio system that serves the City of Greensboro and Guilford County public safety and other departments. The system requires specialized radio repair by Motorola. This repair service is coordinated by Guilford Metro 911.

Guilford Metro 911 requests a waiver from the MWBE Program for this service as the equipment is proprietary to Motorola Solutions, Inc.



This section is for M/WBE Office use only

Contact Name & Phone Number:

Tiffany Jones - 7698

☒ The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

- ☐ Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;
- ☒ Sole Source: the required supplies or services are available from one responsible source
- ☐ Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;
- ☐ Emergency contracts for goods or supplies;
- ☐ Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

☐ The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Tiffany Jones 8/10/16

This section is for CMO Office use only

Contact Name:

[Signature]

☒ The CMO Office approves the waiver request

☐ The CMO Office does not approve the waiver request.



Elaine F. Marshall
Secretary

North Carolina
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Corporate Names

- Prev Legal:** Motorola Delaware, Inc.
- Legal:** Motorola Solutions, Inc.
- Prev Legal:** Motorola, Inc.

Business Corporation Information

- SosId:** 0098819
- Status:** Current-Active
- Annual Report Status:** Current
- Citizenship:** Foreign
- Date Formed:** 5/7/1973
- Fiscal Month:** December
- State of Incorporation:** DE
- Registered Agent:** [CT Corporation System](#)

Corporate Addresses

- Mailing:** 1303 East Algonquin Road
Schaumburg, IL 60196-4041
- Principal Office:** 1303 East Algonquin Road
Schaumburg, IL 60196-4041
- Reg Office:** 150 Fayetteville St., Box 1011
Raleigh, NC 27601-2957
- Reg Mailing:** 150 Fayetteville St., Box 1011
Raleigh, NC 27601-2957

Officers

- President:** Gregory Q. Brown
1303 East Algonquin Road
Schaumburg IL 60196
- Secretary:** Kristin Kruska
1303 East Algonquin Road
Schaumburg IL 60196
- Vice President:** Robert O'Keef
1303 East Algonquin Road
Schaumburg IL 60196
- Treasurer:** Daniel Pekofske
1303 East Algonquin Road
Schaumburg IL 60196

Stock

- Class:** COMMON
- Shares:** 300000000
- Par Value:** 3
- Class:** PREFERRED
- Shares:** 500000
- Par Value:** 100

Resolution Authorizing Contract # 2015-10274 Amendment #2 with Motorola Solutions, Inc. for Radio Repair Bank Services

WHEREAS, Guilford Metro 911 is responsible for maintaining the Guilford County-wide Motorola Radio System; and

WHEREAS, the current contract extends through the Migration Assurance Program (MAP) upgrade project scheduled for completion in 2019; and

WHEREAS, the contract, in its second of four years, will exceed \$100,000, which requires City Council approval; and

WHEREAS, On July 1, 2014 City Council established a capital improvement project budget for new radio tower installations and radio equipment installations; and

WHEREAS, a master agreement, Contract # 2014-5294 with Motorola, provides support through a Migration Assurance Program; this program assures that all legal and technical requirements will be met through the duration of the project; and

WHEREAS, additional contracts, including the Radio Repair Bank contract, are also necessary to support the capital project; and

WHEREAS, Motorola performs repairs on radio equipment for radios the technical staff is unable to repair themselves, and

WHEREAS, radio repairs may also include radios of other regional emergency service providers, who use Guilford Metro 911 for their radio maintenance; and

WHEREAS, only Motorola Solutions (Motorola) and their recommended vendors provide services on the proprietary Motorola system, which includes radios, other equipment and radio towers, and

WHEREAS, Motorola's Radio Repair Bank Program requires a pre-payment of \$72,000 annually, which they match with an annual \$8,000 credit for additional radio repair services, and

WHEREAS, the current contract value is estimated at \$99,000 for the prior year and a portion of the current fiscal year; and

WHEREAS, the balance of funding needed for the current fiscal year is estimated at \$45,000 and is available in account #_____; the estimated increase of an additional \$144,000 is requested to cover years three and four of the contract; this total contract amendment is estimated not to exceed \$189,000 for a total estimated contract value of \$288,000.

WHEREAS, future fiscal year funding is subject to appropriations by City Council through the annual budget process.

NOW THEREFORE BE IT RESOLVED BY THE GREENSBORO CITY COUNCIL

That this Resolution Authorizing Contract # 2015-10274 Amendment # 2 with Motorola Solutions, Inc. for Radio Repair Bank Services is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0522

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 12.

Resolution Authorizing Contract # 2016-10454 With First Point Collection Resources, Inc. for
Collection of Delinquent Parking and Utility Fines and Fees Services
Department: Financial & Administrative Services
Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Teresa Childress, 336-433-7276

Contact 2 and Phone: Richard Hawk, 336-373-2353

PURPOSE:

The Collections Division of the Financial & Administrative Services Department is responsible for collecting a variety of delinquent fees including parking tickets and non-lienable utility balances. This contract will require Council approval because over the proposed term, it exceeds the \$100,000 approval threshold.

BACKGROUND:

The Collections Division has outsourced the collections for delinquent parking ticket and utility balances since February 2012 while maintaining various other collection services in-house. The City's outstanding delinquent parking ticket and utility balances is estimated at \$2.6 million (11 years of tickets) and \$300,000, respectively. The current average collection rate for parking ticket revenue per year is 76% (87% of tickets issued). The rate for overall water utilities is 99%. Graphs representing parking dollars collected versus outstanding balances, historical progression of parking ticket collections, and parking fines collected from the NC Debt Set-Off program are attached for additional information.

At the request of the Collections Division, the Centralized Contracting Division conducted an on-line competitive Request for Proposals for Parking Ticket and Utility Collections Services through the Greensboro Electronic Procurement System (GePs). Twenty-two companies referred by the Collections Division received an outreach email and one hundred and twenty-one contacts registered in GePs under the event commodity code were automatically notified of the solicitation. The M/WBE Office searched for potential M/WBE firms but found none were available in the Greensboro 10 County region.

Four firms submitted responses, which were reviewed by a Selection Committee, who recommended FirstPoint Collection Resources, Inc. based on the best value standard of award. FirstPoint's estimated

collection rate is 40% for parking and 30% for utility debts. The collection agency's fee is 20% of the collected balances. For example, if \$1,000 parking debt is outstanding, FirstPoint estimates collecting \$400, on which the City would pay \$80 in collection fees, for a net \$320 returned to the City. The Collections Division and Centralized Contracting Division concur in their recommendation to award the contract to First Point Collection Resources, Inc., with offices located in Greensboro, NC.

BUDGET IMPACT:

The estimated annual contract cost is \$75,000. The cost for the three-year term is estimated at \$225,000. The estimated total cost including two potential additional one-year renewals is \$375,000. The overall proposed net revenue from the collections service on the current outstanding debt is estimated at \$904,000 (after contracted service costs) over the three year contract term.

RECOMMENDATION / ACTION REQUESTED:

City Council is requested to approve a resolution authorizing Contract # 2016-10454 for collection of delinquent parking and utility fines and fees services.



DATE: July 28, 2016
TO: Teresa Childress, Finance
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Finance Department
SUBJECT: Collection Service

The M/WBE Office reviewed the documentation submitted by the Finance Department to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established for the project. As required by the Plan, the M/WBE Office searched the database and internet to determine if there were certified M/WBE firms or minority/women owned businesses in the MSA that could provide the service and was unable to locate any.

The M/WBE Office participated in the evaluation process of the firms that submitted proposals. FirstPoint Collection Resources, Inc. was selected as the vendor and will perform all of the work with its own workforce.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator

Historical Progression of Parking Ticket Collections

% of Fine/Penalty \$ Collected after Ticket is Issued: ^a

	09/10	10/11	11/12	12/13	13/14	14/15	15/16
Year 1	55.0%	56.0%	55.9%	52.9%	53.3%	55.1%	53.1%
Year 2	64.0%	67.0%	70.1%	68.7%	68.2%	69.3%	70.0%
Year 3	67.0%	70.0%	71.6%	74.0%	73.0%	75.2%	72.2%
Year 4	74.0%	72.0%	74.0%	74.4%	76.3%	79.3%	76.7%
Year 5	75.0%	77.0%	76.0%	78.3%	81.4%	82.1%	80.3%
Year 6	79.0%	78.0%	79.1%	78.9%	80.2%	82.3%	82.8%
Year 7	81.0%	80.0%	79.9%	81.0%	80.8%	81.1%	83.0%
Year 11	85.0%	85.0%	84.8%	84.3%	85.9%	84.9%	84.5%
Average	75.0%	74.0%	75.2%	74.1%	75.0%	76.3%	76.1%

Balance Owed	\$1,915,555	\$1,987,118	\$2,201,321	\$2,529,428	\$2,647,913	\$2,564,921	\$2,637,359
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Collections performed by City Staff & NCDOR Debt Set-off

Collections performed by Contracted Collection Agency & NCDOR Debt Set-off

^a Represents cumulative amount collected, regardless of when payment was received

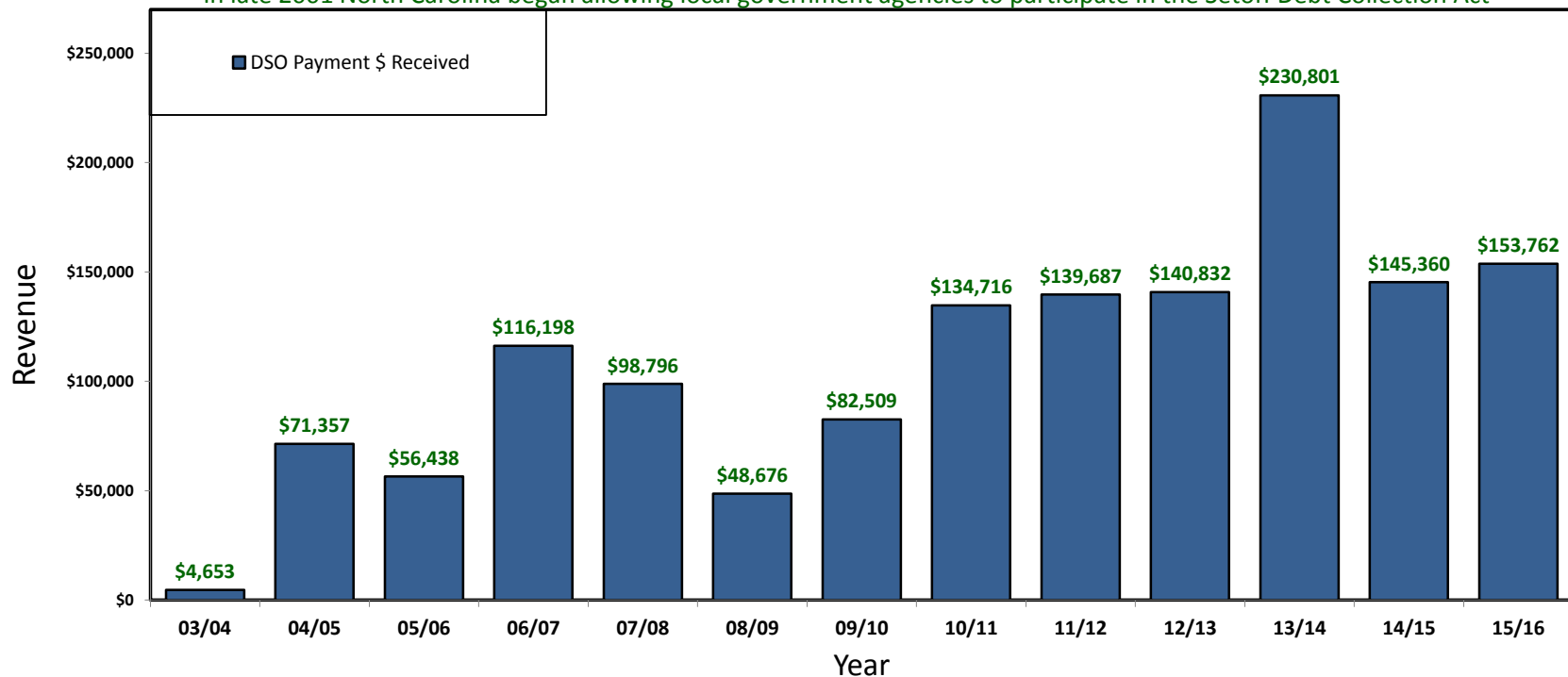
NC Debt Setoff: Parking \$ Collected: (as of June 30th, 2016)

Grand Total (13 Fiscal Years):

Total \$ Submitted: **\$3,316,953**

Total \$ Collected: ***\$1,423,785 (43%)**

-In late 2001 North Carolina began allowing local government agencies to participate in the Setoff Debt Collection Act -



* Debtors must have \$50 state tax refund or \$600 NC Education lottery winnings to be eligible for garnishment & collection

➤ FY14 displays sharp increase in \$ collected due to large entry of new debtors identified by LexisNexis batch processing



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: FirstPoint Collection Resources, Inc.

Business Corporation Information

SosId: 0614234
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 12/21/2001
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Robertson, Anthony](#)

Corporate Addresses

Principal Office: 225 Commerce Place
Greensboro, NC 27401-2426
Reg Office: 225 Commerce Place
Greensboro, NC 27401-2426
Reg Mailing: PO Box 26140
Greensboro, NC 27402-6140
Mailing: PO Box 26140
Greensboro, NC 27402-6140

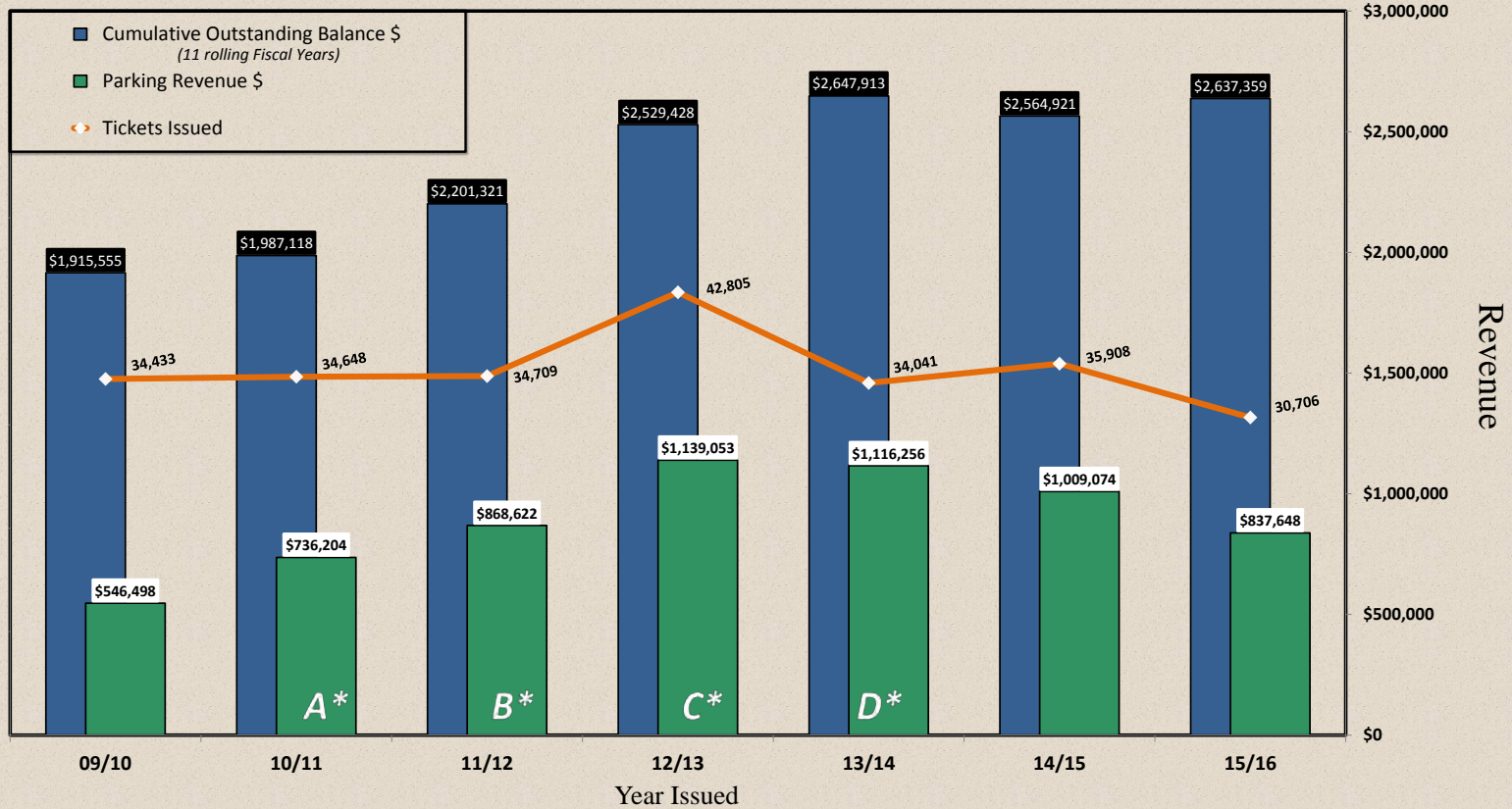
Officers

Vice President: William Thomas Howard
225 Commerce Place
Greensboro NC 27401
President: Gregory Mark Prince
225 Commerce Place
Greensboro NC 27401
Secretary: Anthony Charles Robertson
225 Commerce Place
Greensboro NC 27401

Stock

Class: Common
Shares: 100000
No Par Value: Yes

Parking Fines



- | | | | |
|-------------------------|--|---------------------|--|
| A. July 2010 | Minimum Citation raised from \$5 to \$10 | C. July 2012 | Minimum Citation raised from \$10 to \$15 |
| B. February 2012 | Began using Collection Agency | D. July 2013 | Added 2nd Penalty of \$10 to meet NC Debt Setoff minimum of \$50 |

Parking Tickets

- ❖ Issued for violation of the City's parking code
- ❖ Base amount for ticket ranges from \$15 to \$250
- ❖ \$25 late payment penalty assessed on unpaid tickets 45 days after issuance
- ❖ \$10 additional penalty assessed if ticket unpaid 90 days after issuance

Collection Process

- Collection letter mailed approximately 20 days from date of issuance
- Debt is referred to an outside collection agency 46 days from date of issuance
- Eligible debt is submitted to the NC Debt Set-Off program 105 days from date of issuance
- Obtain civil judgment
- Vehicle could be towed or booted

Current collection rate for parking ticket dollars per year is 76%
(87% of tickets issued)



DATE: August 23, 2016

TO: Richard Lusk, Financial & Administrative Services Director

FROM: Teresa Childress, Collections Manager

DEPARTMENT: Financial & Administrative Services

SUBJECT: Outsourcing of Collection Services for Delinquent Parking Tickets and Tenant Utility Balances

On June 2, 2016, the City's Collections Division solicited proposals for the continuance of outsourcing the City's outstanding delinquent parking ticket and tenant utility balances, currently estimated at \$2.6 million and \$300,000, respectively. Collection efforts have resulted in an overall 76% average collection rate per year for parking tickets, ranging from 50-60% collected in the first year of billing to 85% after 10 years of collection attempts. Collections are received sooner by utilizing an external collection agency than experienced when City Staff performed the collection function, as represented in the Historical Progression of Parking Ticket Collections graph. Outstanding miscellaneous receivable balances (false burglar alarms, zoning violations, P & R rentals, etc, averaging 98%+ collected), along with assessments receivable balances, will remain in-house for City staff to continue collections and are not outsourced.

For several years, outstanding parking ticket/penalties have approximated \$2 million, despite several new collection techniques which have been initiated (displayed in the Parking Fines graph). The Collections Division provided a parking amnesty program in December 2008 whereby all penalties would be waived if the ticket was paid, which resulted in payment of 8,120 parking tickets (\$71,175) and forgiveness of \$203,000 in penalties. In addition, GDOT took over parking enforcement in September, 2009 and began towing/booting in November, 2009, generating \$277,853 in additional collected revenues to date. In order for towing or booting to be enforced the vehicle must have 3 or more outstanding tickets and be "illegally" parked at the time of discovery. Discovered vehicles with the same outstanding parking ticket balances which are "legally" parked may not be towed, according to state law. In late 2001, the NC Association of County Commissioners and the NC League of Municipalities finalized the framework to allow local government to submit to the "Debt Set Off" program (DSO), whereby the City may submit debts of \$50 or more for attachment to a debtor's state income tax refund, if any. In March 2004, the City began submitting overdue parking balances that met the minimum amount after 105 days and in July 2013, the City began assessing an additional \$10 penalty on unpaid parking tickets after 90 days to meet the DSO minimum for submission. As of June 30, 2016, DSO has yielded \$1,423,785 in overdue parking fine/penalty or

43% of amounts submitted to date (shown in attached graph) and \$195,202 in delinquent utility accounts revenue since inception of the program. However, in order to submit claim data to the state, the debtor's social security number is required, which often can be difficult and time consuming to locate.

Finance has offered all citizens multiple and convenient ways to make payments and to settle past due debts owed, including:

- Internet payments (\$1.00 convenience fee)
- Interactive Voice Response (IVR) (\$1.00 convenience fee)
- Home banking bill pay via PC (No charge)
- Bank drafts – utility service (No charge)
- Mail in check (No charge)
- Walk up & drop box (No charge)

In addition, Legal has attempted, on several occasions, to acquire more parking enforcement remedies through the Legislative Agenda items, requesting that the State DMV withhold vehicle registration for unpaid civil fines, similar to the current “Tax and Tag” program.

For the period 2001 through 2009, overdue parking fines/penalties were placed with an external collection agency after 90 days past due. Of the more than \$3.2 million balances transferred during that timeframe, more than \$1.2 million was collected, for an average return rate of 36.3%. The collection agency fee was 25% and approximated \$25,000 per year or less, deducted from the amount collected. Amounts were collected again solely internally during 2010 and 2011.

In 2011, the City conducted a Request for Proposal (RFP) and entered into agreements with two external collection agencies, FirstPoint Collection Resources, Inc and Gila, LLC d/b/a Municipal Services Bureau (“MSB”) to collect delinquent “tenant” utility bills and parking tickets for the period November 2011 through August 2013. To add competitiveness and benchmarking to the results, the RFP Selection Committee recommended that the accounts be divided in half between the two agencies. An arrangement of this type is not uncommon in this industry. Performance of both agencies was similar at approximately 22.6% collected; however, in an effort to streamline the process, we continued our affiliation with FirstPoint Collection Resources only, from August 2013 forward. As of July 2016, outsourcing again resulted in a total of \$1,916,444 for an approximate collection rate of 41% on delinquent parking fines/penalties and a total of \$177,776 for an approximate collection rate of 24% on delinquent “tenant” utility bills, before fees have been remitted. Since February 2012, fees paid to Gila and FirstPoint were \$295,714 (approximately \$66,954 per year). This is less than if we kept the two additional delinquent collectors included in the June 2011 Reduction in Force on staff (estimated personnel costs of \$145,000).

The current RFP Selection Committee for the June 2016 proposal consisted of two members of Financial & Administrative Services and one member from the M/WBE office. The committee reviewed the four responses; however, two of the four were considered non-responsive since they were not certified as a Professional Practices Management Systems (PPMS) agency, which was a

minimum requirement stated in the RFP. PPMS is a management system for collection agencies based upon developing, implementing and adhering to a set of industry-specific professional practices and policies. Of the two responsive proposals, the projected “net” increases in City revenues over a three year period ranged from \$625,950 to \$832,000 for parking fines/penalties and \$72,000 to \$96,300 for utility accounts. “Net” increase in revenues means gross collected additional revenues less the collection agency’s fee, which is typically a % of the amount collected.

Selection criteria was based on several categories outlined in the “Qualifications and Requirements” section of the RFP, with the most weight given to similar collection experience, references and a description of the agency’s collection methodology. Other factors considered were the proposed agency collection fee % and % of balances expected to be collected, which in combination results in the estimated net \$ of revenue to be returned to the City. The Committee also considered technology capability, reporting, account management, compliance with laws and regulations, credit bureau reporting, the agency’s submitted financial information, as well as insurance and bonding notations. We also considered qualitative factors such as hours of operation, availability of bi-lingual staff, database accessibility and agency accreditations, among other things, in order to further distinguish between respondent proposals.

The RFP Selection Committee recommends FirstPoint Collection Resources, who currently services several government agencies and is based in Greensboro, NC. In addition, FirstPoint has attained the Professional Practices Management System (“PPMS”) certification which is awarded by the Association of Credit and Collections Professionals (ACA International) organization to only 58 of more than 7,000 established collection agencies. Since FirstPoint is our current collection agency, there will be no need to transition these services and responsibilities to another vendor which will save time, money, and resources. FirstPoint’s net estimated \$ to be recovered by the City during the three year contract period is \$832,000 (\$1,040,000 gross revenues collected less \$208,000 collection agency fees) for parking fines/penalties and \$72,000 (\$90,000 gross revenues collected less \$18,000 collection agency fees). FirstPoint’s estimated collection is 40% and 30% for the parking and utility debts respectively, and the collection agency fee is 20% of the collected balances (previously 20.5%).

TC

Attachments: Parking Fines
Historical Progression of Parking Ticket Collections
NC Debt Set-Off: Parking \$ Collected

cc: Marlene Druga, Deputy Finance Director – Financial Services

RESOLUTION AUTHORIZING CONTRACT # 2016-10454 FOR COLLECTION OF
DELINQUENT PARKING AND UTILITY FINES AND FEES SERVICES

WHEREAS, the Collections Division of the Financial & Administrative Services Department is responsible for collecting a variety of delinquent fees including parking tickets and non-lienable utility balances;

WHEREAS, the Collections Division has outsourced the collections for delinquent parking ticket and utility balances since February 2012 while maintaining various other collection services in-house;

WHEREAS, the City's outstanding delinquent parking ticket and utility balances is estimated at \$2.6 million (11 years of tickets) and \$300,000, respectively;

WHEREAS, the current average collection rate for parking ticket revenue per year is 76% (87% of tickets issued);

WHEREAS, the rate for overall water utilities is 99% and graphs representing parking dollars collected versus outstanding balances, historical progression of parking ticket collections, and parking fines collected from the NC Debt Set-Off program were provided for additional information;

WHEREAS, at the request of the Collections Division, the Centralized Contracting Division conducted an on-line competitive Request for Proposals for Parking Ticket and Utility Collections Services through the Greensboro Electronic Procurement System (GePs);

WHEREAS, responses were reviewed by a Selection Committee, who recommended FirstPoint Collection Resources, Inc. based on the best value standard of award;

WHEREAS, FirstPoint's estimated collection rate is 40% for parking and 30% for utility debts; the collection agency's fee is 20% of the collected balances;

WHEREAS, the Collections Division and Centralized Contracting Division concur in their recommendation to award the contract to First Point Collection Resources, Inc., with offices located in Greensboro, NC;

WHEREAS, the estimated annual contract cost is \$75,000; the cost for the three-year term is estimated at \$225,000; the estimated total cost including two potential additional one-year renewals is \$375,000; the overall proposed net revenue from the collections service on the current outstanding debt is estimated at \$904,000 (after contracted service costs) over the three year contract term.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That this resolution authorizing Contract # 2016-10454 for collection of delinquent parking and utility fines and fees services is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0769

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Resolution

Agenda Number: 13.

Resolution Approving a Contract with HDR Engineering, Inc. of the Carolinas for Professional Services Contract for the Old Battleground Water Line Extension Project

Department: Water Resources

Council District: 3

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Steven D. Drew, 336-373-7893

Contact 2 and Phone: Virginia Spillman, 336-373-3260

PURPOSE:

The City of Greensboro Water Resources Department is requesting to enter into a professional services contract with HDR Engineering, Inc. of the Carolinas to provide design and construction administration services for the Old Battleground Water Line Extension project.

BACKGROUND:

The Old Battleground Water Line Extension project consists on the installation of approximately 2,650 feet of 24-inch water main along Old Battleground Ave. to an existing line 500 feet north of British Lake Drive. The project will improve pressure and flow around Battleground Ave. and Westridge Road. Work under this contract consists of engineering design, permitting, bid preparation and construction administration services for the construction of the water line extension. The professional services of HDR Engineering, Inc. of the Carolinas (HDR), an on-call consultant, with Critek Engineering Group, PC, a Minority Business Enterprise within the ten county MSA and part of the HDR on-call services team, will be utilized to provide design and construction administration services for the installation of the water line extension. The anticipated MBE utilization for this design services contract is 85.8% of the total contract amount.

BUDGET IMPACT:

Funding for this project is budgeted in Water Resources Capital Fund Account 503-7026-01.5410 in the amount of \$109,200.

RECOMMENDATION / ACTION REQUESTED:

The Water Resources Department recommends City Council approve the professional services contract with HDR Engineering, Inc. of the Carolinas in the amount of \$109,200.



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Prev Legal: B. O. Vannort Engineers, Inc.
Prev Legal: Hdr Engineering, Inc. of North Carolina
Legal: Hdr Engineering, Inc. of the Carolinas
Prev Legal: Hdr Infrastructure, Inc. of North Carolina
Prev Legal: Henningson, Durham & Richardson, Inc. of North Carolina

Business Corporation Information

SosId: 0067574
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 7/20/1948
Fiscal Month: December
State of Incorporation: NC
Registered Agent: CT Corporation System

Corporate Addresses

Reg Office: 150 Fayetteville St., Box 1011
Raleigh, NC 27601-2957
Reg Mailing: 150 Fayetteville St., Box 1011
Raleigh, NC 27601-2957
Mailing: 8404 Indian Hills Drive
Omaha, NE 68114-4049
Principal Office: 8404 Indian Hills Drive
Omaha, NE 68114-4049

Officers

Secretary: Jody K. Debs
1142 S. Vine Street
Denver CO 80210
Treasurer: Chad M Hartnett
17407 Cady Circle
Omaha NE 68116
President: Eric L Keen
3867 S 175th Avenue
Omaha NE 68130

Stock

Class: COMMON
Shares: 3000
No Par Value: Yes

SCOPE OF SERVICES
CITY OF GREENSBORO
WATER RESOURCES DEPARTMENT

Old Battleground Road 24" Water Line Extension Project

August 29, 2016

The City of Greensboro (City) desires to extend a 24" water line along Old Battleground Road to improve redundancy and reliability of the water system. The project will include approximately 2,760 linear feet of new 24-inch ductile iron water, terminating at an existing 20-inch ductile iron water line. The City discussed this project with HDR Engineering Inc. of the Carolinas (HDR) and Critek Engineering Group (Critek). HDR intends to serve as the Prime consultant thru the current Master On-Call Agreement and sub-contract the majority of the technical services to Critek, including tasks associated with the Surveying, Geotechnical Investigation, Design, Easement Mapping and Construction Administration Phases.

The Scope of Services for the Project is defined as follows:

Task 100 – Project Management and General Administration Services

Project management and general administration services include the efforts necessary for overall administration of the project, interfacing with Critek and City staff, and invoicing. Critek will be responsible for Surveying, Geotechnical Investigation, Design, Easement Mapping and Construction Administration Phases.

Assumptions:

All technical QC/QC on the project shall be handled by Critek.

All technical review comments provided by the City shall be addressed by Critek.

Meetings and schedule updates shall be coordinated by Critek.

PAYMENTS TO ENGINEER

Compensation for the services outlined above shall be on a time and materials basis, not to exceed amount of One Hundred Nine Thousand and Two Hundred Dollars (\$109,200).

The fee includes \$93,684 for Critek (MBE subcontractor). The remaining fee will be utilized by HDR for Project Management, as required. Critek scope letter is attached.

**City of Greensboro
Old Battleground Waterline - Crittek**

Task	Task Description							Total	Expenses			Total	Total
		PM	PE	EIT	ACT	ADM	Total	Labor	Travel	Co/Ma	Subs	Expenses	Fee
100	Project Management and General Services	12	34		24	2	72	\$9,800	\$500	\$200	\$93,684	\$99,315	\$109,200
	Total	12	34	-	24	2	72	\$9,800	\$500	\$200	\$93,684	\$99,315	\$109,200

August 18, 2016

Ms. Mary Knosby, PE
Vice President
HDR
440 S. Church Street, Suite 1000
Charlotte, NC 28202

**Subject: Proposal for Professional Engineering Services for
Old Battleground Road 24" Water Line Extension Project**

Dear Ms. Knosby:

CriTek Engineering Group, P.C. (CriTek), is pleased to submit this proposal for professional engineering services for the Old Battleground Road Water Line Extension Project. CriTek has put together a team of professionals, of which have significant experience working on similar projects, to complete the work on the project.

The attachment provides more detail on the engineering scope, and the fee for our services. CriTek appreciates the opportunity to work with HDR and the City of Greensboro towards the successful completion of this project. If you have any questions, or need additional assistance, please do not hesitate to call.

Very truly yours,

CriTek Engineering Group



J. Dawayne Crite, PE
President

Attachments
GSO.2016.01

Understanding of the Project

Based on discussions with the City of Greensboro (City) staff, the project will include expansion of the water distribution system to include approximately 2,760 linear feet of new 24-inch ductile iron water line along Old Battleground Road in Greensboro, NC. The new water line will begin at an existing 24-inch water line approximately 500 feet north of the intersection of Battleground Road and Old Battleground Road, extending north along Old Battleground Road, terminating at an existing 20-inch ductile iron water line approximately 550 feet north of the intersection of Old Battleground Road and British Lake Drive. The purpose of the water line is to improve redundancy and reliability of the water system. The water line expansion scope consists of:

- New 24-inch ductile iron piping, fittings and valves
- One trenchless crossing of Old Battleground Road
- Two water system connections

Scope of Work

The Scope of Work (SOW) to be performed by CRITEK ENGINEERING GROUP will include the following tasks associated with the Surveying, Geotechnical Investigation, Design, Easement Mapping and Construction Administration Phases:

Surveying

1. CRITEK ENGINEERING GROUP will subcontract surveying services for the project. JC WALLER AND ASSOCIATES, PC. will perform survey services as a sub-consultant to CRITEK ENGINEERING GROUP.
2. Perform property research for properties within the project corridor, and send notification letters to potentially affected property owners at least 30 days prior to accessing their property.
3. Establish and utilize horizontal survey control along the project route to Class AA boundary survey specifications as defined in the Standards of Practice for Land Surveying in North Carolina, NCAC Title 21, Chapter 56.1603 and based on the North American Datum of 1983 (NAD 83).
4. Establish and utilize vertical control along the project route to Class A vertical control survey specifications as defined in the Standards of Practice for Land Surveying in North Carolina, NCAC Title 21, Chapter 56.1605 and based on the National Geodetic Vertical Datum of 1988 (NAVD88).
5. Coordinate with the City's Engineering and Inspections Department staff on the horizontal and vertical control for the project, to facilitate the City's work regarding property acquisition and eventual construction staking.
6. JC WALLER AND ASSOCIATES, PC will provide a topographic map of the survey area with contours at one (1) foot intervals.
7. Perform boundary surveying and mapping of existing property lines and rights-of-way within the project corridor. Property owner information will be provided and house/building numbers will be added where applicable.
8. Survey any existing sanitary sewer and storm drainage systems that is apparent without using Ground Penetrating Radar (GPR) within the project corridor, and incorporate these systems into the overall base mapping for the project.

9. Contact NC 811 to have existing underground utilities marked within the project corridor, such as water, gas, power, and telecommunication lines. The utility markings will be surveyed, and this information will be incorporated into the overall base mapping for the project.

Geotechnical Investigation

1. CRITEK ENGINEERING GROUP will subcontract geotechnical services for the project. S&ME, Inc. will perform subsurface investigation services as a sub-consultant to CRITEK ENGINEERING GROUP.
2. Perform eight (8) borings along the water line alignment. The borings are adjacent to the existing road and will require traffic control. The borings will advance 12 feet below grade or auger refusal.
3. Standard Penetration Tests (SPT) will be performed in the borings at 2.5-foot intervals in the top 10 feet, then at 5-foot intervals thereafter, in general accordance with ASTM D 1586.
4. Water level measurements will be performed at the termination of borings.
5. Following completion, borings will be backfilled with cuttings and a commercial hole closure device installed near the ground surface.
6. Perform limited laboratory testing including natural moisture contents (2 tests), Atterberg limits test (1 test), and grain size analysis (2 tests) on selected soil samples.
7. Preparation of an engineering report summarizing understanding of the proposed construction, exploration, regional geology, subsurface conditions, and recommendations.

Preliminary Design

1. CRITEK ENGINEERING GROUP will request site plans and design plans of the existing City maintained water lines, sewer, storm drains and other utility infrastructure along the proposed alignment. It is estimated that two (2) CRITEK ENGINEERING GROUP representatives will be required in the field for 0.5 days to conduct onsite investigation of the proposed site to review and inspect existing conditions.
2. Prepare preliminary plans for the proposed water lines, and meet with City staff at 30%, 60%, and 90% stages to review progress plans.
3. Prepare a preliminary table of contents for specification sections that are anticipated for the project.
4. Develop a traffic control plan and review with City staff.

Final Design

1. Prepare final drawings for the proposed water lines. The following list of drawings is expected for the project:
 - a. Cover Sheet (1 sheet)
 - b. General Notes, Sheet Index, Site Plan (1 sheet)
 - c. Water Main Plan and Profile Drawings at 1" = 40' scale (3 sheets)
 - d. Miscellaneous Details (1 sheet)
 - e. Erosion and Sedimentation Control Devices (2 sheets)
2. Prepare final specifications based on the City of Greensboro Master Specifications.

3. Prepare an itemized opinion of probable construction cost for the proposed water lines based on the final drawings and specifications.
4. Provide three (3) sets of final drawings and specifications. Plans and specifications will also be available in electronic format (PDF, DWG, etc.) as required by the City.

Regulatory Permitting

1. Prepare applications, technical criteria and design data for use in obtaining regulatory agency approvals. Submittals will be required for:
 - a. City of Greensboro Water System Extension Permit
 - b. NCDEQ - Division of Environment, Mining and Land Resources (erosion control permit)
 - c. City of Greensboro Department of Transportation (encroachment agreement).
2. Coordinate the payment of application fees to regulatory agencies by the City.
3. Furnish copies of the drawings and specifications for agency review purposes.
4. Respond to any comments received from review agencies.

Easements

1. Strip drawings (G-drawings), Deed Forms and property exhibits will be prepared for each property where easements need to be acquired per 21 NCAC 56.1604 and 21 NCAC 56.1103.

The easement map exhibits shall adequately describe the boundaries of any required permanent and temporary easements. The individual easement map exhibits shall be prepared on letter or legal size pages whenever possible so they can be recorded with the Deed of Easement documents. We understand that the Engineering & Inspections Department will provide a template for the individual easement map exhibits.

Construction Administration

1. Attend the Pre-Bid Meeting and the Bid Opening. CRITEK ENGINEERING GROUP will also assist City staff with answering questions from prospective bidders during the bid process, and with preparation of any necessary addendums.
2. After the project is awarded to Contractor, CRITEK ENGINEERING GROUP representatives will:
 - Conduct the Pre-Construction Meeting and prepare meeting minutes.
 - Review shop drawings and submittals from the contractor.
 - Review and respond to Requests for Information (RFI's) from the contractor.
 - Review change order requests.
 - Perform periodic site visits during construction (up to ten 2-hour site visits included).
 - Attend the final field inspection with the contractor and City staff.
 - CRITEK ENGINEERING GROUP will prepare record drawings identify locations of valves, hydrants, etc. Record drawings will be prepared from information by the contractor and City inspector.

Summary of Deliverables

The following deliverables will be provided:

1. Complete survey base mapping for the project corridor, including:
 - a. Horizontal/vertical control file(s) which can be shared with the City's Engineering & Inspections Department for their use in staking easements and construction staking.
 - b. Topographic mapping produced from ground survey.
 - c. Mapping of existing property lines and rights-of-way, including property owner information and house/building numbers where applicable.
 - d. Mapping of existing sanitary sewer and storm drainage systems within the project corridor.
 - e. Mapping of identified existing underground utilities within the project corridor.
2. One (1) full-size set of progress plans for the proposed water lines at 30%, 60%, and 90% design stages.
3. Final Sealed Construction Plans and Specifications in PDF format. We understand that the City will distribute bid documents to prospective bidders through Duncan-Parnell.
4. Engineer's Estimate of Probable Construction Cost.
5. Easement strip maps (G-Drawings) and individual easement map exhibits for each easement parcel. Preparation of G-Drawings and up to twelve (12) easement map exhibits are included in the SOW.
6. One (1) set of mylar record drawings will be provided to the City. Record drawings can also be provided in digital format, including scanned images (PDF/TIF), GIS, or DWG files upon request.

Responsibilities of the City

It is our understanding that the City will be responsible for the following:

1. Furnish available information pertinent to the project to allow CRITEK ENGINEERING GROUP to provide the scope of services described herein.
2. Provide record drawings and utility mapping in either AutoCAD (.dwg), GIS (shapefile), or TIFF/PDF format for existing water, sewer, storm drain and other City maintained lines within the project corridor.
3. Advise CRITEK ENGINEERING GROUP of project issues as they arise, such as changes in scope or schedule.
4. The City will distribute bid documents to prospective bidders.

Assumptions Developed Within the Scope

CRITEK ENGINEERING GROUP has made the following assumptions while developing the scope and fee:

1. The diameter of the proposed water line has been established by others and does not need to be evaluated by CRITEK ENGINEERING GROUP.
2. The proposed water line will be a pressure main of ductile iron material.
3. The proposed water line will be installed using open-cut construction methods with the exception of one trenchless crossing of Old Battleground Road.
4. The total length of the survey will not exceed 2,800 linear feet based on the GIS map and lengths provided by the City.
5. Old Battleground Road is a City maintained road and does not require a NCDOT encroachment permit.
6. Only those permits specifically mentioned in this Scope of Work are anticipated and included in the scope of services.
7. The City will pay all permit application fees.
8. Following the initial permit application, CRITEK ENGINEERING GROUP will address and resubmit permits once.

Project Schedule

This scope of work assumes up to 70 weeks for design, permitting and bidding. A detailed project schedule will be developed and agreed to between the City and CRITEK ENGINEERING GROUP prior to initiating design. The proposed time periods for the performance of CRITEK ENGINEERING GROUP'S services are as follows:

Notice to Proceed issued to CRITEK ENGINEERING GROUP by September 1, 2016

30% Design submitted to the City within 92 days from Notice to Proceed

60% Design submitted to the City within 182 days from Notice to Proceed

90% Design submitted to the City within 256 days from Notice to Proceed

100% Design submitted to the City within 361 days from Notice to Proceed

Notice to Proceed issued to Contractor within 490 days from Notice to Proceed

Compensation

CRITEK ENGINEERING GROUP proposes to perform engineering and surveying services, based on the Scope of Work described herein, on a time and materials basis, for the maximum estimated fee of **Ninety Three Thousand Six Hundred Eight Four Dollars (\$ 93,684.00)**. Estimated fee limits for major tasks are listed below.

- Surveying, Geotechnical Services and Design: \$65,727.00
- Permitting: \$5,318.00
- Easement Mapping: \$ 3,600.00
- Construction Administration: \$19,039.00

The attached Standard Rate Schedule shall apply to this project.

Reimbursable expenses are described as follows:

1. Mileage and associated travel costs for employees working on the project.
2. Postage and shipping charges associated with the project.
3. Sub-consultant expenses at a multiplier of 1.0.

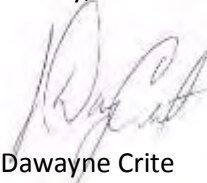
Additional Services

CRITEK ENGINEERING GROUP is available to provide additional services in conjunction with this project, which are unforeseen at this time. Any additional services would be performed in accordance with our standard rates, and costs would not be incurred without prior authorization.

Closing

CRITEK ENGINEERING GROUP appreciates the opportunity to submit this proposal for engineering surveying and geotechnical services. If acceptable, please forward the appropriate contract documents to our office for execution. If you have any questions or if you would like to discuss this proposal in more detail, please let me know.

Sincerely,



J. Dawayne Crite
President
CRITEK ENGINEERING GROUP



DATE: August 30, 2016
TO: Virginia Spillman, Water Resources
FROM: Kirim McGee, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Old Battleground Road 24" Water Line Extension Project

The M/WBE Office reviewed the documentation submitted by HDR Engineering Inc of the Carolinas (HDR) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

HDR proposed to commit \$93,684.00 or 85.8% of the total contract value of \$109,200.00 to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	CriTek Engineering Group, PA	Guilford	Construction Administration/ Surveying, Geotechnical Investigation, Design, Easement Mapping	\$93,684.00	85.8%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator

RESOLUTION APPROVING A CONTRACT IN THE AMOUNT OF \$109,200 HDR ENGINEERING, INC. OF THE CAROLINAS FOR PROFESSIONAL SERVICES CONTRACT FOR THE OLD BATTLEGROUND WATER LINE EXTENSION PROJECT

WHEREAS, the Old Battleground Water Line Extension project consists on the installation of approximately 2,650 feet of 24-inch water main along Old Battleground Ave. to an existing line 500 feet north of British Lake Drive;

WHEREAS, the project will improve pressure and flow around Battleground Ave. and Westridge Road;

WHEREAS, work under this contract consists of engineering design, permitting, bid preparation and construction administration services for the construction of the water line extension;

WHEREAS, the professional services of HDR Engineering, Inc. of the Carolinas (HDR), an on-call consultant, with Critek Engineering Group, PC. a Minority Business Enterprise within the ten county MSA and part of the HDR on-call services team, will be utilized to provide design and construction administration services for the installation of the water line extension;

WHEREAS, the anticipated MBE utilization for this design services contract is 85.8% of the total contract amount.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the City is authorized to enter into a contract with HDR Engineering, Inc. of the Carolinas to provide Professional Services for the design of the Old Battleground Water Line Extension project subject to the terms outlined above. The Mayor and/or City Manager and the City Clerk are hereby authorized to execute on behalf of the City of Greensboro a proper contract to carry the proposal into effect, payment to be made in the amount of \$109,200 from Water Resources Capital Fund Account No. 503-7026-04.5410.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0714

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 14.

Resolution Authorizing the Award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building

Department: Transportation

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Bruce Adams, 336-412-6237

Contact 2 and Phone: Adam Fischer, Transportation Department Director, 336-373-2861

PURPOSE:

The Transportation Department requires janitorial cleaning services at the GTA Administrative Building that will be managed by the Engineering & Inspections Department. The proposed contract award exceeds \$100,000. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Transportation Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for Janitorial Services at the GTA Administration Facility through the Greensboro Electronic Procurement System (GePS) in Event #8252. A total of 586 contacts were solicited through the GePS system. The M/WBE Office provided a list of 22 M/WBE firms from the Greensboro 10-county area, who were invited to participate in the solicitation opportunity through an outreach email.

RECOMMENDATION:

The Centralized Contracting Division, Transportation Department and Engineering & Inspections Department concur in this recommendation to award the contract to Kleen It Up, Inc., a corporation with offices located in Greensboro, NC. The recommendation for selection is based on the lowest responsive, responsible bidder standard of award. The M/WBE memo is attached.

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The estimated amount is for \$58,800 annually; \$176,400 for the three-year term; and \$294,000 for the potential five-year term. Funding for this agreement is available in the current fiscal-year budget. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

City Council approval of the Resolution Authorizing the Award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building is requested.



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Corporate Names

Legal: Kleen It Up, Inc.

Business Corporation Information

SosId: 0592217
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 5/24/2001
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Clark, Patricia D.](#)

Corporate Addresses

Mailing: 3714 Alliance Drive
 Greensboro, NC 27407
Principal Office: 3714 Alliance Drive
 Greensboro, NC 27407
Reg Office: 3714 Alliance Drive
 Greensboro, NC 27407
Reg Mailing: 3714 Alliance Drive
 Greensboro, NC 27407

Officers

President: Patricia D Clark
 3714 Alliance Drive
 Greensboro NC 27407

Stock

Class: Common
Shares: 1000
No Par Value: Yes



DATE: July 29, 2016
TO: Kelsey Brown, E&I
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Engineering & Inspections
SUBJECT: Janitorial Services for GTA Admin Building

The M/WBE Office reviewed the documentation submitted for the Janitorial Services at the GTA Administration Building contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process and M/WBEs were notified of the opportunity to bid. Of the eleven bidders, four were MBE firms.

Kleen It Up, a non-M/WBE firm, was the selected vendor to perform the duties required of the contract. The contractor intends to perform all of the work with its own workforce.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10474 TO KLEEN IT UP, INC. FOR JANITORIAL SERVICES AT THE GREENSBORO TRANSIT AUTHORITY ADMINISTRATIVE BUILDING

WHEREAS, the Transportation Department requires janitorial cleaning services at the GTA Administrative Building that will be managed by the Engineering & Inspections Department; and

WHEREAS, the proposed contract award exceeds \$100,000; and

WHEREAS, in accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval; and

WHEREAS, the Transportation Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for Janitorial Services at the GTA Administration Facility through the Greensboro Electronic Procurement System (GePS) in Event #8252; and

WHEREAS, the Centralized Contracting Division, Transportation Department and Engineering & Inspections Department concur in this recommendation to award the contract to Kleen It Up, Inc., a corporation with offices located in Greensboro, NC; and

WHEREAS, the recommendation for selection is based on the lowest responsive, responsible bidder standard of award; and

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The estimated amount is for \$58,800 annually; \$176,400 for the three-year term; and \$294,000 for the potential five-year term; and

WHEREAS, funding for this agreement is available in the current fiscal-year budget; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget; and

NOW THEREFORE BE IT APPROVED BY THE CITY COUNCIL OF GREENSBORO

That the resolution authorizing the award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0715

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 15.

Resolution Authorizing the Award of Contract 2016-10485 to TMC Enterprises, LLC for Temporary Labor Services for Loose Leaf Collections Services in the Field Operations Department

Department: Field Operations

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Dale Wyrick, Field Operations Department Director, 373-2783

Contact 2 and Phone: Chris Marriott, Field Operations Department Deputy Director, 373-7612

PURPOSE:

The Field Operations Department requests City Council approval for the resolution authorizing the award of Contract 2016-10485 to TMC Enterprises, LLC for Temporary Labor Services for Loose Leaf Collections in the Field Operations Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they deliver services in an efficient and effective manner. The Field Operations Department services that utilize temporary labor and require City Council approval include loose leaf collection, mowing, landscaping, litter collection, landfill operations and solid waste collections.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for

temporary labor services for Loose Leaf Collections to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	<u>Contract</u>	Estimated	Estimated	Estimated	<u>Amount</u>
		<u>Annual</u>	<u>3-year</u>	<u>5-Year</u>	
Loose Leaf Collection	s	2016-10485	\$175,000	\$525,000	\$875,000

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$875,000. Funding for this agreement is available in the current fiscal-year budget in account number 505-4304-01.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10485 to TMC Enterprises, LLC for Temporary Labor Services for Loose Leaf Collections Services in the Field Operations Department.



DATE: August 30, 2016
TO: Tonya Williams, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: M/WBE Review Temporary Labor Service – Loose Leaf Collections

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprises, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

Corporate Addresses

Mailing: 819 W Florida Street
Greensboro, NC 27406
Principal Office: 819 W Florida Street
Greensboro, NC 27406
Reg Office: 819 W Florida Street
Greensboro, NC 27406
Reg Mailing: 819 W Florida Street
Greensboro, NC 27406

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

DEPARTMENT OF THE
SECRETARY OF STATE











PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

This entity's status is not current-active. Annual reports cannot be accepted online at this time.

Date Formed: 2/12/2004

Previous Annual Report Submissions:

Date Filed	Accepted	Document	Document Id	Year Due	Optional Action
 2/12/2004	Yes	Creation Filing	C200402300080		N/A
 10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
 10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
 10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
 10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
 10/17/2011	Yes	Annual Report	CA201125600303	2009	N/A
 10/17/2011	Yes	Annual Report	CA201125600304	2010	N/A
 10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
 5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
 8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
 8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
 8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10485 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR LOOSE LEAF COLLECTIONS IN THE FIELD OPERATIONS DEPARTMENT

WHEREAS, the Field Operations Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner; and

WHEREAS, the services that utilize temporary labor include loose leaf collections; and

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242.

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services; and

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Loose Leaf Collections to TMC Enterprises, LLC.

The contracted service and amount are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Loose Leaf Collections	2016-10485	\$ 175,000	\$ 525,000	\$ 875,000

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$875,000; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution authorizing the award of Contract 2016-10485 to TMC Enterprises, LLC for Temporary Labor Services for Loose Leaf Collections Services in the Field Operations Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0740

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 16.

Resolution Authorizing the Award of Contract 2016-10486 to TMC Enterprises, LLC for Temporary Labor Services for Litter/CBD/Special Events Services in the Field Operations Department

Department: Field Operations

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Dale Wyrick, Field Operations Department Director, 373-2783

Contact 2 and Phone: Chris Marriott, Field Operations Department Deputy Director, 373-7612

PURPOSE:

The Field Operations Department requests City Council approval for the resolution authorizing the award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Litter/CBD/Special Events Collections Services in the Field Operations Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they deliver services in an efficient and effective manner. The Field Operations Department services that utilize temporary labor and require City Council approval include loose leaf collection, mowing, landscaping, litter collection, landfill operations and solid waste collections.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for

temporary labor services for Litter/CBD/Special Events Services to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

	Estimated Contract	Estimated Annual	Estimated 3-year	5-Year	
<u>Service Description</u>	<u>Number</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Litter/CBD/Special Event	2016-10486		\$100,000	\$300,000	\$500,000

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$500,000. Funding for this agreement is available in the current fiscal-year budget in account numbers 101-4304-06.5414 and 505-4304-01.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10486 to TMC Enterprises, LLC for Temporary Labor Services for Litter/CBD/Special Events Services in the Field Operations Department.



DATE: August 30, 2016
TO: Tonya Williams, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: M/WBE Review Temporary Labor Service – Litter/Special Events

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprises, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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[Print a Pre-Populated Annual Report form](#)

Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

Corporate Addresses

Mailing: 819 W Florida Street
Greensboro, NC 27406
Principal Office: 819 W Florida Street
Greensboro, NC 27406
Reg Office: 819 W Florida Street
Greensboro, NC 27406
Reg Mailing: 819 W Florida Street
Greensboro, NC 27406

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

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







PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

This entity's status is not current-active. Annual reports cannot be accepted online at this time.

Date Formed: 2/12/2004

Previous Annual Report Submissions:

	Date Filed	Accepted	Document	Document Id	Year Due	Optional Action
	2/12/2004	Yes	Creation Filing	C200402300080		N/A
	10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
	10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
	10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
	10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
	10/17/2011	Yes	Annual Report	CA201125600303	2009	N/A
	10/17/2011	Yes	Annual Report	CA201125600304	2010	N/A
	10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
	5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
	8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
	8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
	8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10486 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR LITTER/CBD/SPECIAL EVENTS IN THE FIELD OPERATIONS DEPARTMENT

WHEREAS, the Field Operations Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner; and

WHEREAS, the services that utilize temporary labor include litter/cbd/special events; and

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242.

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services; and

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for litter/cbd/special events to TMC Enterprises, LLC.

The contracted service and amount are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Litter/CBD/Special Events	2016-10486	\$ 100,000	\$ 300,000	\$ 500,000

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$500,000; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution authorizing the award of Contract 2016-10486 to TMC Enterprises for Temporary Labor Services for Litter/CBD/Special Events in the Field Operations Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0626

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 17.

Resolution Authorizing the Award of Contract 2016-10490 to TMC Enterprises, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department

Department: Parks and Recreation

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Wade Walcutt, Parks and Recreation Department Director, 373-2964

Contact 2 and Phone: Phil Fleischman, Parks and Recreation Community Services Administration Manager, 373-3275

PURPOSE:

The Parks and Recreation Department requests City Council approval for the resolution authorizing the award of Contract 2016-10490 to TMC Enterprises, LLC for Temporary Labor Services for Athletic Field Maintenance Services in the Parks and Recreation Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The City's Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they delivers services in an efficient and effective manner. The Parks & Recreation Department service that utilizes temporary labor and requires City Council approval is for Athletic Field Maintenance.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Parks and Recreation Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Parks and Recreation Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Athletic Field Maintenance Operations Services to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	<u>Contract</u>	<u>Estimated</u> <u>Annual</u> <u>Number</u>	<u>Estimated</u> <u>3-year</u> <u>Amount</u>	<u>Estimated</u> <u>5-Year</u> <u>Amount</u>	<u>Amount</u>
Athletic Field Maintenance Operations Services	2016-10490		\$20,300	\$60,900	\$101,500

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$101,500. Funding for this agreement is available in the current fiscal-year budget in account number 101-5015-15.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10490 to TMC Enterprises, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department.



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
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PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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[Print a Pre-Populated Annual Report form](#)

Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

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Greensboro, NC 27406
Reg Mailing: 819 W Florida Street
Greensboro, NC 27406

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

DEPARTMENT OF THE
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






PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

This entity's status is not current-active. Annual reports cannot be accepted online at this time.

Date Formed: 2/12/2004

Previous Annual Report Submissions:

Date Filed	Accepted	Document	Document Id	Year Due	Optional Action
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 10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
 10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
 10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
 10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
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 10/17/2011	Yes	Annual Report	CA201125600304	2010	N/A
 10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
 5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
 8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
 8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
 8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.



DATE: August 31, 2016
TO: Pat Falls, Parks & Recreation
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Parks & Recreation
SUBJECT: M/WBE Review Temporary Labor Service – P&R Field Maintenance

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprises, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10490 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR ATHLETIC FIELD MAINTENANCE OPERATIONS IN THE PARKS AND RECREATION DEPARTMENT

WHEREAS, the Parks and Recreation Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner;

WHEREAS, the services that utilize temporary labor include athletic field maintenance;

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Parks and Recreation Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242;

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services;

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Parks and Recreation Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Athletic Field Maintenance Operations to TMC Enterprises, LLC;

The contracted service and amount are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Athletic Field Maintenance	2016-10490	\$ 20,300	\$ 60,900	\$ 101,500

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$101,500;

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution authorizing the award of Contract 2016-10490 to TMC Enterprises, LLC for Temporary Labor Services for Athletic Field Maintenance Operations in the Parks and Recreation Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0741

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Resolution

Agenda Number: 18.

Resolution Authorizing the Award of Contract 2016-10487 to TMC Enterprises, LLC for Temporary Labor Services for Mowing and Landscape Maintenance Services in the Field Operations Department

Department: Field Operations

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Dale Wyrick, Field Operations Department Director, 373-2783

Contact 2 and Phone: Chris Marriott, Field Operations Department Deputy Director, 373-7612

PURPOSE:

The Field Operations Department requests City Council approval for the resolution authorizing the award of Contract 2016-10487 to TMC Enterprises, LLC for Temporary Labor Services for Mowing and Landscape Maintenance Services in the Field Operations Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they deliver services in an efficient and effective manner. The Field Operations Department services that utilize temporary labor and require City Council approval include loose leaf collection, mowing, landscaping, litter collection, landfill operations and solid waste collections.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Field Operations Department

and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Mowing and Landscape Maintenance Services to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	<u>Contract</u>	Estimated	Estimated	Estimated	<u>Amount</u>
		<u>Annual</u>	<u>3-year</u>	<u>5-Year</u>	
Mowing & Landscape Maintenance Services	2016-10487			\$58,000	\$174,000 \$290,000

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$290,000. Funding for this agreement is available in the current fiscal-year budget in account number 101-4304-03.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10487 to TMC Enterprises, LLC for Temporary Labor Services for Mowing and Landscape Maintenance Services in the Field Operations Department.



DATE: August 30, 2016
TO: Tonya Williams, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: M/WBE Review Temporary Labor Service – Mowing & Landscaping

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprises, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

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PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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[Print a Pre-Populated Annual Report form](#)

Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

Corporate Addresses

Mailing: 819 W Florida Street
Greensboro, NC 27406
Principal Office: 819 W Florida Street
Greensboro, NC 27406
Reg Office: 819 W Florida Street
Greensboro, NC 27406
Reg Mailing: 819 W Florida Street
Greensboro, NC 27406

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

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SECRETARY OF STATE














PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

This entity's status is not current-active. Annual reports cannot be accepted online at this time.

Date Formed: 2/12/2004

Previous Annual Report Submissions:

Date Filed	Accepted	Document	Document Id	Year Due	Optional Action
 2/12/2004	Yes	Creation Filing	C200402300080		N/A
 10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
 10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
 10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
 10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
 10/17/2011	Yes	Annual Report	CA201125600303	2009	N/A
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 10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
 5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
 8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
 8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
 8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10487 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR MOWING AND LANDSCAPE MAINTENANCE IN THE FIELD OPERATIONS DEPARTMENT

WHEREAS, the Field Operations Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner; and

WHEREAS, the services that utilize temporary labor include mowing and landscaping; and

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242.

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services; and

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for mowing and landscape maintenance to TMC Enterprises, LLC.

The contracted service and amount are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Mowing and Landscape Maintenance	2016-10487	\$ 58,000	\$ 174,000	\$ 290,000

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$290,000; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution authorizing the award of Contract 2016-10487 to TMC Enterprises, LLC for Temporary Labor Services for Mowing and Landscape Maintenance in the Field Operations Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0754

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 19.

Resolution Authorizing the Award of Contract 2016-10488 to TMC Enterprises, LLC for Temporary Labor Services for White Street Landfill Operations Services in the Field Operations Department

Department: Field Operations

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Dale Wyrick, Field Operations Department Director, 373-2783

Contact 2 and Phone: Chris Marriott, Field Operations Department Deputy Director, 373-7612

PURPOSE:

The Field Operations Department requests City Council approval for the resolution authorizing the award of Contract 2016-10488 to TMC Enterprises, LLC for Temporary Labor Services for White Street Landfill Operations Services in the Field Operations Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they deliver services in an efficient and effective manner. The Field Operations Department services that utilize temporary labor and require Council approval include loose leaf collection, mowing, landscaping, litter collection, landfill operations and solid waste collections.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for

temporary labor services for White Street Landfill Operations Services to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	Contract	Estimated Annual	Estimated 3-year	Estimated 5-Year	<u>Amount</u>
		<u>Number</u>	<u>Amount</u>	<u>Amount</u>	
White Street Landfill Operations Services		2016-10488	\$192,000	\$576,000	\$960,000

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$960,000. Funding for this agreement is available in the current fiscal-year budget in account numbers 551-4306-02.5414, 551-4306-03.5414 and 551-4306-04.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10488 to TMC Enterprises, LLC for Temporary Labor Services for White Street Landfill Operations Services in the Field Operations Department.



DATE: August 30, 2016
TO: Tonya Williams, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: M/WBE Review Temporary Labor Service – Landfill Operations

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprises, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
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Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

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Company Officials

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Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

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SECRETARY OF STATE












PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

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Date Formed: 2/12/2004

Previous Annual Report Submissions:

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 10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
 10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
 10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
 10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
 10/17/2011	Yes	Annual Report	CA201125600303	2009	N/A
 10/17/2011	Yes	Annual Report	CA201125600304	2010	N/A
 10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
 5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
 8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
 8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
 8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10488 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR WHITE STREET LANDFILL OPERATIONS IN THE FIELD OPERATIONS DEPARTMENT

WHEREAS, the Field Operations Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner; and

WHEREAS, the services that utilize temporary labor include landfill operations; and

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242.

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services; and

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for white street landfill operations to TMC Enterprises, LLC.

The contracted service and amount are listed as follows :

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
White Street Landfill Operations	2016-10488	\$ 192,000	\$ 576,000	\$ 960,000

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$960,000; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution Authorizing the Award of Contract 2016-10488 to TMC Enterprises, LLC for Temporary Labor Services for White Street Landfill Operations in the Field Operations Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0765

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 20.

Resolution Authorizing Encroachment Agreement between the City of Greensboro and ZCD II, LLC

Department: Information Technology

Council District: 2

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Jane Nickles, Information Technology Department Director, 373-2314.

Contact 2 and Phone: John Gribble, Franchise & Right of Way Manager, 373-2464

PURPOSE:

To grant an encroachment agreement in City right-of-way for the installation of one (1) canopy at 120 W Lewis Street. When public or private entities request to use City right-of-way, it is required that they secure approval by City Council.

BACKGROUND:

Owner of the property, ZCD II, LLC approached the City to install one (1) canopy in City right-of-way to provide overhead shelter and shade at 120 W Lewis Street.

Greensboro City Charter 4.128 (c) allows City Council to grant an encroachment beyond the existing building line for erecting a structure over the City right-of-way if the encroachment will not cause a public nuisance or unreasonably interfere with the use of streets and sidewalks by the public.

Because the canopy is located above the doorway, it will not cause a public nuisance and will not unreasonably interfere with the use of streets and sidewalks by the public.

This encroachment has been reviewed and approved by Information Technology, Engineering & Inspections, Transportation, Water Resources, and Legal.

BUDGET IMPACT:

There will be no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Information Technology recommends that City Council grant an encroachment for the installation of canopy in City right-of-way at 120 W Lewis Street.

NORTH CAROLINA

**ENCROACHMENT
AGREEMENT**

GUILFORD COUNTY

THIS AGREEMENT made and entered into this the ____ day of _____, 2016, by and between the **CITY OF GREENSBORO**, "Grantor"; and **ZCD II, LLC**, a North Carolina limited liability company, "Grantee".

W I T N E S S E T H:

THAT WHEREAS, Grantee owns certain real property located at 120 W. Lewis Street and has requested permission to encroach upon the right of way of Grantor in order to build and install one (1) canopy and six (6) beam ends and columns projecting over City right of way from the face of the building on W. Lewis Street;

WHEREAS, the approximate measurements of the canopy is one and a half feet (1'6") by twenty-four feet (24') wide equaling thirty-three (33) square feet in City right of way and structural beam ends and columns are five feet (5') in City right of way attached drawing as Exhibit A;

WHEREAS, Grantee agrees to maintain the encroachments in a safe condition and agrees to hold the City of Greensboro harmless from any and all loss to persons or property resulting from the encroachments location in the Grantor's right-of-way;

WHEREAS, Grantor through City Charter 4.128 (c) permits encroachment over City sidewalks if, in the opinion of the Council, such encroachment will neither cause a public nuisance nor unreasonably interfere with the use of the streets and sidewalks by the public;

NOW, THEREFORE, IT IS AGREED that the Grantor hereby grants to the Grantee the limited right and privilege to encroach on the property of the Grantor within the above defined limits upon the following conditions:

1. The Grantee guarantees that the encroachments will neither cause a public nuisance nor unreasonably interfere with the use of the public streets and private streets and sidewalks by the public;

2. The encroachment shall occupy space above the sidewalk at 120 W. Lewis Street shall have the dimensions as set out in Exhibit A attached hereto;

3. The Grantee hereby agrees to indemnify and save harmless the Grantor from any and all damages and claims for damage that may arise by reason of the installation and location of the encroachment and at the request of the Grantor, without any cost to the Grantor, shall make any necessary and required design changes if such changes are required, including, but not limited to, the removal of the encroachments;

4. The Grantee hereby agrees to maintain the encroachments so that it will not cause a public nuisance nor unreasonable interfere with the sidewalk until such time as the encroachment is removed at Grantee's expense either at the request of the Grantor or otherwise as decision of the Grantee as specified in Chapter 4.128 (c) of the Greensboro Code of Ordinances.

5. The Grantee within thirty (30) days from the execution of this agreement, shall make arrangements to begin the installation of the encroachment and require the contractor to take the necessary and reasonable precautions to protect the public from danger during the building and installing of the encroachment over the City right of way. The temporary encroachment for construction shall allow reasonable obstruction of the sidewalk of 120 W. Lewis Street during construction of the awnings represented in Exhibit A;

6. The Grantee shall maintain \$1,000,000 in liability insurance. Grantee hereby agrees to indemnify and save harmless the party of the first part from any and all damages and claims for damage that may arise by reason of the encroachment in the street right-of-way, and shall remove any or all of the structures from encroachment space at the request of the Grantor, without any cost to the party of the Grantor. Such request shall not be arbitrary or unreasonable. Grantee further insures Grantor that it currently has liability insurance in the minimum amount of \$1,000,000.00 to cover all risks involved with this authorization and that such insurance will remain in full force and effect during the activities hereby authorized.

7. The Grantee, during the building and installing of the encroachment, for themselves, their assignees and successors in interest, agree that they will require that the contractor, with regard to the work performed by the contractor during the building and installation of the encroachment over the right of way of the Grantor, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment; and

8. The Grantee shall pull all necessary permits from the City of Greensboro.

9. E-Verify - The Vendor certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and that at all times during the term of this Agreement, it will continue to comply with these requirements. The Vendor also certifies that it will require that all of its subcontractors that perform any work pursuant to this Agreement to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Violation of this section shall be deemed a material breach of this Agreement.

10. Iran Divestment Act Certification - As of the date of this Agreement, the Vendor certifies that it is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 147-86.58 and that the Vendor will not utilize any subcontractor found on the State Treasurer's Final Divestment List. All individuals signing this Agreement on behalf of the Vendor certify that they are authorized by the Vendor to make this certification.

IN WITNESS WHEREOF, each of the parties to this agreement has caused the same to be executed in duplicate originals the day and year first above written.

WITNESS: ZCD II, LLC

By: _____ By: _____
President

Recommended:

By: _____
Information & Technology Director

"This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act."

By: _____
Deputy Finance Director

ATTESTED BY: CITY OF GREENSBORO

By: _____ By: _____
City Clerk Assistant City Manager

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, _____, a Notary Public in and for said County and State, do hereby certify that on this _____ day of _____, 2016, before me personally appeared _____, _____ of ZCD II, LLC a North Carolina limited liability corporation, personally known to me, or proved to me by satisfactory evidence to be the person whose name is signed on the preceding attached record, and acknowledged to me that by authority duly given and as the act of the corporation/he signed it voluntarily for its stated purpose.

Notary Public

Printed Name of Notary Public

My commission expires:_____

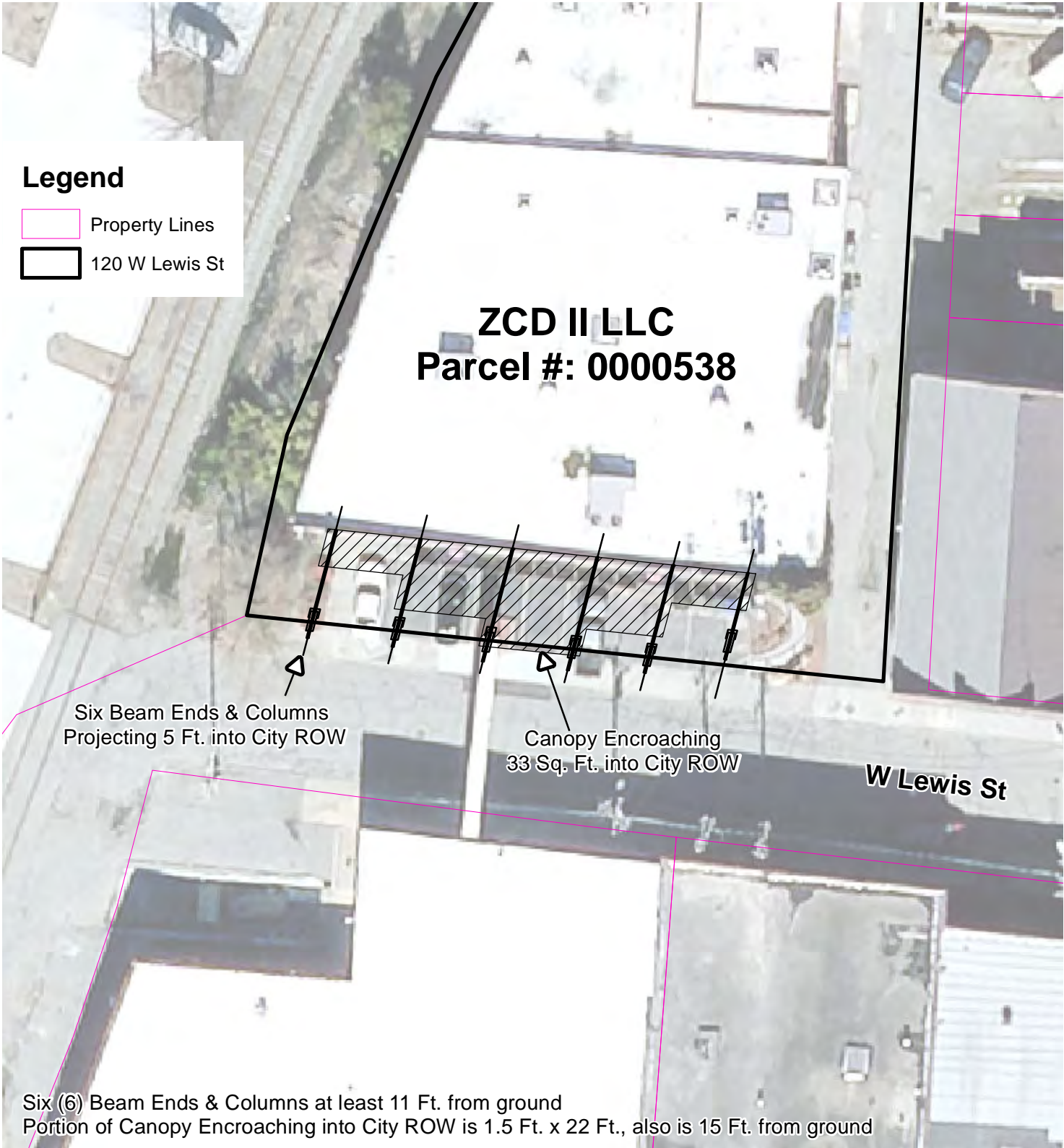
STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, _____, a Notary Public in and for said County and State, do hereby certify that on this _____ day of _____, 2016, before me personally appeared _____, Deputy City Clerk of the City of Greensboro, personally known to me or proved to me by satisfactory evidence to be the person whose name is signed on the preceding attached record, and acknowledged to me that by authority duly given and as the act of the City of Greensboro, the foregoing document was signed in its name by its _____, sealed with its seal, and attested by him/himself as its Deputy City Clerk.

Notary Public

Printed Name of Notary Public

My commission expires:_____



SITE MAP FOR PROPOSED ENCROACHMENT

For ZCD II LLC

On the North side of W Lewis St, at 120 W Lewis St

Use of City Right-of-Way for

Six (6) Beam Ends & Columns & Canopy





Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29822 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: ZCD II, LLC

Limited Liability Company Information

Sosld: 1476603
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 10/21/2015
Fiscal Month: January
State of Incorporation: NC
Registered Agent: Zimmerman, Andy

Corporate Addresses

Mailing: 3412 Old Onslow Road
Greensboro, NC 27407-7824
Principal Office: 3412 Old Onslow Road
Greensboro, NC 27407-7824
Reg Office: 3412 Old Onslow Road
Greensboro, NC 27407-7824
Reg Mailing: 3412 Old Onslow Road
Greensboro, NC 27407-7824

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Managing Member : Andrew Zimmerman
3412 Old Onslow Road
Greensboro NC 27407

RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BETWEEN THE CITY
OF GREENSBORO AND ZCD II, LLC

WHEREAS, ZCD II, LLC has requested that the City permit the proposed installation of one canopy to provide overhead shelter and shade at 120 W Lewis Street;

WHEREAS, the owner has agreed to enter into an Agreement with the City of Greensboro which, among other things, will indemnify the City from any claim or damages that may occur due to the installation of said canopy into the City right-of-way;

WHEREAS, it is deemed in the best interest of the City to permit the encroachment of said canopy in accordance with the terms and conditions of an Agreement presented herewith this day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the Mayor and City Clerk are hereby authorized to execute on behalf of the City of Greensboro an appropriate encroachment agreement with ZCD II, LLC to permit the installation of one (1) canopy at 120 W Lewis Street in accordance with the terms and conditions set out therein.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0766

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 21.

Resolution Authorizing Encroachment Agreement between the City of Greensboro and The Lofts at Greensborough Court, LLC

Department: Information Technology

Council District: 3

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Jane Nickles, Information Technology Department Director, 373-2314.

Contact 2 and Phone: John Gribble, Franchise & Right of Way Manager, 373-2464

PURPOSE:

To grant an encroachment agreement in City right-of-way for the installation of six (6) canopies at the Lofts at Greensboro Court, LLC. When public or private entities request to use City right-of-way, it is required that they secure approval by City Council.

BACKGROUND:

Owner of the property, The Lofts at Greensborough Court, LLC approached the City to install six (6) canopies in City right-of-way to provide overhead shelter and shade at their 327 and 319 S. Elm Street location.

Greensboro City Charter 4.128 (c) allows City Council to grant an encroachment beyond the existing building line for erecting a structure over the City right-of-way if the encroachment will not cause a public nuisance or unreasonably interfere with the use of streets and sidewalks by the public.

Because the canopies is located above the doorway, it will not cause a public nuisance and will not unreasonably interfere with the use of streets and sidewalks by the public.

This encroachment has been reviewed and approved by Engineering & Inspections, Transportation, Water Resources, and Legal.

BUDGET IMPACT:

There will be no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Engineering & Inspections recommends that City Council grant an encroachment for the installation of three (3) canopies in City right-of-way at 327 and 319 S Elm Street.



SITE MAP FOR PROPOSED ENCROACHMENT

**For The Lofts at Greensborough Court LLC
On the East side of N Elm St, at 327 & 319 S Elm St
Use of City Right-of-Way for
Six (6) Awnings**





Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: The Lofts at Greensborough Court, LLC

Limited Liability Company Information

SosId: 1291330
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 12/11/2012
Fiscal Month: December
State of Incorporation: NC
Registered Agent: Wilson, Mark A

Corporate Addresses

Principal Office: 324 W. Wendover Avenue Suite 300
Greensboro, NC 27408-8440
Reg Office: 324 W. Wendover Avenue Suite 300
Greensboro, NC 27408-8440
Reg Mailing: PO Box 26040
Greensboro, NC 27420-6040
Mailing: PO Box 26040
Greensboro, NC 27420-6040

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

General Manager: Stern Greensboro Court, LLC
324 West Wendover Avenue, Suite 205
Greensboro NC 27408
General Manager: Weaver Investment Company
324 West Wendover Avenue Suite 300
Greensboro NC 27408

NORTH CAROLINA

**ENCROACHMENT
AGREEMENT**

GUILFORD COUNTY

THIS AGREEMENT made and entered into this the ____ day of _____, 2016, by and between the **CITY OF GREENSBORO**, "Grantor"; and The Lofts at Greensborough Court, LLC, a North Carolina limited liability company, "Grantee".

W I T N E S S E T H:

THAT WHEREAS, Grantee owns certain real property located at 327 and 319 S Elm St, Greensboro, NC 27401 and has requested permission to encroach upon the right of way of Grantor in order to build and install six (6) canopies projecting over City right of way from the face of the building on Elm Street;

WHEREAS, the approximate measurements of the canopy encroaching in City right of way is three canopies encroaching seventy-five square feet (75') each and three (3) canopies encroaching thirty-three square feet (33') equaling three hundred twenty-four square feet (324') in City right of way attached drawing as Exhibit A;

WHEREAS, Grantee agrees to maintain the encroachments in a safe condition and agrees to hold the City of Greensboro harmless from any and all loss to persons or property resulting from the encroachments location in the Grantor's right-of-way;

WHEREAS, Grantor through City Charter 4.128 (c) permits encroachment over City sidewalks if, in the opinion of the Council, such encroachment will neither cause a public nuisance nor unreasonably interfere with the use of the streets and sidewalks by the public;

NOW, THEREFORE, IT IS AGREED that the Grantor hereby grants to the Grantee the limited right and privilege to encroach on the property of the Grantor within the above defined limits upon the following conditions:

1. The Grantee guarantees that the encroachments will neither cause a public nuisance nor unreasonably interfere with the use of the public streets and private streets and sidewalks by the public;

2. The encroachment shall occupy space above the sidewalk at 321 S. Elm Street shall have the dimensions as set out in Exhibit A attached hereto;

3. The Grantee hereby agrees to indemnify and save harmless the Grantor from any and all damages and claims for damage that may arise by reason of the installation and location of the encroachment and at the request of the Grantor, without any cost to the Grantor, shall make any necessary and required design changes if such changes are required, including, but not limited to, the removal of the encroachments;

4. The Grantee hereby agrees to maintain the encroachments so that it will not cause a public nuisance nor unreasonable interfere with the sidewalk until such time as the encroachment is removed at Grantee's expense either at the request of the Grantor or otherwise as decision of the Grantee as specified in Chapter 4.128 (c) of the Greensboro Code of Ordinances.

5. The Grantee within thirty (30) days from the execution of this agreement, shall make arrangements to begin the installation of the encroachment and require the contractor to take the necessary and reasonable precautions to protect the public from danger during the building and installing of the encroachment over the City right of way. The temporary encroachment for construction shall allow reasonable obstruction of the sidewalk of 321 S Elm Street during construction of the canopy represented in Exhibit A;

6. The Grantee shall maintain \$1,000,000 in liability insurance. Grantee hereby agrees to indemnify and save harmless the party of the first part from any and all damages and claims for damage that may arise by reason of the encroachment in the street right-of-way, and shall remove any or all of the structures from encroachment space at the request of the Grantor, without any cost to the party of the Grantor. Such request shall not be arbitrary or unreasonable. Grantee further insures Grantor that it currently has liability insurance in the minimum amount of \$1,000,000.00 to cover all risks involved with this authorization and that such insurance will remain in full force and effect during the activities hereby authorized.

7. The Grantee, during the building and installing of the encroachment, for themselves, their assignees and successors in interest, agree that they will require that the contractor, with regard to the work performed by the contractor during the building and installation of the encroachment over the right of way of the Grantor, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment; and

8. The Grantee shall pull all necessary permits from the City of Greensboro.

9. E-Verify - The Vendor certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and that at all times during the term of this Agreement, it will continue to comply with these requirements. The Vendor also certifies that it will require that all of its subcontractors that perform any work pursuant to this Agreement to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Violation of this section shall be deemed a material breach of this Agreement.

10. Iran Divestment Act Certification - As of the date of this Agreement, the Vendor certifies that it is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 147-86.58 and that the Vendor will not utilize any subcontractor found on the State Treasurer's Final Divestment List. All individuals signing this Agreement on behalf of the Vendor certify that they are authorized by the Vendor to make this certification.

IN WITNESS WHEREOF, each of the parties to this agreement has caused the same to be executed in duplicate originals the day and year first above written.

WITNESS:

The Lofts at Greensborough Court, LLC

By: _____

By: _____
President

Recommended:

By: _____
Information & Technology Director

"This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act."

By: _____
Deputy Finance Director

ATTESTED BY:

CITY OF GREENSBORO

By: _____
City Clerk

By: _____
Assistant City Manager

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, _____, a Notary Public in and for said County and State, do hereby certify that on this _____ day of _____, 2016, before me personally appeared _____, _____ of The Lofts at Greensborough Court, LLC a North Carolina limited liability corporation, personally known to me, or proved to me by satisfactory evidence to be the person whose name is signed on the preceding attached record, and acknowledged to me that by authority duly given and as the act of the corporation/he signed it voluntarily for its stated purpose.

Notary Public

Printed Name of Notary Public

My commission expires: _____

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, _____, a Notary Public in and for said County and State, do hereby certify that on this _____ day of _____, 2016, before me personally appeared _____, Deputy City Clerk of the City of Greensboro, personally known to me or proved to me by satisfactory evidence to be the person whose name is

signed on the preceding attached record, and acknowledged to me that by authority duly given and as the act of the City of Greensboro, the foregoing document was signed in its name by its _____, sealed with its seal, and attested by him/himself as its Deputy City Clerk.

Notary Public

Printed Name of Notary Public

My commission expires:_____

RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BETWEEN THE CITY OF
GREENSBORO AND THE LOFTS AT GREENSBOROUGH COURT, LLC

WHEREAS, The Lofts at Greensborough Court, LLC has requested that the City permit the proposed installation of six (6) canopies to provide overhead shelter and shade at 327 and 319 S Elm Street;

WHEREAS, the owner has agreed to enter into an Agreement with the City of Greensboro which, among other things, will indemnify the City from any claim or damages that may occur due to the installation of said canopies into the City right-of-way;

WHEREAS, it is deemed in the best interest of the City to permit the encroachment of said canopies in accordance with the terms and conditions of an Agreement presented herewith this day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GREENSBORO:

That the Mayor and City Clerk are hereby authorized to execute on behalf of the City of Greensboro an appropriate encroachment agreement with The Lofts at Greensborough Court, LLC to permit the installation of six (6) canopies at 327 and 319 S Elm Street in accordance with the terms and conditions set out therein.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0669

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Ordinance

Agenda Number: 22.

Ordinance in the Amount of \$100,000 Amending FY 16-17 Nussbaum Fund Budget

Department: Neighborhood Development

Council District: Primarily 1 and 2

Public Hearing: No

Advertising Date/By:

Contact 1 and Phone: Barbara Harris, 373-2509

Contact 2 and Phone: Cynthia Blue, 433-7376

PURPOSE:

City Council consideration is requested for a budget ordinance appropriating \$100,000 from the Nussbaum Housing Partnership fund balance for affordable housing programs.

BACKGROUND:

The Neighborhood Development Department's budget as proposed to City Council in May 2016 included the use of Nussbaum Housing Partnership funds from the tax levy for fiscal year 2016-2017 affordable housing programs. The additional Nussbaum funds from program income and re-programmed fund sources will support:

- Homebuyer education for first time homebuyers
- Training programs for tenants and rental property owners with a focus on maintaining safe and healthy homes
- Assistance for homeowner repairs
- Asset management for foreclosure activities

BUDGET IMPACT:

\$100,000 will be appropriated from Nussbaum Housing Partnership fund balance as per the attached ordinance.

RECOMMENDATION / ACTION REQUESTED:

City Council is requested to approve the budget ordinance appropriating \$100,000 from the Nussbaum Housing Partnership fund balance for affordable housing programs.

ORDINANCE AMENDING FY 16-17 NUSSBAUM FUND BUDGET

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

Section 1

That the FY 16-17 Nussbaum Fund Budget of the City of Greensboro is hereby amended as follows:

That the appropriations be increased, as follows:

<u>Description</u>	<u>Amount</u>
Asset Management	\$40,000
Homeowner Repairs	\$30,000
Homebuyer Education	\$20,000
Landlord/Tenant Education	\$10,000

And, that this increase is financed by the following revenue:

<u>Description</u>	<u>Amount</u>
Appropriated Fund Balance	\$100,000

Section 2

And, that this ordinance should become effective upon adoption.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0770

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Report

Agenda Number: 23.

Budget Adjustments Requiring Council Approval 7/26/16-9/1/16

Department: Budget & Evaluation

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Larry Davis, 373-2291

Contact 2 and Phone: Jason Martin, 373-4516

PURPOSE:

In compliance with the resolution adopted February 15, 2011 which requires Council approval for budget adjustments over \$50,000. The following budget adjustments are submitted for your approval. This item was referred to Council by the General Government Committee.

RECOMMENDATION / ACTION REQUESTED:

Council approval of the attached budget adjustment list is requested in order to process the requested adjustments.

Budget Adjustments for Council Approval

7/26/2016 - 9/1/2016

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011, the following budget adjustments are submitted for your approval.

Request ID	Department	Account Description	Account From	Account To	Amount	Total	Unencumbered Amount After Adjustment
6754	<u>WAR MEMORIAL COLISEUM COMPLEX</u>					<u>\$86,653</u>	
	PROFESSIONAL SVCS-CAPITAL PROJECTS		528-7501-04 . 5410		\$86,653		\$204,027
	OTHER CAPITAL EQUIPMENT			528-7501-02 . 6059	\$14,582		\$14,582
	BUILDINGS			528-7501-08 . 6013	\$72,071		\$72,071
	Adjustment needed to properly account for projects as capital.						
6755	<u>WAR MEMORIAL COLISEUM COMPLEX</u>					<u>\$85,141</u>	
	SMALL TOOLS AND EQUIPMENT		526-7511-01 . 5235		\$36,202		\$290,459
	OTHER CAPITAL EQUIPMENT		526-7512-01 . 6059		\$43		\$0
	OTHER CAPITAL EQUIPMENT		526-7512-01 . 6059		\$2,061		\$0
	PROFESSIONAL SVCS-CAPITAL PROJECTS		526-7514-01 . 5410		\$386		\$1,114
	BUILDINGS		526-7514-01 . 6013		\$11,700		\$0
	CONTRACTED DEMOLITION		526-7517-01 . 5426		\$34,749		\$398,978
	BUILDINGS			526-7515-01 . 6013	\$85,141		\$85,141
	Adjustment needed to properly account for projects as capital.						
6783	<u>WATER RESOURCES</u>					<u>\$55,000</u>	
	OTHER IMPROVEMENTS		503-7025-06 . 6019		\$55,000		\$286,380
	PROFESSIONAL SVCS-CAPITAL PROJECTS			503-7026-06 . 5410	\$55,000		\$82,000
	To fund construction administration services on the T.Z. Osborne Water Reclamation Facility Mechanical Bar Screen Upgrade project. Cost of the services is \$55,000.00. This is not associated with any Council agenda item.						
6786	<u>WAR MEMORIAL COLISEUM COMPLEX</u>					<u>\$257,816</u>	
	PROMOTIONS - OTHER		521-7531-01 . 5279		\$257,816		\$10,182,525
	BUILDINGS			521-7535-11 . 6013	\$173,085		\$0
	OTHER CAPITAL EQUIPMENT			521-7535-13 . 6059	\$84,731		\$0

Request ID	Department	Account Description	Account From	Account To	Amount	Total	Unencumbered Amount After Adjustment
6787	<u>TRANSPORTATION</u>					<u>\$935,239</u>	
	MISCELLANEOUS		471-4599-01 . 5949		\$935,239		\$69,892,870
	CONSULTANT SERVICES			471-4502-01 . 5413	\$13,000		\$13,000
	BOND ISSUE EXPENSE			471-4502-01 . 5831	\$125,000		\$216,210
	CONTRACTED CONSTRUCTION			471-4502-02 . 5427	\$2,500		\$2,500
	MAINTENANCE & REPAIR-STREETS			471-4502-09 . 5611	\$600,000		\$7,448,973
	MAINTENANCE & REPAIR-STREETS			471-4502-17 . 5611	\$8,329		\$8,329
	PROFESSIONAL SVCS-CAPITAL PROJECTS			471-4502-18 . 5410	\$60,000		\$368,871
	LAND RIGHT-OF-WAY			471-4502-18 . 6012	\$115,000		\$99,890
	LAND RIGHT-OF-WAY			471-4502-20 . 6012	\$5,350		\$0
	STREET CONSTRUCTION AND PAVING			471-4502-21 . 6014	\$6,060		\$1

A budget adjustment is required to move funds from the bond fund holding account to various project accounts. Funds will be used for bond issuance costs, additional resurfacing needs, ROW expenses associated with downtown greenway, and to correct negative balances in various project accounts.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0771

Agenda Date: 9/20/2016

Status: Approval Review

In Control: City Council

File Type: Report

Agenda Number: 24.

Budget Adjustments Approved by Budget Officer 7/26/16-8/29/16

Department: Budget & Evaluation

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Larry Davis, 373-2291

Contact 2 and Phone: Jason Martin, 373-4516

PURPOSE:

In compliance with G.S. 159-15 and Resolution passed by City Council on July 2, 1973, the following budget adjustments are submitted for your information. This item was referred to Council by the General Government Committee.

RECOMMENDATION / ACTION REQUESTED:

This information is being provided to Council for informational purposes only.

Budget Adjustments Approved by Budget Officer

7/26/2016 - 8/29/2016

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011,
the following budget adjustments are submitted for your information.

Department		Account From	Account To	Amount	Total	Unencumbered Amount After Adjustment
Budget Adj#	Account Description					
<u>2017012</u>	<u>WATER RESOURCES</u>				<u>\$28,000</u>	
	PROFESSIONAL SVCS-CAPITAL PROJECTS	506-7015-01 . 5410		\$28,000		\$72,000
	MAINT & REPAIR - PIPES		506-7016-01 . 5615	\$28,000		\$28,000
	To fund a Reimbursement Agreement with Greensboro Downtown Greenway, LLC, for stormwater improvements associated with the Downtown Greenway at Innovation Cornerstone (located at Murrow Blvd. and Lindsay St.). Cost of the stormwater improvements is \$28,000.00. This is not related to any City Council agenda item.					
<u>2017013</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$10,000</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$10,000		\$10,440,341
	OTHER CAPITAL EQUIPMENT		521-7535-06 . 6059	\$10,000		\$10,000
	Transfer funds from M&O to capital for new Arena cooling towel fan motor.					
<u>2017014</u>	<u>BUDGET AND EVALUATION</u>				<u>\$11,000</u>	
	MISCELLANEOUS	411-9517-01 . 5949		\$11,000		\$489,000
	OTHER IMPROVEMENTS		411-9501-71 . 6019	\$11,000		\$11,000
	PB Project District 1: Shelter Glendale \$11,000					
<u>2017015</u>	<u>BUDGET AND EVALUATION</u>				<u>\$11,000</u>	
	MISCELLANEOUS	411-9517-01 . 5949		\$11,000		\$478,000
	OTHER IMPROVEMENTS		411-9501-72 . 6019	\$11,000		\$11,000
	District 1 PB Project Shelter Lake Field \$11,000					
<u>2017016</u>	<u>BUDGET AND EVALUATION</u>				<u>\$20,000</u>	
	MISCELLANEOUS	411-9517-01 . 5949		\$20,000		\$458,000
	MAINTENANCE & REPAIR-STREETS		411-9501-73 . 5611	\$20,000		\$20,000
	District 1 PB Project Crosswalk Vandalia \$20,000					
<u>2017017</u>	<u>BUDGET AND EVALUATION</u>				<u>\$12,000</u>	
	MISCELLANEOUS	411-9517-01 . 5949		\$12,000		\$446,000
	STREET CONSTRUCTION AND PAVING		411-9501-74 . 6014	\$12,000		\$12,000

Department		Account Description			Account From		Account To	Amount	Total	Unencumbered Amount After Adjustment
Budget Adj#										
		District 1 PB Project Turn Lane Randleman \$12,000								
<u>2017018</u>	<u>BUDGET AND EVALUATION</u>								<u>\$15,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$15,000		\$431,000
	SMALL TOOLS AND EQUIPMENT				411-9501-75 . 5235			\$15,000		\$15,000
	District 1 PB Project Warnersville Pool Shade \$15,000									
<u>2017019</u>	<u>BUDGET AND EVALUATION</u>								<u>\$8,000</u>	
	MISCELLANEOUS				411-7517-01 . 5949			\$8,000		\$423,000
	MAINTENANCE & IMPROVEMENT - GROUNDS				411-9501-76 . 5612			\$8,000		\$8,000
	District 1 PB Project Woodlea Acres Park \$8,000									
<u>2017020</u>	<u>BUDGET AND EVALUATION</u>								<u>\$5,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$5,000		\$418,000
	SMALL TOOLS AND EQUIPMENT				411-9501-77 . 5235			\$5,000		\$5,000
	District 1 PB Project Flash Cam \$5,000									
<u>2017021</u>	<u>BUDGET AND EVALUATION</u>								<u>\$6,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$6,000		\$412,000
	MAINTENANCE & REPAIR-STREETS				411-9502-71 . 5611			\$6,000		\$6,000
	District 2 PB Project Crosswalk Phillips \$6,000									
<u>2017022</u>	<u>BUDGET AND EVALUATION</u>								<u>\$18,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$18,000		\$394,000
	MAINTENANCE & REPAIR-STREETS				411-9502-72 . 5611			\$18,000		\$18,000
	District 2 PB Project East-West Bikeway \$18,000									
<u>2017023</u>	<u>BUDGET AND EVALUATION</u>								<u>\$10,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$10,000		\$384,000
	PROFESSIONAL SVCS-CAPITAL PROJECTS				411-9502-73 . 5410			\$10,000		\$10,000
	District 2 PB Project Windsor Rec Mural \$10,000									
<u>2017024</u>	<u>BUDGET AND EVALUATION</u>								<u>\$7,000</u>	
	MISCELLANEOUS				411-9517-01 . 5949			\$7,000		\$377,000
	MISCELLANEOUS				411-9502-74 . 5949			\$7,000		\$7,000
	District 2 PB Project Playprint Peeler \$7,000									

Department		Unencumbered		
Budget Adj#	Account Description	Account From	Account To	Amount
				Total
				Amount After Adjustment
<u>2017025</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949		
	SMALL TOOLS AND EQUIPMENT	411-7502-75 . 5235	\$15,000	\$15,000
	District 2 PB Project Peeler Pool Shade \$15,000			\$362,000
				\$15,000
<u>2017026</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$15,000	\$15,000
	SMALL TOOLS AND EQUIPMENT	411-9502-76 . 5235	\$15,000	\$15,000
	District 2 PB Project Windsor Pool Shade			\$347,000
				\$15,000
<u>2017027</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$10,000	\$10,000
	MAINTENANCE & REPAIR-STREETS	411-9503-71 . 5611	\$10,000	\$10,000
	PB Project District 3 Lawndale Crosswalk			\$337,000
				\$10,000
<u>2017028</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$30,000	\$30,000
	MAINTENANCE & REPAIR-STREETS	411-9503-72 . 5611	\$30,000	\$30,000
	PB District 3 Bike Lanes			\$307,000
				\$30,000
<u>2017029</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$30,000	\$30,000
	PROFESSIONAL SVCS-CAPITAL PROJECTS	411-9503-73 . 5410	\$30,000	\$30,000
	PB District 3 Bellemeade Deck Mural			\$277,000
				\$30,000
<u>2017030</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$10,000	\$10,000
	SMALL TOOLS AND EQUIPMENT	411-9503-74 . 5235	\$10,000	\$10,000
	PB District 3 Latham Park Call Box \$10,000			\$267,000
				\$10,000
<u>2017031</u>	<u>BUDGET AND EVALUATION</u>			
	MISCELLANEOUS	411-9517-01 . 5949	\$6,000	\$6,000
	MAINTENANCE & REPAIR-STREETS	411-9504-71 . 5611	\$6,000	\$6,000
	PB District Elam Crosswalk			\$261,000
				\$6,000

Department		Account Description	Account From	Account To	Amount	Total	Unencumbered Amount After Adjustment
Budget Adj#							
<u>2017032</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		STREET CONSTRUCTION AND PAVING		411-9504-72 . 6014	\$20,000	<u>\$20,000</u>	\$241,000
		PB District 4 Spring Garden XWalk \$20,000			\$20,000		\$20,000
<u>2017033</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		MAINTENANCE & REPAIR-STREETS		411-9504-73 . 5611	\$30,000	<u>\$30,000</u>	\$211,000
		PB District 4 Walker Ave Bridge Railing \$30,000			\$30,000		\$30,000
<u>2017034</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		MAINTENANCE & REPAIR-STREETS		411-9504-74 . 5611	\$5,000	<u>\$5,000</u>	\$206,000
		PB District 4 Walker Ave Bridge Striping \$5,000			\$5,000		\$5,000
<u>2017035</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		MAINTENANCE & IMPROVEMENT - GROUNDS		411-9504-75 . 5612	\$20,000	<u>\$20,000</u>	\$186,000
		PB District 4 Arboretum Bridge Repair \$20,000			\$20,000		\$20,000
<u>2017036</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		OTHER IMPROVEMENTS		411-9505-71 . 6019	\$35,000	<u>\$35,000</u>	\$151,000
		PB District 5 Greensboro welcome sign \$35,000			\$35,000		\$35,000
<u>2017037</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		OTHER CONTRACTED SERVICES		411-9505-72 . 5429	\$7,000	<u>\$7,000</u>	\$144,000
		PB District 5 Trotter Park Playprints \$7,000			\$7,000		\$7,000
<u>2017038</u>	<u>BUDGET AND EVALUATION</u>	MISCELLANEOUS	411-9517-01 . 5949				
		MISCELLANEOUS		411-9517-01 . 5949	\$20,000	<u>\$20,000</u>	\$124,000
		PB District 5 Hester Park Game Tables			\$20,000		\$20,000

Department		Account From	Account To	Amount	Total	Unencumbered Amount After Adjustment
Budget Adj#	Account Description					
<u>2017039</u>	<u>BUDGET AND EVALUATION</u>					
	MISCELLANEOUS	411-9517-01 . 5949		\$10,000		\$114,000
	SMALL TOOLS AND EQUIPMENT	411-9505-74 . 5235		\$10,000		\$10,000
	PB District 5 Hester Pk Call Box \$10,000					
<u>2017045</u>	<u>PARKS AND RECREATION</u>					
	PROGRAM SUPPLIES	101-5007-26 . 5237		\$440	\$440	\$9,303
	CONSULTANT SERVICES	101-5005-05 . 5413		\$440		\$10,340
	To cover the cost of instructors for drama, acting, and magic for summer camp participants at Drama Center of City Arts.					



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0635

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Ordinance

Agenda Number: 25.

Ordinance Annexing Territory into the Corporate Limits for Property Located at 5812, 5908 and 5910 Lake Brandt Road and 2000 and 2020 Trosper Road - 16.78-Acres

Department: Planning

Council District: Nearest to District #3

Public Hearing: Yes

Advertising Date/By: September 8 and 15, 2016/City Clerk

Contact 1 and Phone: Steve Galanti at 373-2918

Contact 2 and Phone: Sue Schwartz at 373-2149

PURPOSE:

Sun Capital, Inc., Residence Development Co., and Beverly Roberts have petitioned for annexation of their property located at 5812, 5908 and 5910 Lake Brandt Road and 2000 and 2020 Trosper Road. The City Council is required to hold a public hearing on this petition before considering its approval.

BACKGROUND:

This property is within the Tier 1 Growth Area (2013-2019) on the Growth Strategy Map in the Comprehensive Plan. The proposed use for this site is to be developed as commercial / retail.

City water will be available by connecting to the 12-inch line located in Lake Brandt Road or the 8-inch line located in Trosper Road. In order for this site to be served with water the owner would be responsible for all costs associated with extending and connecting to the public line. Due to the depth of the existing sewer lines, City sanitary sewer service will be available by installing an outfall and sewer lift station that would connect to the existing system. It is suggested that the owner connect a private engineering firm to verify if it is possible to tie into the existing gravity sewer line. In order for this site to be served with sanitary sewer the owner would be responsible for all costs associated with extending and connecting to the public line.

The City's Fire Department notes that this site is currently served by Summerfield Station #39 and upon annexation will be served by City Station #41 on Lake Brandt Road (south). For multi-unit incidents, service will improve.

The Police Department can provide service with little difficulty.

Provision of other City services will involve a travel distance almost equal to that necessary to provide service to the previously-annexed property located to the east, south and west.

BUDGET IMPACT:

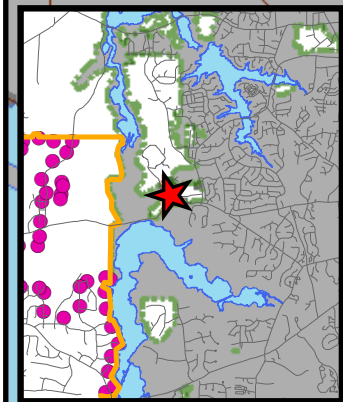
Initial service will be absorbed in the budget; future services will have an incremental effect on future budgets.

RECOMMENDATION / ACTION REQUESTED:

The Technical Review Committee (TRC) recommended this annexation to the Planning Board and to City Council. The Planning Board recommended this annexation at its July meeting on a vote of 7-0-1. Accordingly, it is recommended that on September 20, 2016, the City Council hold a public hearing to receive public comment and to consider adoption of an ordinance annexing the above-mentioned property into the City of Greensboro.

PL(P) 16-14

**Proposed Annexation
5812, 5908-5910 Lake Brandt Rd
2000 & 2020 Trosper Rd
W/ Adjacent ROW
16.78 Acres**



CONTIGUOUS ANNEXATION PETITION
FY 2015

Date June 27, 2016

TO THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. We the undersigned, being all the owners of the real property described in Paragraph 2 below, respectfully request that such property be annexed to the City of Greensboro, pursuant to N.C.G.S. 160A-31.
2. The area to be annexed is contiguous to the City of Greensboro and the boundaries of such territory are described below by metes and bounds. (You may print "See Attached" and attach the description.)
See Attached.

SEE ATTACHED

3. Attached is A) payment or B) proof of payment (circle one) to the City of Greensboro or Guilford County of an acreage fee of five hundred eighty dollars (\$580) per acre* for water service.
4. Attached is A) payment or B) proof of payment (circle one) to the City of Greensboro or Guilford County of an acreage fee of five hundred eighty dollars (\$580) per acre* for sewer service.
5. We acknowledge that any zoning vested rights** acquired pursuant to N.C.G.S. 160A-385.1 or N.C.G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such vested rights on this petition shall result in a termination of such vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

	<u>Print or Type Name and Address</u>	<u>Do you declare vested rights?*</u> (Indicate yes or no.)	<u>Signature</u>
1.	Beverly Roberts 2000-2002 Trosper Road _____ _____	<u>No</u>	<u><i>Beverly Roberts</i></u> _____
2.	_____ _____ _____	_____	_____ _____
3.	_____ _____ _____	_____	_____ _____

Important: Both husband and wife must sign, if applicable.

*Acreage fees are not charged on land within an existing street or railroad right-of-way.

**These are a special type of vested rights obtained only after the approval of a "site specific development plan" following a public hearing on that plan. Only a small number of plans have received such an approval.

Date Received: 7-1-16

Received By: L. Carter

NOR



CONTIGUOUS ANNEXATION PETITION
FY 2015

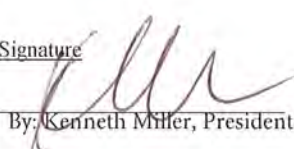
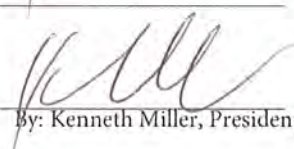
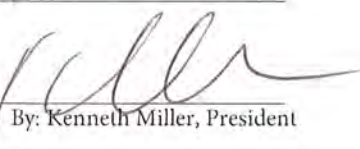
Date June 27, 2016

TO THE CITY COUNCIL OF THE CITY OF GREENSBORO:

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See Attached.

SEE ATTACHED

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4. Attached is A) payment or B) proof of payment (circle one) to the City of Greensboro or Guilford County of an acreage fee of five hundred eighty dollars (\$580) per acre* for sewer service.
5. We acknowledge that any zoning vested rights** acquired pursuant to N.C.G.S. 160A-385.1 or N.C.G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such vested rights on this petition shall result in a termination of such vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

	<u>Print or Type Name and Address</u>	<u>Do you declare vested rights?** (Indicate yes or no.)</u>	<u>Signature</u>
1.	<u>Sun Capital, Inc.- 5812 Lake Brandt Road</u>	<u>NO</u>	 By: Kenneth Miller, President
2.	<u>Sun Capital, Inc.- 2020 Trosper Road</u>	<u>NO</u>	 By: Kenneth Miller, President
3.	<u>Sun Capital, Inc.- 5908 Lake Brandt Road</u>	<u>NO</u>	 By: Kenneth Miller, President

Important: Both husband and wife must sign, if applicable.

*Acreage fees are not charged on land within an existing street or railroad right-of-way.

**These are a special type of vested rights obtained only after the approval of a "site specific development plan" following a public hearing on that plan. Only a small number of plans have received such an approval.

Date Received: July 1, 2016

Received By: L. Canku



NOR

CONTIGUOUS ANNEXATION PETITION
FY 2015

Date June 27, 2016

TO THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. We the undersigned, being all the owners of the real property described in Paragraph 2 below, respectfully request that such property be annexed to the City of Greensboro, pursuant to N.C.G.S. 160A-31.
2. The area to be annexed is contiguous to the City of Greensboro and the boundaries of such territory are described below by metes and bounds. (You may print "See Attached" and attach the description.)
See Attached.

SEE ATTACHED

3. Attached is A) payment or B) proof of payment (circle one) to the City of Greensboro or Guilford County of an acreage fee of five hundred eighty dollars (\$580) per acre* for water service.
4. Attached is A) payment or B) proof of payment (circle one) to the City of Greensboro or Guilford County of an acreage fee of five hundred eighty dollars (\$580) per acre* for sewer service.
5. We acknowledge that any zoning vested rights** acquired pursuant to N.C.G.S. 160A-385.1 or N.C.G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such vested rights on this petition shall result in a termination of such vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

	<u>Do you declare vested rights?*</u> (Indicate yes or no.)	<u>Signature</u>
1. <u>Residence Development Company</u> <u>5910 Lake Brandt Road</u>	<u>No</u>	<u>Katherine Weaver</u> By: Katherine Weaver, President
2. _____	_____	_____
3. _____	_____	_____

Important: Both husband and wife must sign, if applicable.

*Acreage fees are not charged on land within an existing street or railroad right-of-way.

**These are a special type of vested rights obtained only after the approval of a "site specific development plan" following a public hearing on that plan. Only a small number of plans have received such an approval.

Date Received: 7-1-16 Received By: L. Carter

NOR





Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: Sun Capital, Inc.

Business Corporation Information

SosId: 0684928
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 7/29/2003
Fiscal Month: December
State of Incorporation: NC
Registered Agent: Miller, Kenneth D

Corporate Addresses

Mailing: 300 N Greene St, Ste 1750
Greensboro, NC 27401
Principal Office: 300 N Greene St, Ste 1750
Greensboro, NC 27401
Reg Office: 300 N Greene St, Ste 1750
Greensboro, NC 27401
Reg Mailing: 300 N Greene St, Ste 1750
Greensboro, NC 27401

Officers

Treasurer: Robert L Bean
300 N Greene St, Ste 1750
Greensboro NC 27401
Vice President: Stephen C Hassenfelt
300 N Greene St, Ste 1750
Greensboro NC 27401
Secretary: Kim Lemons
300 N Greene St, Ste 1750
Greensboro NC 27401
President: Kenneth D Miller
300 N Greene St, Ste 1750
Greensboro NC 27401

Stock

Class: Common
Shares: 5000000
No Par Value: Yes



Elaine F. Marshall
Secretary

North Carolina

DEPARTMENT OF THE
SECRETARY OF STATE

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

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Corporate Names

Legal: Residence Development Company
Prev Legal: The Residence Development Company

Business Corporation Information

SosId: 0122778
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 6/12/1923
Fiscal Month: December
State of Incorporation: NC
Registered Agent: Weaver, Katherine S

Corporate Addresses

Mailing: 324 W Wendover Ave Ste 205
Greensboro, NC 27408
Principal Office: 324 W Wendover Ave Ste 205
Greensboro, NC 27408
Reg Office: 324 W Wendover Ave Ste 205
Greensboro, NC 27408
Reg Mailing: 324 W Wendover Ave Ste 205
Greensboro, NC 27408

Officers

Secretary: Sidney J Stern , III
324 W Wendover Ave Ste 205
Greensboro NC 27408
Vice President: Susan G Stern
324 W Wendover Ave Ste 205
Greensboro NC 27408
President: Katherine S Weaver
324 W Wendover Ave Ste 205
Greensboro NC 27408

Stock

Class: COMMON
Shares: 1000
Par Value: 100
Class: PREFERRED
Shares: 900
Par Value: 100

ANNEXATION BOUNDARY

16.78 ACRES AT LAKE BRANDT ROAD AND TROSPER ROAD

BEGINNING at a point in the existing Greensboro city limit line (as of June 30, 2016), said point being the intersection of said city limit line and the westward projection of the north line of Lot 2 of Michael J. Andrews, as recorded at Plat Book 83, Page 64; THENCE DEPARTING FROM THE EXISTING CITY LIMITS, crossing Lake Brandt Road with said projection, N 71° 08' 49" E approximately 60 feet to the northwest corner of said Lot 2; thence with said north line N 71° 08' 49" E 557.14 feet to the northeast corner of said Lot 2, also being the southeast corner of Lot 30 of Brandt Park, as recorded at Plat Book 9, Page 39; thence with the west line of Richard and Beverly Roberts, as recorded at Deed Book 3896, Page 1533, also being the east lines of Lots 30-32 of Brandt Park, N 07° 48' 10" W approximately 270 feet to the northernmost corner of Roberts, also being a point in the west line of the Common Elements of Griffin Village, Sheet 2, as recorded at Plat Book 188, Page 64, said point being in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS with said west line S 41° 44' 52" E 627.23 feet to its intersection with the northeastward projection of the northwest line of Lot 6 in Block C of Section 3 of Great Oaks, as recorded at Plat Book 46, Page 75; THENCE DEPARTING FROM THE EXISTING CITY LIMITS along said projection S 41° 42' 02" W 60.85 feet to the northernmost corner of said Lot 6; thence with the northwest lines of Lots 6, 5, and 4 of said Section 3 S 41° 42' 02" W 343.34 feet to a stake in a west line of said Lot 4; thence with said line S 07° 48' 10" E 60.00 feet to a corner of said Lot 4; thence with the north lines of Lots 4 and 3 of said Section 3 and of Lot 2 of Section 2 of Great Oaks, as recorded at Plat Book 45, Page 22, S 74° 04' 17" W 583.53 feet to the northeast corner of Lot 1 of said Section 2; thence with the east line of said Lot 1 S 15° 50' 30" E 230.87 feet to the southeast corner of said Lot 1; thence crossing Trosper Road S 15° 50' 30" E 60.00 feet to a point in the south right-of-way line of said road; thence with said right-of-way line N 74° 09' 30" E approximately 170 feet to the northwest corner of Lot 18 of said Section 3; thence with the west line of Lots 18-20 of said Section 3 S 06° 37' 57" W 437.05 feet to the northeast corner of Lot 9 of Section 1 of Great Oaks, as recorded at Plat Book 30, Page 88; thence with the north line of said Lot 9 S 82° 22' 00" W approximately 273.38 feet to a point in the east right-of-way line of Lake Brandt Road; thence in a southerly direction with said right-of-way line approximately 280 feet to a point in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS, crossing Lake Brandt Road, approximately 60 feet to a corner in the existing city limit line; thence continuing with the existing city limit line in a northerly direction along the west side of said road approximately 1,500 feet to the point and place of BEGINNING, and containing approximately 16.78 acres. The plats and deeds referred to hereinabove are recorded in the Office of the Register of Deeds of Guilford County.

**PARTIAL MINUTES FOR THE
MEETING OF THE
GREENSBORO PLANNING BOARD
JULY 20, 2016**

The Greensboro Planning Board meeting was held on Wednesday, July 20, 2016 at 4:07 p.m. in the City Council Chamber, 2nd floor of the Melvin Municipal Office Building. Board members present were: Marc Isaacson, Chair; Steve Allen; Danielle Brame; Day Atkins; Richard Bryson, Homer Wade, John Martin and Celia Parker. City staff present included Steve Galanti, Hanna Cockburn, Sheila Stains-Ramp, Shayne Thiel, and Lucas Carter. Also present was Jennifer Schneier, City Attorney's Office and Cynthia Blue, Neighborhood Development.

STREET CLOSING:

PL(P) 16-15: RECOMMENDATION ON A RESOLUTION CLOSING A 0.199 ACRE (8,671 SF) PORTION OF BYERS RIDGE DRIVE. (RECOMMENDED)

Mr. Wade was recused from this matter by unanimous vote of the Board members.

Lucas Carter presented the street closing request, stated that the right-of-way could be abandoned because its width was greater than the City minimum, and so that it could be used by the abutting property owner. There are Duke Energy, Time Warner Cable and AT&T utilities within the right-of-way and a condition has been added to address the situation. On July 8, 2016, the Technical Review Committee recommended approval of the street closing with the following conditions: 1) That the City retain a 20' utility maintenance easement over existing utility lines until such time as the lines are unnecessary; 2) The street closing shall become effective upon the completion of; a) Tract 1, which is 0.10 acres or 4,672 sq. ft. as shown on the survey, shall be dedicated as public right of way; and b) An easement shall be dedicated over all utility lines located within the portion of right of way to be closed.

Mr. Bryson moved to recommend the street closing to City Council, seconded by Ms. Parker. The Board voted 7-0-1 in favor of the motion. . (Ayes: Isaacson, Bryson, Brame, Atkins, Martin, Parker and Allen. Nays: None. Abstained: Wade.)

ANNEXATION PETITION:

PL(P) 16-14 PROPOSED ANNEXATION OF 5812, 5908, AND 5910 LAKE BRANDT ROAD; 200-2002 AND 2020 TROSPER ROAD; AND ADJACENT RIGHT OF WAY, TOTALING APPROXIMATELY 17.2 ACRES. (RECOMMENDED)

Chair Isaacson was recused from this matter by unanimous vote of the Board members.

Lucas Carter presented the contiguous annexation request, stated that it was approximately 17.2 acres, and included the street rights-of-way for Lake Brandt Road and Trospers Road. The site is

located within the Growth Tier 1 area of the Growth Strategy Map in the Comprehensive Plan. The TRC recommends approval of the annexation request at the July, 2016 meeting.

Mr. Atkins moved to recommend the annexation to City Council, seconded by Mr. Martin. The Board voted 7-0-1 in favor of the motion. (Ayes: Bryson, Brame, Atkins, Wade, Martin, Parker and Allen. Nays: None. Abstained: Isaacson.)

APPROVAL OF ABSENCES

The absence of Mr. Mossman was acknowledged as excused.

ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 4:40 pm.
Respectfully submitted,

Sue Schwartz, FAICP, Director
Planning Department

AN ORDINANCE ANNEXING TERRITORY TO THE CORPORATE LIMITS (PROPERTY LOCATED AT 5812, 5908 AND 5910 LAKE BRANDT ROAD AND 2000-2002 AND 2020 TROSPER ROAD – 17.2 ACRES)

Section 1. Pursuant to G.S. 160A-31, the hereinafter described territory is hereby annexed to City of Greensboro:

BEGINNING at a point in the existing Greensboro city limit line (as of June 30, 2016), said point being the intersection of said city limit line and the westwardly projection of the north line of Lot 2 of Michael J. Andrews, as recorded at Plat Book 83, Page 64; THENCE DEPARTING FROM THE EXISTING CITY LIMITS, crossing Lake Brandt Road with said projection, N 71° 08' 49" E approximately 60 feet to the northwest corner of said Lot 2; thence with said north line N 71° 08' 49" E 557.14 feet to the northeast corner of said Lot 2, also being the southeast corner of Lot 30 of Brandt Park, as recorded at Plat Book 9, Page 39; thence with the west line of Richard and Beverly Roberts, as recorded at Deed Book 3896, Page 1533, also being the east lines of Lots 30-32 of Brandt Park, N 07° 48' 10" W approximately 270 feet to the northernmost corner of Roberts, a point in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS with the northeast line of Roberts S 37° 08' 45" E 933.19 feet to a point in the northwest right-of-way line of Trospers Road; THENCE DEPARTING FROM THE EXISTING CITY LIMITS with said right-of-way line S 41° 42' 02" W 61.16 feet to the easternmost corner of Lot 6 in Block C of Section 3 of Great Oaks, as recorded at Plat Book 46, Page 75; thence with the northeast line of said Lot 6 N 37° 08' 45" W 306.02 feet to the northernmost corner of said Lot 6; thence with the northwest lines of Lots 6, 5, and 4 of said Section 3 S 41° 42' 02" W 343.34 feet to a stake in a west line of said Lot 4; thence with said line S 07° 48' 10" E 60.00 feet to a corner of said Lot 4; thence with the north lines of Lots 4 and 3 of said Section 3 and of Lot 2 of Section 2 of Great Oaks, as recorded at Plat Book 45, Page 22, S 74° 04' 17" W 583.53 feet to the northeast corner of Lot 1 of said Section 2; thence with the east line of said Lot 1 S 15° 50' 30" E 230.87 feet to the southeast corner of said Lot 1; thence crossing Trospers Road S 15° 50' 30" E 60.00 feet to a point in the south right-of-way line of said road; thence with said right-of-way line N 74° 09' 30" E approximately 170 feet to the northwest corner of Lot 18 of said Section 3; thence with the west line of Lots 18-20 of said Section 3 S 06° 37' 57" W 437.05 feet to the northeast corner of Lot 9 of Section 1 of Great Oaks, as recorded at Plat Book 30, Page 88; thence with the north line of said Lot 9 S 82° 22' 00" W approximately 273.38 feet to a point in the east right-of-way line of Lake Brandt Road; thence in a southerly direction with said right-of-way line approximately 280 feet to a point in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS, crossing Lake Brandt Road, approximately 60 feet to a corner in the existing city limit line; thence continuing with the existing city limit line in a northerly direction along the west side of said road approximately 1,500 feet to the point and place of BEGINNING, and containing approximately 17.2 acres. The plats and deeds referred to hereinabove are recorded in the Office of the Register of Deeds of Guilford County.

Section 2. The owners agree to pay to the City of Greensboro an acreage fee of five hundred eighty dollars (\$580.00) per acre for water service and five hundred eighty dollars (\$580.00) per acre for sewer service immediately prior to the time of annexation, provided that each of these utilities are available at the time of annexation. Any utility line assessments which may have been levied by the County shall be collected either by voluntary payment or through foreclosure of same by the City. Following annexation, the property annexed shall receive the same status regarding charges and rates as any other property located inside the corporate limits of the City of Greensboro.

Section 3. The owners shall be fully responsible for extending water and sewer service to the property at said owners' expense.

Section 4. From and after the effective date of annexation, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force within the City and shall be entitled to the same privileges and benefits thereof, subject to the provisions in Sections 2 and 3 above.

Section 5. From and after September 20, 2016, the liability for municipal taxes for the 2016-2017 fiscal year shall be prorated on the basis of 9/12 of the total amount of taxes that would be due for the entire fiscal year. The due date for prorated municipal taxes shall be September 1, 2017. Municipal ad valorem taxes for the 2017-2018 fiscal year and thereafter shall be due annually on the same basis as any other property within the city limits.

Section 6. That this ordinance shall become effective upon adoption.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0736

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Ordinance

Agenda Number: 26.

Ordinance Amending the Future Land Use Map of the Greensboro Connections 2025 Future Land Use Plan

Department: Planning

Council District: 3

Public Hearing: September 20, 2016

Advertising Date/By: September 8, 15 2016/City Clerk

Contact 1 and Phone: Hanna Cockburn, AICP 336-574-3576

Contact 2 and Phone: Sue Schwartz, FAICP 336-373-2149

PURPOSE:

To conduct a public hearing and consider an amendment to the Generalized Future Land Use Map of Connections 2025, Greensboro's Comprehensive Plan for property located at 5908, 5910 and 5812 Lake Brandt Road and 2000, 2002 and 2020 Trosper Road.

BACKGROUND:

A request has been made to rezone property at 5908, 5910 and 5812 Lake Brandt Road and 2000, 2002 and 2020 Trosper Road that is not consistent with the current Interim Residential future land use category. Because of this discrepancy, the requested rezoning requires an amendment to the Comprehensive Plan's Generalized Future Land Use Map (GFLUM) to be approved.

The current and proposed land uses are:

From:

Interim Residential (at or above 3 dwelling units/acre): Areas with a mix of all types of residential densities and uses (single family detached, single family attached and multi-family), with some limited local-serving non-residential uses (schools, churches, convenience services).

To:

Mixed Use Residential: This designation applies to neighborhoods or districts where the predominant use is residential and where substantial, compatible local-serving nonresidential uses may be introduced. Such use mixes are typically found in older, in-town neighborhoods that accommodate "corner stores" and other local services, as well as in newly developed traditional neighborhood developments (TNDs). This district is also applied in areas suited to a diverse mix of housing types and densities. Ensuring that buildings are of the appropriate scale and intensity is critical.

The Planning Board provided comment on the proposed Comprehensive Plan amendment at their July 20, 2016 meeting. Minutes of the July 2016 Planning Board are attached.

BUDGET IMPACT:

N/A.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the requested General Future Land Use Amendment.

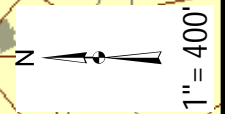
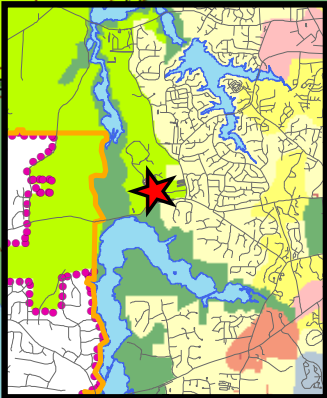
CP-16-06

**Proposed GFLUM Amendment
Interim Residential to
Mixed Use Residential
16.78 Acres**

Interim Residential

Major Parks/Open Space

Low Residential



**MEETING OF THE
GREENSBORO PLANNING BOARD
JULY 20, 2016**

The Greensboro Planning Board meeting was held on Wednesday, July 20, 2016 at 4:07 p.m. in the City Council Chamber, 2nd floor of the Melvin Municipal Office Building. Board members present were: Marc Isaacson, Chair; Steve Allen; Danielle Brame; Day Atkins; Richard Bryson, Homer Wade, John Martin and Celia Parker. City staff present included Steve Galanti, Hanna Cockburn, Sheila Stains-Ramp, Shayne Thiel, Lucas Carter. Also present was Jennifer Schneier, City Attorney's Office.

Chair Isaacson welcomed everyone to the meeting and explained the procedures of the Planning Board.

1. MEETING MINUTES:

a. Approval of Minutes of June 15, 2016 Planning Board Meeting (APPROVED)

Mr. Martin moved to approve minutes of the June 2016 meeting, as submitted, seconded by Mr. Bryson. The Board voted unanimously (7-0) in favor of the motion. (Ayes: Isaacson, Bryson, Brame, Atkins, Wade, Martin, Parker. Nays: None.)

STREET CLOSING:

Mr. Allen arrived at 4:05 for the remainder of the meeting.

Mr. Wade was recused from this matter by unanimous vote of the Board members.

a. PL(P) 16-15: Recommendation on a resolution closing a 0.199 acre (8,671 sf) portion of Byers Ridge Drive. (FAVORABLE RECOMMENDATION-APPROVED)

Lucas Carter presented the street closing request and staff assessment. Mr. Carter presented maps of the proposed resolution related to this property. The reason that the right of way can be abandoned is because there was greater than the City minimum for a right of way width. It would benefit the property owner to have that property so they can do something with it. There are some utilities that run through this property, Duke Energy, Time Warner Cable and AT&T that go through this portion of the right of way. There will be a condition added to accommodate those utilities. On July 8, 2016 the Technical Review Committee recommended approval of the street closing with the following conditions: 1) That the City retain a 20' utility maintenance easement over existing utility lines until such time as the lines are unnecessary; 2) The street closing shall become effective upon the completion of; a) tract 1, which is 0.10 acres or 4,672 sq. ft. as shown on the survey, which is the smaller map, shall be dedicated as public right of way; b) An easement shall be dedicated over all utility lines located within the portion of right of way to be closed.

Chair Isaacson asked if the Board members had any questions.

Mr. Bryson moved to approve the recommendation of the street closing as presented by staff, seconded by Ms. Parker. The Board voted 7-0-1 in favor of the motion. . (Ayes: Isaacson, Bryson, Brame, Atkins, Martin, Parker and Allen. Nays: None. Abstained: Wade.)

ANNEXATION PETITION:

- a. PL(P) 16-14 Proposed annexation of 5812, 5908, and 5910 Lake Brandt Road; 200-2002 and 2020 Trosper Road; and adjacent right of way, totaling approximately 17.2 acres. (RECOMMENDED)**

Chair Isaacson was recused from this matter by unanimous Board vote.

Lucas Carter presented maps of the property and stated that this is a contiguous annexation request. The approximate acreage is 17.2 acres that includes street right of way along Lake Brandt Road and a small portion of Trosper Road. This property is within the Growth Tier 1 area of the Growth Strategy Map in the Comprehensive Land Use Plan. The TRC recommends approval of the annexation request at the July, 2016 meeting. The Zoning Commission will hear the initial zoning portion of the request at the August 15, 2016 meeting, and it will go to the September 20, 2016 City Council meeting for final action.

Vice Chair Allen asked if there were any questions by the Board members.

Mr. Atkins moved to recommend the annexation as presented by staff, seconded by Mr. Martin. The Board voted 7-0-1 in favor of the motion. (Ayes: Bryson, Brame, Atkins, Wade, Martin, Parker and Allen. Nays: None. Abstained: Isaacson.)

AMENDMENT TO GENERALIZED FUTURE LAND USE PLAN (GFLUM):

- CP-16-06 Proposed GFLUM Amendment from Interim Residential to Mixed Use Residential for 5812, 5908, and 5910 Lake Brandt Road and 2000-2002 and 2020 Trosper Road.**

Hanna Cockburn stated that for the same request, CP-16-06, requested in conjunction with an annexation and original zoning. The current designation is internal Residential and is proposed to be amended to Mixed Use Residential. This designation applies to neighborhoods and districts where the predominant use is residential and where substantial compatible local serving non-residential uses may be introduced. This district is applied in areas suitable to a diverse mixture of housing types and densities and ensuring that buildings are an appropriate scale and intensity is critical.

In response to questions, Steve Galanti stated that the main trigger for annexation is that they want to develop the property and tap onto the City water and sewer. Mr. Galanti stated that the neighbors have not been notified of the annexation request but they will be notified by mail of the original zoning case, which has the Comprehensive Plan comments included. When the request goes to City Council it will be advertised.

Board Comments:

Mr. Bryson stated that he wants to make sure that the current residents are notified. Mr. Allen stated that he is familiar with the traffic in this area and he is eager to see development in this particular part of the city.

Chair Isaacson returned to the podium.

EASEMENT RELEASES:

- a. **Proposed release of a portion of a 20' wall maintenance and utility easement located at 27 Elm Ridge Lane, as recorded in Plat Book 86, Page 54. (APPROVED)**

Shayna Thiel stated that the applicant wishes to construct an accessory structure. At this time, all utility providers have reviewed the request and given their approval.

Mr. Allen moved to approve the easement release as identified and presented by staff, seconded by Mr. Bryson. The Board voted 8-0 in favor of the motion. (Ayes: Isaacson, Bryson, Brame, Atkins, Wade, Martin, Allen, Parker. Nays: None.)

- b. **Proposed release of a drainage maintenance utility easement (DMUE) over and 15' around a dry detention pond, and a 20' access easement to a dry detention pond located at 2414 Battleground Avenue, as recorded in Plat Book 185, Page 40. (APPROVED)**

Shayna Thiel stated that the applicant wishes to construct a cell tower on this site. At this time, all utility providers have reviewed the request and given their approval.

Mr. Allen moved to approve the easement release as identified and presented by staff, seconded by Mr. Martin. The Board voted 8-0 in favor of the motion. (Ayes: Isaacson, Bryson, Brame, Atkins, Wade, Martin, Allen, Parker. Nays: None.)

ITEMS FROM THE PLANNING DEPARTMENT

Hanna Cockburn wished to give a quick update on some items of interest to the Planning Board members. She stated staff has received a draft of the Solar Roadmap and staff anticipates presenting that to the Board at the next meeting in August. There is a wealth of information about where we are as far as the solar market in Greensboro and things that can be done to help encourage that. Staff is also preparing some draft recommendations for the Friendly Avenue Corridor Study going from Elam Avenue along Friendly Avenue to Holden Road. This will be taken to the public in August for public input. It is anticipated that will come before the Board in September or October meeting. There was a successful workshop for Blocks of Opportunity, properties that are held by the Greensboro Housing Development Partnership and the Redevelopment Commission that are available for development purposes throughout the City, primarily in redevelopment areas. That information will be shared with the Board very soon.

Items from the Staff**Informational update on Housing Programs**

Cynthia Blue stated that for the last several months there have been 76 units to come on-line. In regard to the low income tax credit awards, it is anticipated that the NC Housing Finance Agency will make their award announcements around the 2nd week in August and the successful applicants from Greensboro and staff will be determining if there is a way to work with them to further improve the affordability of the units in those projects. Recommendations will be brought to the Board in September for review. City Council has approved a Bond Referendum for \$25 Million to be placed on the November Referendum ballot. Descriptive information was

provided for the Board members' review. These are the activities that have been discussed and Council has approved, in concept, but these needs could be changed around, as the Council deems necessary.

Items from the Chair:

Chair Isaacson had no items to report.

Items from the Board Members

Mr. Allen stated that he attended one of the development projects put on by staff at the Greensboro Regional Realtor's Association a few weeks ago and he appreciates staff for that opportunity. He thought it was a very well run seminar to let people know about some of the opportunities available.

Speakers from the Floor on Items under Planning Board Authority

None.

Approval of Absences

The absence of Mr. Mossman was acknowledged as excused.

Adjournment

There being no further business before the Board, the meeting adjourned at 4:40 pm.

Respectfully submitted,

Sue Schwartz

Planning Department, Director
SS:/jd

AMENDING THE GREENSBORO CONNECTIONS 2025 COMPREHENSIVE PLAN

AN ORDINANCE AMENDING THE GROWTH STRATEGY MAP WITHIN THE GREENSBORO CONNECTIONS 2025 COMPREHENSIVE PLAN, INCORPORATED BY REFERENCE IN THE GREENSBORO CODE OF ORDINANCES WITH RESPECT TO ZONING, PLANNING AND DEVELOPMENT CHAPTER 30

WHEREAS, the City Council adopted the *Greensboro Connections 2025 Comprehensive Plan* on May 6, 2003 which contains a Generalized Future Land Use Map, and labeled Figure 4-2; and

WHEREAS, an amendment has been proposed as shown on the attached map to change the land use classifications for properties located at 5908, 5910 and 5812 Lake Brandt Road and 2000, 2002 and 2020 Trosper Road.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO, NORTH CAROLINA, that the Generalized Future Land Use Map, Figure 4-2 is amended as follows:

- Section 1. The Generalized Future Land Use Map, Figure 4-2 is hereby amended as shown on the attached map.
- Section 2. All ordinances in conflict with the provisions of this ordinance are repealed to the extent of such conflict.
- Section 3. This ordinance shall become effective upon adoption.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0734

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Ordinance

Agenda Number: 27.

Ordinance Establishing Original Zoning for Property Located at 5812, 5908 & 5910 Lake Brandt Road, 2000 & 2020 Trosper Road and a Portion of the Trosper Road Right-of-Way

Department: Planning

Council District: Proximate to District 3

Public Hearing: September 20, 2016

Advertising Date/By: September 8 and 15, 2016/City Clerk

Contact 1 and Phone: Mike Kirkman 373-4649

Contact 2 and Phone: Sue Schwartz 373-2149

PURPOSE:

Marc Isaacson, on behalf of Sun Capital LLC, is requesting original zoning from **County AG** (Agricultural), **County LB** (Limited Business) and **County RS-40** (Residential Single Family) to **City CD-C-M** (Conditional District Commercial Medium) for property located at 5812, 5908 & 5910 Lake Brandt Road, 2000 & 2020 Trosper Road and a portion of the Trosper Road right-of-way, generally described as north and south of Trosper Road and east of Lake Brandt Road.

As this request is associated with a voluntary annexation petition, the City Council will conduct a public hearing to consider and take action on this request at its **September 20, 2016** meeting.

BACKGROUND:

Following a public hearing on August 15, 2016, the Zoning Commission voted 5-3 to recommend approval of this request. Three persons spoke in favor of the request and eight in opposition. (See attachment B: Minutes of the August 15, 2016 Zoning Commission meeting). This request is associated with a voluntary annexation petition.

This rezoning request includes the following conditions:

1. All uses permitted within the C-M district except: cemeteries; hotels and motels; funeral homes and crematoriums; taxi dispatch terminal; taxidermist; pawn shop; sexually oriented businesses; self storage facilities; any Light Industrial uses; wholesale trade and any warehousing storage and freight handling; **any Residential Use; Auditoriums, Coliseums, Stadiums; Governmental Facilities (not to include general office space); Specialty Hospitals; Temporary and Emergency Shelters; TV/HDTV/AM/FM Broadcast; Wireless Telecom Facilities; Clubs and Lodges; Movie and Other Theaters; Shooting Ranges; Amusement and Water Parks, Fairgrounds; Campgrounds and RV Parks; Park & Ride Facilities; All**

other commercial parking; Bars, Nightclubs, Brewpubs; Kennels with outdoor accommodations; ABC Stores; Tattoo Parlors.

- 2. A minimum of 50% of the exterior building materials will consist of wood, brick, glass or stone.**
- 3. The following conditions shall apply to any commercial development on the parcel located at the southeast corner of Lake Brandt Road and Trosper Road, known as Tax Parcel 0137457:**

- a. Within any required landscaped buffer abutting a single family residence, a continuous visual screen shall be required. This may be achieved by installation of evergreen materials to augment existing vegetation or by installing plantings of an evergreen variety at a rate and layout designed to achieve the continuous visual screen. Additionally an opaque fence a minimum of six (6) feet high, where allowed, shall also be installed between the required buffer and any development.**
- b. No illuminated signage may be placed on a building wall facing an abutting residential use.**

Note: The applicant offered (and Zoning Commission accepted) amended and new conditions for this request at the August 15, 2016 Zoning Commission meeting at the beginning of the public hearing on this item.

This request addresses the following MAP Goals:

MAP Goal 1 - Create an environment that promotes economic development opportunities and job creation

MAP Goal 2 - Maintain infrastructure and provide sustainable growth opportunities

BUDGET IMPACT:

This item will have no budget impact.

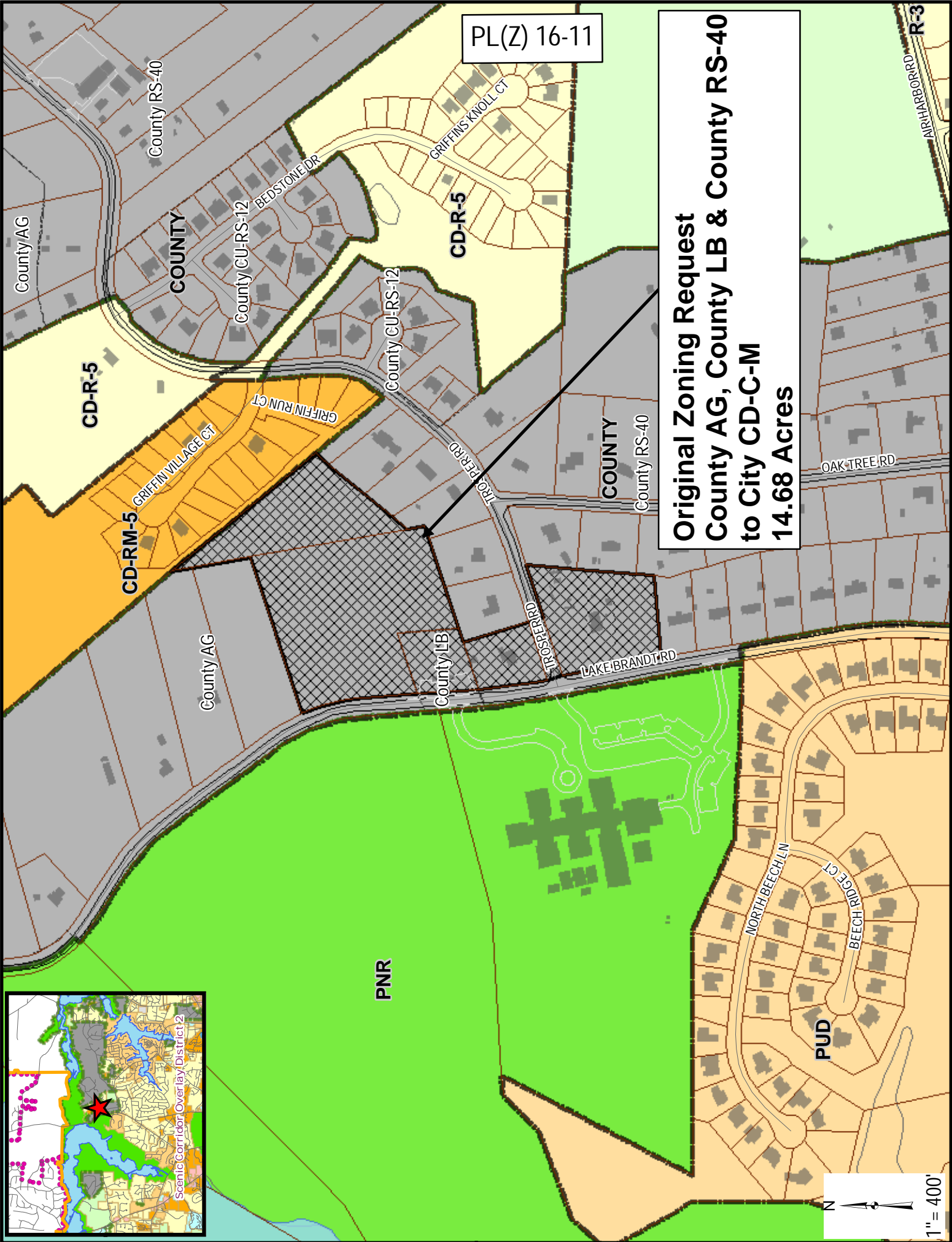
RECOMMENDATION / ACTION REQUESTED:

The Zoning Commission voted 5-3 to **approve** this request.

Planning recommends **approval** of the request based on:

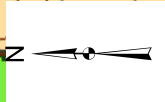
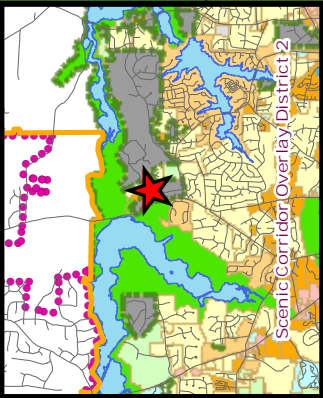
- Request is consistent with the **Growth at the Fringe** goal to promote sound, sustainable land use patterns that provide for the efficient provision of public services and facilities.
- Request is consistent with the **Economic Development** goal to promote a healthy, diversified economy with a strong tax base and opportunities for employment, entrepreneurship and for-profit and non-profit economic development for all segments of the

community, including under-served areas such as East Greensboro.



PL(Z) 16-11

Original Zoning Request
County AG, County LB & County RS-40
to City CD-C-M
14.68 Acres



1" = 400'

PL(Z) 16-11

Original Zoning Request
County AG, County LB & County RS-40
to City CD-C-M
14.68 Acres





Z-16-08-002

City of Greensboro Planning Department
Zoning Staff Report and Plan Amendment Evaluation

City Council Hearing Date: September 20, 2016

GENERAL INFORMATION

APPLICANT	Marc Isaacson on behalf of Sun Capital, Inc.
HEARING TYPE	Original Zoning Request
REQUEST	County AG (Agricultural), County LB (Limited Business) and County RS-40 (Residential Single Family) to City CD-C-M (Conditional District-Commercial-Medium)
CONDITIONS	1. All uses permitted within the C-M district except cemeteries; bus and rail terminals; hotels and motels; funeral homes and crematoriums; taxi dispatch terminal; taxidermist; pawn shop; sexually oriented businesses; self storage facilities; vehicle sales and service; automobile towing and storage service; car washes; any Light Industrial uses; wholesale trade and any warehousing, storage and freight handling.
LOCATION	5812,5908,5910 Lake Brandt Road, 2000 Trosper Road and a portion of Trosper Road right-of-way
PARCEL ID NUMBER(S)	Multiple
PUBLIC NOTIFICATION	The notification area for this public hearing was 600 feet (Chapter 30-4-1.4 of the Land Development Ordinance requires notification of the owner of that parcel of land and the owners of all parcels of land adjoining and contiguous to that parcel of land as shown on the County tax listing). 64 notices were mailed to those property owners in the mailing area.
TRACT SIZE	~14.68 Acres
TOPOGRAPHY	Primarily flat
VEGETATION	Undeveloped

SITE DATA

Existing Use	Former convenience store with fuel pumps, single family dwellings & undeveloped	
	Adjacent Zoning	Adjacent Land Uses
N	County AG (Agricultural)	Undeveloped
E	City CD-RM-5 (Conditional District-Residential Multifamily)	Undeveloped and single family dwellings
	County RS-40 (Residential Single-Family)	Single family dwellings

W	City PNR (Parks and Natural Resources)	Undeveloped and Jesse Wharton Elementary School
S	County RS-40 (Residential Single-Family)	Single family dwellings

Zoning History

Case #	Date	Request Summary
N/A	N/A	The subject property is not currently located in the City's planning jurisdiction.

ZONING DISTRICT STANDARDS

Zoning District Designation:	Existing (County AG)	Existing (County LB)	Existing (County RS-40)	Requested (CD-C-M)
Max. Density:	N/A	N/A	1.0 unit per gross acre.	N/A
Typical Uses	Primarily intended to accommodate uses of an agricultural nature, including farm residences and farm tenant housing.	Primarily intended to accommodate moderate intensity shopping and services close to residential areas.	Primarily intended to accommodate single-family detached dwellings on large lots in areas without access to public water or wastewater services.	Conditioned uses include all uses permitted within the C-M district except cemeteries; bus and rail terminals; hotels and motels; funeral homes and crematoriums; taxi dispatch terminal; taxidermist; pawn shop; sexually oriented businesses; self storage facilities; vehicle sales and service; automobile towing and storage service; car washes; any Light Industrial uses; wholesale trade and any warehousing, storage and freight handling.

District Summary *

**These regulations may not reflect all requirements for all situations; see the City of Greensboro Development Ordinance for all applicable regulations for site requirements for this zoning district.*

SPECIAL INFORMATION**Overlay District Ordinance/Historic Preservation**

n/a

Environmental/Soils

Water Supply Watershed Site drains to Greensboro WSIII, Watershed Critical Area Tier 3, watersupply watershed, Lake Townsend / Horse Pen Creek basin. See LDO Section 30-12-4 for Watershed Critical Area Provisions

Floodplains	< 2000 ft
Streams	Perennial streams onsite with a 50ft Jordan stream buffer. Refer to LDO Chp. 30-12-3.9 for Allowances and Restrictions within the stream buffer zones
Other:	Maximum BUA for WCA Tier 3 with sewer is 30% for High Density development or <12% for Low Density development. No High Density option without sewer. All BUA for the site must meet current watershed requirements Water Quality and Water Quantity must be addressed. 5908 Lake Brandt Rd previously was a gas station. The gas tanks have been removed therefore the site can no longer be utilized as a gas station. Per LDO 20% of site must be left undisturbed.

Utilities

Potable Water	Available
Waste Water	Sewer is currently not available. Contact Kenny Treadway 336-373-2897 for a sewer feasibility.

Airport Noise Cone

n/a

Landscaping & Tree Conservation Requirements

Street Yard:	Street planting yards must be installed abutting public street rights-of-way. The required street planting yard must have a minimum width of 10 feet (as measured from the outside edge of the right-of-way or the back of the sidewalk, whichever is further from the street centerline) and include at least 2 canopy trees and 17 shrubs per 100 linear feet of required street planting yard, not including allowed driveways.
Buffer Yard:	Adjacent to single family residential: Type A buffer yard, with an average width of 25', a minimum width of 20', and a planting rate of 3 canopy trees, 5 understory trees, & 17 shrubs per 100 linear feet. Adjacent to vacant parcel: 5'wide Vehicular Use Area buffer yard (see below).
Parking lot:	Trees for required parking spaces: 1 canopy tree per 12 spaces, in islands or medians within the parking lot. Vehicular Use Area Buffer Yard: When adjacent to a vacant lot or a parcel with the same land use code, a planting yard with a minimum width of 5 feet must be provided between the parking lot/vehicular use area and the abutting (interior) property line. This required planting area must be landscaped with at least 2 understory trees and 18 evergreen shrubs per 100 linear feet.

Tree Conservation

Acreage	Requirements
Greater than 5 ac.	10% of lot size.

Transportation

Street Classification:	Lake Brandt Road – Major Thoroughfare. Trosper Road – Local Street.
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Site Access:	All access(s) must be designed and constructed to the City of Greensboro standards.
Traffic Counts:	Lake Brandt Road ADT = 9,810 (GDOT, 2015). Trosper Road ADT = 516 (GDOT, 2015).
Trip Generation:	24 Hour = 7,027, AM Peak Hour = 526, PM Peak Hour = 741.
Sidewalks:	Sidewalks are a requirement of the Development Ordinance. 5' sidewalk with a 5' grass strip is required along both sides of thoroughfares. 5' sidewalk with a 3' grass strip is required along one side (at a minimum, collectors may require sidewalk on both sides) of all other street types. Sidewalk does not exist along the frontage of this property.
Transit in Vicinity:	No.
Traffic Impact Study: (TIS)	Yes, required per TIS Ordinance. Please see the end of this staff report for the Executive Summary of the TIS.
Street Connectivity:	N/A.
Other:	N/A.

IMPACT ANALYSIS

Land Use Compatibility

The proposed **CD-C-M (Conditional District – Commercial - Medium)** zoning, as conditioned, would allow land uses that are compatible with the general character of the area.

Connections 2025 Comprehensive Plan Policies

The Generalized Future Land Use Map designates this location as **Interim Residential (generally at or above 3 dwelling units per acre)**. The requested **CD-C-M (Conditional District – Commercial - Medium)** zoning district, as conditioned, is generally consistent with the **Interim Residential (generally at or above 3 dwelling units per acre)** Future Land Use designation.

Land Use Goal 4.3 – Growth at the Fringe: Provide a development framework for the fringe that guides sound, sustainable patterns of land use, limits sprawl, protects rural character, evidences sound stewardship of the environment, and provides for efficient provision of public services and facilities as the City expands. Development will increase density and mix land uses at a pedestrian scale with sidewalks, bikeways, and where possible, public transit.

Policy 4F: Initiate a fringe area growth management framework comprising the following elements:

- Create a Fringe Area Land Use Plan;
- Establish a “tiered” approach that designates growth areas for staged development, annexation, and extension of public facilities within the water and sewer service boundary;
- Define specific criteria for water and sewer extensions and annexations;
- Initiate designation of the fringe as Greensboro's extraterritorial jurisdiction; and
- Establish a proactive plan to provide infrastructure in advance of development, consistent with the growth “tiers” and Fringe Area Land Use Concept Plan.

Policy 4G: Improve the quality and patterns of development through incentives and regulatory guidelines.

Community Character, Goal 5.2 – Man-Made Environment: Preserve and enhance the character and visual quality of Greensboro's built environment, including historic resources, private

developments, and public landscapes.

Policy 5E: Improve the aesthetic quality of publicly owned and maintained landscapes.

Policy 5F: Implement and improve design standards governing the appearance of development from public roadways.

Economic Development, Goal 7: Promote a healthy, diversified economy with a strong tax base and opportunities for employment, entrepreneurship and for-profit and non-profit economic development for all segments of the community, including under-served areas such as East Greensboro.

Policy 7A: Target city investment and regulatory policies for economic development.

Policy 7C: Ensure that city land use policies and regulations allow for an adequate supply of land to accommodate economic development.

Transportation, Goal 8: Develop and maintain a safe, efficient, and environmentally sound transportation system that provides convenient choices for accessing destinations throughout Greensboro and the Triad, including a range of well-integrated transit, pedestrian, and bicycle linkages.

Policy 8A: Maintain a roadway network that safely and efficiently accommodates vehicular traffic while supporting other community objectives defined in the Comprehensive Plan.

Connections 2025 Map Policies

Interim Residential (generally at or above 3 dwelling units per acre): Areas with a mix of all types of residential densities and uses (single family detached, single family attached and multi-family), with some limited local-serving non-residential uses (schools, churches, convenience services). It is assumed that most of the new housing developed in the Water Sewer Service Area would be connected to water and sewer.

Growth Tier 1, Current Growth Area (2013 – 2019): Where infrastructure systems are in place, can be economically provided and/or will be proactively extended and where continued annexation and consolidation of the City's development pattern shall be encouraged over the next six years.

CONFORMITY WITH OTHER PLANS

City Plans

Sustainability Action Plan

Element 1) Transportation and Land Use:

Policy 1) Encourage increased density, a mix of land uses and more integrated links between transportation and land use through changes to Greensboro's Comprehensive Plan, Development Ordinance and other related plans.

Element 2) Green Jobs and Buildings:

Policy 3) Develop a coordinated City program to provide technical support, energy audits and education and outreach to increase energy efficiency and conservation in commercial and residential buildings.

Policy 4) Use a combination of code changes, incentives, partnerships and education to promote green building in Greensboro.

Policy 6) Promote more efficient use of water through education, partnerships and pilot projects.

Element 3) Waste Reduction and Recycling:

Policy 7) Employ a combination of expanded recycling infrastructure, regulations and incentives to increase Greensboro's solid waste diversion and recycling rates.

Element 6) Education and Outreach:

Policy 11) Provide technical support, awards and recognition to individuals and organizations furthering Greensboro's energy and sustainability efforts.

Other Plans

n/a

STAFF ANALYSIS AND RECOMMENDATION

Community Outreach

Applicant is strongly encouraged to discuss this proposed rezoning and development with owners of surrounding properties.

Based on the proximity of the subject site to the Nat Greene Trail – Wharton Spur directly to the west, long term safety and accessibility for users and employees the proposed development would be greatly enhanced by provision of secure, convenient bicycle parking for use by employees and patrons.

Staff Analysis

This 14.68-acre subject site is currently a combination of a former convenience store with fuel pumps, single family dwellings and undeveloped property. North of the request is undeveloped property (zoned County AG). East of the request is a combination of single family dwellings and undeveloped property (zoned City CD-RM-5 and County RS-40). South of the request are single family dwellings (zoned County RS-40). West of the request is a combination of Jesse Wharton Elementary school and undeveloped property (zoned PNR) buffering the lake.

The Comprehensive Plan future land use map designates this site as Interim Residential. The Interim Residential designation pertains to areas with a mix of all types of residential densities and uses (single family detached, single family attached and multifamily), with some limited local-serving non-residential uses (schools, churches and convenience services). In conjunction with the zoning application, the applicant filed a Comprehensive Plan amendment to revise the future land use category to Mixed Use Residential. The Mixed Use Residential designation applies to neighborhoods or districts where the predominant use is residential and where substantial, compatible local-serving non-residential uses may be introduced.

This request allows for the introduction of non-residential service uses in immediate proximity to multiple existing single family developments. In addition to restrictions on uses per the offered zoning condition, the standards of the Land Development Ordinance and Tier 3 watershed regulations will further restrict the amount of land that can be developed and further restrict potential impacts on adjacent existing residential neighborhoods. As noted in the TIS, the introduction of nonresidential uses at this intersection triggers public infrastructure improvements that should also provide benefits to the existing residences in the area.

The request as submitted supports the Comprehensive Plan's Economic Development goal to promote a healthy and diversified economy and is consistent with the Growth at the Fringe goal to promote sound and sustainable patterns of land use.

This request is consistent with the intent and purpose of the zoning code, the Comprehensive Plan (Connections 2025) and is generally compatible with the existing development and trend in the surrounding area.

Staff Recommendation

Staff recommends **approval** of the requested **CD-C-M** (Conditional District-Commercial-Medium) zoning district.

Lake Brandt Neighborhood Village – Transportation Impact Analysis Greensboro, NC

Prepared for Sun Capital, Inc.

Original: May 31, 2016

Revised: July 20, 2016

Executive Summary

The proposed Lake Brandt Neighborhood Village is located along the east side of Lake Brandt Road on both sides of Trosper Road in Greensboro, North Carolina. The exact land uses for this mixed development have not been fully determined; for analysis purposes the development was assumed to include 7,000 square feet of office space, 13,500 square feet of shopping center, 15,000 square feet of pharmacy with drive-thru, 13,800 square feet of high-turnover restaurant and 2,200 square feet of coffee shop with drive-thru. The site plan currently shows four (4) full accesses, three (3) on Lake Brandt Road and one (1) on Trosper Road.

DAVENPORT was retained to determine the potential traffic impacts of this development and to identify transportation improvements that may be required to accommodate the impacts of both background traffic and new development traffic. The following intersections were included in the study:

- Lake Brandt Road at Air Harbor Road
- Lake Brandt Road at Trosper Road/ Jesse Wharton Elementary School Entrance
- Lake Brandt Road at Jesse Wharton Elementary School Bus Entrance/ Site Access 2
- Trosper Road at Oak Tree Road
- Lake Brandt Road at Site Access 1
- Lake Brandt Road at Site Access 3
- Trosper Road at Site Access 4

The intersections were analyzed during the AM (7-9 am) and PM (4-6 pm) peaks for the following conditions:

- 2016 Existing Conditions
- 2018 Future No Build Conditions
- 2018 Future Build Conditions
- 2018 Future Build Condition with Mitigation (if necessary)

The Greensboro Department of Transportation (GDOT) and the North Carolina Department of Transportation (NCDOT) were contacted to obtain background information and to ascertain the elements to be covered in this Transportation Impact Analysis (TIA). Information regarding the property was provided by the civil engineer, Stimmel.

Discussion of Results

The following section discusses level of service for each intersection.

Lake Brandt Road at Air Harbor Road

This signalized intersection currently operates at LOS E during the AM peak and LOS D in the PM peak. In 2018 future no build conditions, LOS E is expected in the AM peak and LOS D in the PM peak. With the addition of proposed site traffic, LOS E is expected in the AM and PM peaks. It should be noted that

LOS E is expected as a result of background volumes and will be expected if this proposed development is not built in the future. Therefore, no improvements are recommended.

Lake Brandt Road at Trosper Road/ Jesse Wharton Elementary School Entrance

This unsignalized intersection currently operates at LOS E during the AM peak and LOS C in the PM peak. In 2018 future no build condition, LOS F is expected in the AM peak and LOS C in the peak. With the addition of proposed site traffic, LOS F is expected in the AM and PM peaks. This intersection was assessed for a signal warrant, discussed in the following section, and it was determined that a signal is warranted. Therefore, to accommodate the site traffic the following is recommended:

- Provide a signal
- Provide a separate northbound through and right lane, with 100 feet of storage and appropriate taper
- Provide separate westbound left and through-right turn lanes with full storage

Lake Brandt Road at Jesse Wharton Elementary School Bus Entrance/ Site Access 2

This unsignalized intersection currently operates at LOS C during the AM peak and LOS A in the PM peak. In 2018 future no build condition, LOS C is expected in the AM peak and LOS A in the peak. With the addition of proposed site traffic, LOS C is expected in the AM and PM peaks. This site access was assessed for the need of turn lanes. It was determined based on GDOT Driveway Manual, that an auxiliary would be warranted. Therefore, it is recommended to provide a northbound right turn lane of 100 foot storage with appropriate taper.

Trosper Road at Oak Tree Road

This unsignalized intersection currently operates at LOS A during the AM and PM peaks. In 2018 future no build condition, LOS A is expected in the AM and PM peaks. With the addition of proposed site traffic, LOS A is expected in the AM and PM peaks. This site access was assessed for the need of turn lanes. It was determined based on GDOT Driveway Manual, that an auxiliary would not be warranted. Therefore, no improvements are recommended.

Lake Brandt Road at Site Access 1

In 2018 future build condition, LOS D is expected in the AM and PM peaks. This site access was assessed for the need of turn lanes. It was determined based on GDOT Driveway Manual, that an auxiliary would not be warranted. Therefore, no improvements are recommended.

Lake Brandt Road at Site Access 3

In 2018 future build condition, LOS C is expected in the AM and PM peaks. This site access was assessed for the need of turn lanes. It was determined based on GDOT Driveway Manual, that an auxiliary would not be warranted. Therefore, no improvements are recommended.

Trosper Road at Site Access 4

In 2018 future build condition, LOS C is expected in the AM and PM peaks. This site access was assessed for the need of turn lanes. It was determined based on GDOT Driveway Manual, that an auxiliary would not be warranted. Therefore, no improvements are recommended.

The recommended improvements are illustrated in Figure 9 in the report.

Level of Service Summary

Table A summarizes the level of service analysis at the study intersections:

Table A - Level of Service Summary				
AM Peak	2016 Existing	2018 No Build	2018 Build	2018 Build with Improvements
Lake Brandt Road at Air Harbor Road	E (65.8)	E (67.8)	E (73.2)	
Lake Brandt Road at School Entrance/ Trospers Road	E (43.1) WB Approach	F (56.4) WB Approach	F (Err) WB Approach	C (32.7) Signalized
Lake Brandt Road at School Bus Entrance/ Site Access 2	C (17.6) EB Approach	C (18.3) EB Approach	C (20.5) WB Approach	C (20.3) EB Approach
Trospers Road at Oak Tree Road	A (9.1) NB Approach	A (9.1) NB Approach	A (9.3) NB Approach	
Lake Brandt Road at Site Access 1			D (28.2) WB Approach	
Lake Brandt Road at Site Access 3			C (19.6) WB Approach	
Trospers Road at Site Access 4			C (15.9) NB Approach	
PM Peak	2016 Existing	2018 No Build	2018 Build	2018 Build with Improvements
Lake Brandt Road at Air Harbor Road	D (41.6)	D (46.9)	E (70.0)	
Lake Brandt Road at School Entrance/ Trospers Road	C (19.4) WB Approach	C (20.3) WB Approach	F (178.8) WB Approach	B (12.5) Signalized
Lake Brandt Road at School Bus Entrance/ Site Access 2	A (0) EB Approach	A (0) EB Approach	C (21.4) WB Approach	C (22.3) WB Approach
Trospers Road at Oak Tree Road	A (8.7) NB Approach	A (8.7) NB Approach	A (9.1) NB Approach	
Lake Brandt Road at Site Access 1			D (31.7) WB Approach	
Lake Brandt Road at Site Access 3			C (23.5) WB Approach	
Trospers Road at Site Access 4			C (21.6) NB Approach	
LOS (delay in seconds)				
Note for unsignalized conditions, LOS and delay indicates only minor street approach with longest delay				

Proposed Site Access Throat Distances

The internal throat distances for the site accesses were reviewed using the GDOT Driveway Manual, which states that the distance from the adjacent street right of way to the near side of any internal service drive or parking aisle should be 25 feet, or greater than the expected inbound queue at the location. To determine the inbound queues, internal intersections were modeled for each access and queue reports generated using SimTraffic 9. Based on the number of vehicles entering Site Access 1 during the AM and PM peaks (34 and 26 vehicles, respectively), a minimum throat distance of 50 feet will be required. For Site Access 2, with 52 vehicles entering in the AM peak and 52 vehicles entering in the PM peak, a minimum throat distance of 60 feet will be required. For Site Access 3, with 5 vehicles entering in the AM peak and 13 vehicles entering in the PM peak, a minimum throat distance of 35 feet will be required. For Site Access 4 northside of Trosper Road, with 173 vehicles entering in the AM peak and 185 vehicles entering in the PM peak, a minimum throat distance of 65 feet will be required. For Site Access 4 southside of Trosper Road, with 22 vehicles entering in the AM peak and 61 vehicles entering in the PM peak, a minimum throat distance of 45 feet will be required. Table B lists the 95th percentile queues for the AM and PM peaks. The queuing reports can be found in the Appendix. The access points should be designed according to the GDOT Driveway Manual.

Table B – Site Access Throat Queuing			
Intersection Movement	SimTraffic 95th Percentile Queue (feet)		Minimum Recommended Throat Distance (Feet)
	AM Peak	PM Peak	
Site Access 1 EB Left-Through-Right	44	46	50
Site Access 2 EB Left-Through-Right	57	56	60
Site Access 3 EB Left-Through	14	34	35
Site Access 4 SB Through-Right	56	65	65
Site Access 4 NB Left-Through-Right	20	42	45

Signal Warrant Analysis

The signal warrant analysis was conducted for the intersection of Lake Brandt Road at Trosper Road/Jesse Wharton Elementary School Entrance. This intersection is currently an unsignalized intersection. The analysis was conducted using PC-Warrants software. The Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD 2009 Edition), has established nine criteria that can be used to justify the installation of a Traffic signal, which are the following:

- Warrant 1, Eight-Hour Vehicular Volume
- Warrant 2, Four-Hour Vehicular Volume
- Warrant 3, Peak Hour
- Warrant 4, Pedestrian Volume
- Warrant 5, School Crossing
- Warrant 6, Coordinated Signal System
- Warrant 7, Crash Experience
- Warrant 8, Roadway Network
- Warrant 9, Intersection Near a Grade Crossing

The applicable warrants were measured for existing conditions, and future build conditions. Warrants 4, 5, 6, 7, 8 and 9 were not applicable for this analysis.

Existing Conditions*Warrants 1-3, Traffic Volumes*

Warrants 1-3 are related to traffic volumes and were considered for existing conditions. The 85th percentile speed on Lake Brandt Road was assumed to be greater than 40 mph for this analysis; therefore, the 70% volumes were utilized for the warrants.

Based on the existing traffic volumes at this intersection, Warrants 1-3 are currently not satisfied.

Future Build Conditions*Warrants 1-3, Traffic Volumes*

Warrants 1-3 are related to traffic volumes and were considered for future build conditions. The 85th percentile speed on Lake Brandt Road was assumed to be greater than 40 mph for this analysis; therefore, the 70% volumes were utilized for the warrants. The site trips were distributed over the 13-hour time period based on ITE Trip Generation Manual *Hourly Variation in Shopping Center Traffic* table.

Based on the future build traffic volumes at this intersection, Warrants 1-3 are satisfied.

Signal Warrant Analysis Results

The results of the signal warrant analysis are summarized in Table C, below. As shown, none of the MUTCD signal warrants are currently met under existing conditions. Additional information and reports from PC-Warrants can be found in the Appendix.

Table C – Signal Warrant Analysis						
Warrant	Existing Conditions			Future Build Conditions		
	Status			Status		
	N/A	Not Met	Met	N/A	Not Met	Met
Warrant 1: Eight-Hour Vehicular Volume		X				X
Warrant 1A – Minimum Vehicular Volume		X				X
Warrant 1B – Interruption of Continuous Traffic		X			X	
Warrant 1C – Combination of Warrants		X				X
Warrant 2: Four-Hour Vehicular Volume		X				X
Warrant 3: Peak Hour		X				X
Warrant 4: Pedestrian Volume	X			X		
Warrant 5: School Crossing	X			X		
Warrant 6: Coordinated Signal System	X			X		
Warrant 7: Crash Experience	X			X		
Warrant 8: Roadway Network	X			X		
Warrant 9: Intersection Near a Grade Crossing	X			X		

Summary and Conclusion

The proposed Lake Brandt Neighborhood Village is located along the east side of Lake Brandt Road on both sides of Trosper Road in Greensboro, North Carolina. The exact land uses for this mixed development have not been fully determined; for analysis purposes the development was assumed to include 7,000 square feet of office space, 13,500 square feet of shopping center, 15,000 square feet of pharmacy with drive-thru, 13,800 square feet of high-turnover restaurant and 2,200 square feet of coffee shop with drive-thru. The site plan currently shows four (4) full accesses, three (3) on Lake Brandt Road and one (1) on Trosper Road.

Based on trip generation rates and equations published in Trip Generation (Institute of Transportation Engineers, 9th Edition), this development has a trip generation potential of 526 gross trips in the AM peak and 717 gross trips in the PM peak. After the reductions, 526 net trips in the AM peak and 552 net trips in the PM peak are expected.

Based on the analysis, it is expected that each study intersection is to operate at LOS D or better in the AM and PM peaks with recommended improvements with the exception of Lake Brandt Road at Air Harbor Road. This intersection is expected to operate at LOS E regardless of the proposed development.

A signal warrant analysis was conducted on the intersection of Lake Brandt Road and Trosper Road/ School Entrance for a 13-hour time period. It was determined that Warrants 1, 2 and 3 were met in the future build conditions. These are significant in decision making to install a signal. Since three volume based warrants are met, it is recommended to install a signal at the intersection of Lake Brandt Road and Trosper Road/ School Entrance.

The recommended improvements are summarized in Table D on the following page.

Table D – Recommended Improvement Summary	
Lake Brandt Road at Air Harbor Road	No improvements recommended
Lake Brandt Road at School Entrance/ Trosper Road	<ul style="list-style-type: none"> • Provide a signal • Provide a separate northbound through and right turn lane with 100 feet of storage and appropriate taper • Provide a separate westbound left and through-right turn lane with full storage
Lake Brandt Road at School Bus Entrance/ Site Access 2	<ul style="list-style-type: none"> • Provide a northbound right turn lane with 100 feet of storage and appropriate taper
Trosper Road at Oak Tree Road	No improvements recommended
Lake Brandt Road at Site Access 1	No improvements recommended
Lake Brandt Road at Site Access 3	No improvements recommended
Trosper Road at Site Access 4	No improvements recommended

In conclusion, this study has reviewed the impacts of both background traffic and this development traffic, and has determined that with the recommended improvements in place, there will be adequate capacity to accommodate future traffic. The final design of these improvements will need to be coordinated during the site plan approval process. Please note that all accesses to the site are required to be constructed to GDOT standards.

The minutes from the
August 15, 2016
Zoning Commission meeting
are not yet available

**Zoning Statement for Original Zoning
5812,5908 & 5910 Lake Brandt Road, 2000 & 2020 Trosper Road and
a portion of Trosper Road right-of-way**

Date: September 20, 2016

**Zoning Amendment Statement by City Council on Consistency with
Adopted Comprehensive Plan**

The **Greensboro City Council** believes that its action to **approve/deny** the zoning amendment, for the property located at **5812, 5908, & 5910 Lake Brandt Road, 2000 & 2020 Trosper Road and a portion of Trosper Road right-of-way** from **County AG (Agricultural), County LB (Limited Business) and County RS-40 (Residential Single-Family)** to **CD-C-M (Conditional District-Commercial-Medium)** to be **consistent** with the adopted Connections 2025 Comprehensive Plan and considers the action taken to be reasonable and in the public interest for the following reasons: **[choose from the following based on the motion]**

Factors that support approval of the rezoning request:	Factors that support denial of the rezoning request:
<ol style="list-style-type: none">1. It is consistent with the Growth at the fringe goal to promote sound investment and sustainable patterns of land use.2. The request is consistent with the Economic Development goal to promote a healthy, diversified economy.3. The request does implement measures to protect neighborhoods from potential negative impacts.4. Other factors raised at the public hearing, if applicable (describe)	<ol style="list-style-type: none">1. It is inconsistent with the Growth at the Fringe Goal to promote sound and sustainable patterns of land use.2. The request is inconsistent with the Economic Development goal to promote a healthy, diversified economy.3. Even with proposed conditions, the project is not compatible with surrounding properties.4. Other factors raised at the public hearing, if applicable (describe)

AMENDING OFFICIAL ZONING MAP

5812, 5908 & 5910 LAKE BRANDT ROAD, 2000 & 2020 TROSPER ROAD and PORTION of TROSPER ROAD RIGHT-OF-WAY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

Section 1. The Official Zoning Map is hereby amended by original zoning from **County AG (Agricultural)**, **County LB (Limited Business)** and **County RS-40** to **City CD-C-M (Conditional District Commercial-Medium)**.

The area is described as follows:

"BEGINNING at the northwest corner of Lot 2 of Michael J. Andrews, as recorded at Plat Book 83, Page 64; thence with the north line of said Lot 2 N 71° 08' 49" E 557.14 feet to the northeast corner of said Lot 2, also being the southeast corner of Lot 30 of Brandt Park, as recorded at Plat Book 9, Page 39; thence with the west line of Richard and Beverly Roberts, as recorded at Deed Book 3896, Page 1533, also being the east lines of Lots 30-32 of Brandt Park, N 07° 48' 10" W approximately 270 feet to the northernmost corner of Roberts, also being a point in the west line of the Common Elements of Griffin Village, Sheet 2, as recorded at Plat Book 188, Page 64, said point being in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS with said west line S 41° 44' 52" E 627.23 feet to its intersection with the northeastward projection of the northwest line of Lot 6 in Block C of Section 3 of Great Oaks, as recorded at Plat Book 46, Page 75; THENCE DEPARTING FROM THE EXISTING CITY LIMITS along said projection S 41° 42' 02" W 60.85 feet to the northernmost corner of said Lot 6; thence with the northwest lines of Lots 6, 5, and 4 of said Section 3 S 41° 42' 02" W 343.34 feet to a stake in a west line of said Lot 4; thence with said line S 07° 48' 10" E 60.00 feet to a corner of said Lot 4; thence with the north lines of Lots 4 and 3 of said Section 3 and of Lot 2 of Section 2 of Great Oaks, as recorded at Plat Book 45, Page 22, S 74° 04' 17" W 583.53 feet to the northeast corner of Lot 1 of said Section 2; thence with the east line of said Lot 1 S 15° 50' 30" E 230.87 feet to the southeast corner of said Lot 1; thence crossing Trospers Road S 15° 50' 30" E 60.00 feet to a point in the south right-of-way line of said road; thence with said right-of-way line N 74° 09' 30" E approximately 170 feet to the northwest corner of Lot 18 of said Section 3; thence with the west line of Lots 18-20 of said Section 3 S 06° 37' 57" W 437.05 feet to the northeast corner of Lot 9 of Section 1 of Great Oaks, as recorded at Plat Book 30, Page 88; thence with the north line of said Lot 9 S 82° 22' 00" W approximately 273.38 feet to a point in the east right-of-way line of Lake Brandt Road; thence in a northerly direction with said right-of-way line approximately 1,200 feet to the point and place of BEGINNING, and containing approximately 14.69 acres. The plats and deeds referred to hereinabove are recorded in the Office of the Register of Deeds of Guilford County."

Section 2. That the zoning amendment from **County AG (Agricultural), County LB (Limited Business) and County RS-40** to **City CD-C-M (Conditional District Commercial Medium)** is hereby authorized subject to the following use limitations and conditions:

1. All uses permitted within the C-M district except: cemeteries,; hotels and motels; funeral homes and crematoriums,; taxi dispatch terminal; taxidermist; pawn shop; sexually oriented businesses; self storage facilities; any Light Industrial uses; wholesale trade and any warehousing storage and freight handling; **any Residential** Use; Auditoriums, Coliseums, Stadiums; Governmental Facilities (not to include general office space); Specialty Hospitals; Temporary and Emergency Shelters; TV/HDTV/AM/FM Broadcast; Wireless Telecom Facilities; Clubs and Lodges; Movie and Other Theaters; Shooting Ranges; Amusement and Water Parks, Fairgrounds; Campgrounds and RV Parks; Park & Ride Facilities; All other commercial parking; Bars, Nightclubs, Brewpubs; Kennels with outdoor accommodations; ABC Stores; Tattoo Parlors.
2. A minimum of 50% of the exterior building materials will consist of wood, brick, glass or stone.
3. The following conditions shall apply to any commercial development on the parcel located at the southeast corner of Lake Brandt Road and Trosper Road, known as Tax Parcel 0137457:
 - a. Within any required landscaped buffer abutting a single family residence, a continuous visual screen shall be required. This may be achieved by installation of evergreen materials to augment existing vegetation or by installing plantings of an evergreen variety at a rate and layout designed to achieve the continuous visual screen. Additionally an opaque fence a minimum of six (6) feet high, where allowed, shall also be installed between the required buffer and any development.
 - b. No illuminated signage may be placed on a building wall facing an abutting residential use.

Section 3. This property will be perpetually bound to the uses authorized and subject to the development standards of the **CD-C-M (Conditional District Commercial Medium)** zoning district unless subsequently changed or amended as provided for in Chapter 30 of the Greensboro Code of Ordinances. Final plans for any development shall be submitted to the Technical Review Committee for approval.

Section 4. Any violations or failure to accept any conditions and use limitations imposed herein shall be subject to the remedies provided in Chapter 30 of the Greensboro Code of Ordinances.

Section 5. This ordinance shall be effective on September 20, 2016.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0735

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Ordinance

Agenda Number: 28.

Ordinance Establishing Original Zoning for a Portion of Lake Brandt Road Right of Way

Department: Planning

Council District: Proximate to District 3

Public Hearing: September 20, 2016

Advertising Date/By: September 8 and 15, 2016/City Clerk

Contact 1 and Phone: Mike Kirkman 373-4649

Contact 2 and Phone: Sue Schwartz 373-2149

PURPOSE:

The City of Greensboro is requesting original zoning from **County AG** (Agricultural), **County LB** (Limited Business) and **County RS-40** (Residential Single-Family) to **City PNR** (Parks and Natural Resources) for a portion of Lake Brandt Road right of way, generally described as north of Trosper Road and east of Nat Greene Trail.

As this request is associated with a voluntary annexation petition, the City Council will conduct a public hearing to consider and take action on this request at its **September 20, 2016** meeting.

BACKGROUND:

Following a public hearing on August 15, 2016, the Zoning Commission voted 5-3 to recommend approval of this request. One person spoke in favor of the request and none in opposition. (See attachment B: Minutes of the August 15, 2016 Zoning Commission meeting). This request is associated with a voluntary annexation petition to bring this right of way into the City's jurisdiction for public maintenance. The PNR zoning district is assigned to the property immediately west of this portion of Lake Brandt Road.

This request addresses the following MAP Goals:

MAP Goal 2 - Maintain infrastructure and provide sustainable growth opportunities

BUDGET IMPACT:

This item will have no budget impact.

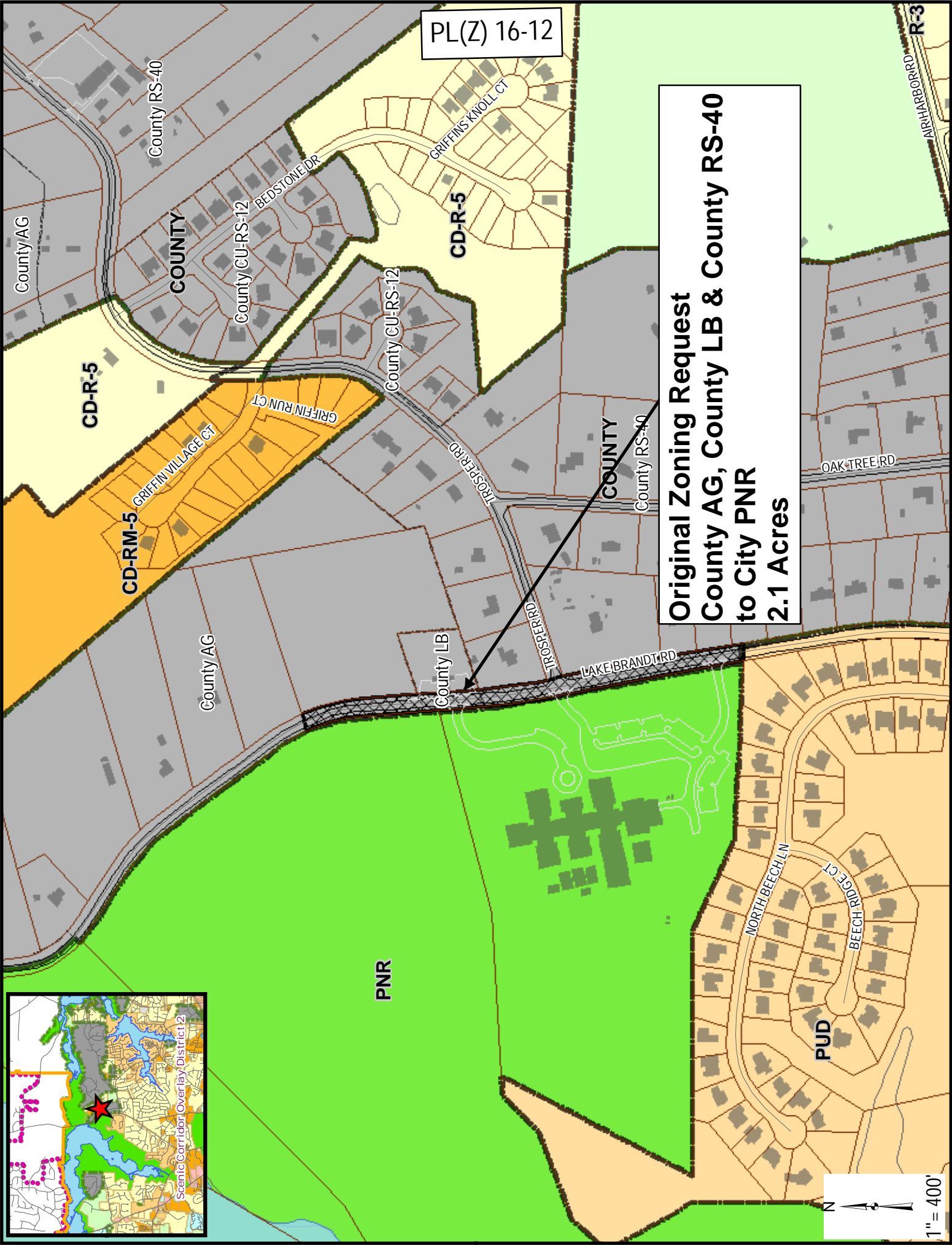
RECOMMENDATION / ACTION REQUESTED:

The Zoning Commission voted 5-3 to **approve** this request.

Planning recommends **approval** of the request based on:

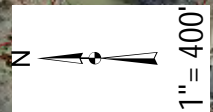
- Request is consistent with the **Growth at the Fringe** goal to promote sound, sustainable land use patterns that provide for the efficient provision of public services and facilities.

- Request is consistent with the **Community Facilities** goal to provide community facilities, services, and infrastructure in a cost-effective manner to meet citizens' needs, contribute to quality of life, and support desired land use patterns.



PLZ 16-12

**Original Zoning Request
County AG, County LB & County RS-40
to City PNR
2.1 Acres**





Z-16-08-003

**City of Greensboro Planning Department
Zoning Staff Report and Plan Amendment Evaluation**

City Council Hearing Date: September 20, 2016

GENERAL INFORMATION

APPLICANT	City of Greensboro
HEARING TYPE	Original Zoning Request
REQUEST	County AG (Agricultural), County RS-40 (Residential Single-Family) and County LB (Limited Business) to City PNR (Parks and Natural Resources)
CONDITIONS	N/A
LOCATION	A portion of Lake Brandt right-of-way
PARCEL ID NUMBER(S)	N/A
PUBLIC NOTIFICATION	The notification area for this public hearing was 600 feet (Chapter 30-4-1.4 of the Land Development Ordinance requires notification of the owner of that parcel of land and the owners of all parcels of land adjoining and contiguous to that parcel of land as shown on the County tax listing). 46 notices were mailed to those property owners in the mailing area.
TRACT SIZE	~2.1 Acres
TOPOGRAPHY	Primarily flat
VEGETATION	N/A

SITE DATA

Existing Use	Right-of-way	
	Adjacent Zoning	Adjacent Land Uses
N	City PNR (Parks and Natural Resources)	Undeveloped
	County AG (Agricultural)	Undeveloped and single family dwellings
E	County AG (Agricultural)	Undeveloped and single family dwellings
	County LB (Limited Business)	Former convenience store with fuel pumps
W	City PNR (Parks and Natural Resources)	Undeveloped and Jesse Wharton Elementary
S	City PUD (Planned Unit Development)	Single family dwellings
	County RS-40 (Residential Single-Family)	Single family dwellings

Zoning History

Case #	Date	Request Summary
N/A	N/A	The subject property is not currently located in the City's planning jurisdiction.

ZONING DISTRICT STANDARDS

Zoning District Designation:	Existing (County AG)	Existing (County RS-40)	Existing (County LB)	Requested (PNR)
Max. Density:	N/A	1.0 unit per gross acre.	N/A	N/A
Typical Uses	Primarily intended to accommodate uses of an agricultural nature, including farm residences and farm tenant housing.	Primarily intended to accommodate single-family detached dwellings on large lots in areas without access to public water or wastewater services.	Primarily intended to accommodate moderate intensity shopping and services close to residential areas.	Primarily intended to accommodate large size (over 10 acres) public and quasi-public lands such as major regional parks and recreation areas, conservation or natural areas, shore land, urban wilderness areas and waterfront access areas, open space owned by a governmental or nonprofit (or similar) entity for land conservation and associated ancillary uses.

District Summary *

**These regulations may not reflect all requirements for all situations; see the City of Greensboro Development Ordinance for all applicable regulations for site requirements for this zoning district.*

SPECIAL INFORMATION**Overlay District Ordinance/Historic Preservation**

n/a

Environmental/Soils

Water Supply Watershed	Site drains to Greensboro WSIII, Watershed Critical Area Tier 1 & 3, watersupply watershed, Lake Townsend / Horsepen Creek basin. See LDO Chp.30 and 30-12-4 for Watershed Critical Area Provisions
Floodplains	< 2000 ft
Streams	N/A
Other:	Maximum BUA for WCA Tier 3 with sewer is 30% for High Density development or <12% for Low Density development. No High Density option without sewer. WCA Tier 1 no High Density option. All BUA for the site must meet current watershed requirements Water Quality and Water Quantity must be addressed. Per LDO Tier 3, 20% of site must be left undisturbed and Tier 1, 90% must be left undisturbed.

Utilities

Potable Water	N/A
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Waste Water N/A

Airport Noise Cone

n/a

Landscaping & Tree Conservation Requirements

Landscaping and Tree Conservation not applicable to City street right-of-way.

Transportation

Street Classification: Lake Brandt Road – Major Thoroughfare.
 Trosper Road – Local Street.

Site Access: All access(s) must be designed and constructed to the City of Greensboro standards.

Traffic Counts: Lake Brandt Road ADT = 9,810 (GDOT, 2015).

Trip Generation: No.

Sidewalks: Sidewalks are a requirement of the Development Ordinance. 5' sidewalk with a 5' grass strip is required along both sides of thoroughfares. 5' sidewalk with a 3' grass strip is required along one side (at a minimum, collectors may require sidewalk on both sides) of all other street types. Sidewalk does not exist along the frontage of this property.

Transit in Vicinity: No.

Traffic Impact Study: (TIS) No TIS required per TIS Ordinance.

Street Connectivity: N/A.

Other: N/A.

IMPACT ANALYSIS**Land Use Compatibility**

The proposed **PNR (Parks and Natural Resources)** zoning would allow land uses that are compatible with the general character of the area.

Connections 2025 Comprehensive Plan Policies

The Generalized Future Land Use Map designates this location as **Interim Residential (generally at or above 3 dwelling units per acre)**. The requested **PNR (Parks and Natural Resources)** zoning is generally consistent with the **Interim Residential (generally at or above 3 dwelling units per acre)** Future Land Use designation. The Growth Strategy Map also designates this location as being within **Growth Tier 1, Current Growth Area (2013 – 2019)**.

Connections 2025 Written Policies

Land Use Goal 4.3 – Growth at the Fringe: Provide a development framework for the fringe that guides sound, sustainable patterns of land use, limits sprawl, protects rural character, evidences sound stewardship of the environment, and provides for efficient provision of public services and facilities as the City expands. Development will increase density and mix land uses at a

pedestrian scale with sidewalks, bikeways, and where possible, public transit.

Policy 4F: Initiate a fringe area growth management framework comprising the following elements:

- Create a Fringe Area Land Use Plan;
- Establish a “tiered” approach that designates growth areas for staged development, annexation, and extension of public facilities within the water and sewer service boundary;
- Define specific criteria for water and sewer extensions and annexations;
- Initiate designation of the fringe as Greensboro's extraterritorial jurisdiction; and
- Establish a proactive plan to provide infrastructure in advance of development, consistent with the growth “tiers” and Fringe Area Land Use Concept Plan.

Policy 4G: Improve the quality and patterns of development through incentives and regulatory guidelines.

Community Character, Goal 5.2 – Man-Made Environment: Preserve and enhance the character and visual quality of Greensboro's built environment, including historic resources, private developments, and public landscapes.

Policy 5E: Improve the aesthetic quality of publicly owned and maintained landscapes.

Policy 5F: Implement and improve design standards governing the appearance of development from public roadways.

Economic Development, Goal 7: Promote a healthy, diversified economy with a strong tax base and opportunities for employment, entrepreneurship and for-profit and non-profit economic development for all segments of the community, including under-served areas such as East Greensboro.

Policy 7A: Target city investment and regulatory policies for economic development.

Policy 7C: Ensure that city land use policies and regulations allow for an adequate supply of land to accommodate economic development.

Transportation, Goal 8: Develop and maintain a safe, efficient, and environmentally sound transportation system that provides convenient choices for accessing destinations throughout Greensboro and the Triad, including a range of well-integrated transit, pedestrian, and bicycle linkages.

Policy 8A: Maintain a roadway network that safely and efficiently accommodates vehicular traffic while supporting other community objectives defined in the Comprehensive Plan.

Connections 2025 Map Policies

Interim Residential (generally at or above 3 dwelling units per acre): Areas with a mix of all types of residential densities and uses (single family detached, single family attached and multi-family), with some limited local-serving non-residential uses (schools, churches, convenience services). It is assumed that most of the new housing developed in the Water Sewer Service Area would be connected to water and sewer.

Growth Tier 1, Current Growth Area (2013 – 2019): Where infrastructure systems are in place, can be economically provided and/or will be proactively extended and where continued annexation and consolidation of the City's development pattern shall be encouraged over the next six years.

CONFORMITY WITH OTHER PLANS

City Plans

Sustainability Action Plan

Element 1) Transportation and Land Use:

Policy 1) Encourage increased density, a mix of land uses and more integrated links between transportation and land use through changes to Greensboro's Comprehensive Plan, Development Ordinance and other related plans.

Element 2) Green Jobs and Buildings:

Policy 3) Develop a coordinated City program to provide technical support, energy audits and

education and outreach to increase energy efficiency and conservation in commercial and residential buildings.

Policy 4) Use a combination of code changes, incentives, partnerships and education to promote green building in Greensboro.

Policy 6) Promote more efficient use of water through education, partnerships and pilot projects.

Element 3) Waste Reduction and Recycling:

Policy 7) Employ a combination of expanded recycling infrastructure, regulations and incentives to increase Greensboro's solid waste diversion and recycling rates.

Element 6) Education and Outreach:

Policy 11) Provide technical support, awards and recognition to individuals and organizations furthering Greensboro's energy and sustainability efforts.

Other Plans

n/a

STAFF ANALYSIS AND RECOMMENDATION

Community Outreach

Applicant is strongly encouraged to discuss this proposed original zoning with owners of surrounding properties.

Staff Analysis

This 2.1-acre subject site is right-of-way only. North of the request is undeveloped (zoned County AG and City PNR). East of the request is undeveloped property and a former convenience store with fuel pumps (zoned County AG and County LB). South of the request is single family dwellings (zoned County RS-40 and City PUD). West of the request is a combination of undeveloped property and Jesse Wharton Elementary (zoned City PNR).

The Comprehensive Plan future land use map designates this site as an Interim Residential. The Interim Residential designation pertains to areas with a mix of all types of residential densities and uses (single family detached, single family attached and multifamily), with some limited local-serving non-residential uses (schools, churches and convenience services). In conjunction with the adjacent original zoning request, a Comprehensive Plan amendment is requested to revise the future land use category to Mixed Use Residential. The Mixed Use Residential designation applies to neighborhoods or districts where the predominant use is residential and where substantial, compatible local-serving non-residential uses may be introduced.

The request as submitted supports the Comprehensive Plan's Community Facilities goal to provide community facilities, services, and infrastructure in a cost-effective manner to meet citizens' needs, contribute to quality of life, and support desired land use patterns and is consistent with the Growth at the Fringe goal to promote sound and sustainable patterns of land use.

This request is consistent with the intent and purpose of the zoning code, the Comprehensive Plan (Connections 2025) and is generally compatible with the existing development and trend in the surrounding area.

Staff Recommendation

Staff recommends **approval** of the requested **PNR** (Parks and Natural Resources) zoning district.

The minutes from the
August 15, 2016
Zoning Commission meeting
are not yet available

**Zoning Statement for Original Zoning
Portion of Lake Brandt Road**

Date: September 20, 2016

**Zoning Amendment Statement by City Council on Consistency with
Adopted Comprehensive Plan**

The **Greensboro City Council** believes that its action to **approve/deny** the zoning amendment, for **a portion of Lake Brandt Road right-of-way** from **County AG (Agricultural), County LB (Limited Business) and County RS-40 (Residential Single-Family)** to **PNR (Parks and Natural Resources)** to be **consistent** with the adopted Connections 2025 Comprehensive Plan and considers the action taken to be reasonable and in the public interest for the following reasons: **[choose from the following based on the motion]**

Factors that support approval of the rezoning request:	Factors that support denial of the rezoning request:
<ol style="list-style-type: none">1. It is consistent with the Community Facilities goal to provide services and infrastructure in a cost-effective manner to meet citizens' needs, contribute to quality of life and support desired land use patterns.2. The request is consistent with the Growth at the Fringe goal to promote sound, sustainable patterns of land use.3. Other factors raised at the public hearing, if applicable (describe)	<ol style="list-style-type: none">1. It is inconsistent with the Community Facilities goal to provide services and infrastructure in a cost-effective manner to meet citizens' needs, contribute to quality of life and support desired land use patterns.2. The request is inconsistent with the Growth at the Fringe goal to promote sound, sustainable patterns of land use.3. Other factors raised at the public hearing, if applicable (describe)

AMENDING OFFICIAL ZONING MAP

PORTION OF LAKE BRANDT ROAD RIGHT OF WAY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

Section 1. The Official Zoning Map is hereby amended by original zoning from **County AG (Agricultural)**, **County LB (Limited Business)** and **RS-40 (Residential Single-Family)** to **City PNR (Parks and Natural Resources)**.

The area is described as follows:

“BEGINNING at a point in the existing Greensboro city limit line (as of June 30, 2016), said point being the intersection of said city limit line and the westwardly projection of the north line of Lot 2 of Michael J. Andrews, as recorded at Plat Book 83, Page 64; THENCE DEPARTING FROM THE EXISTING CITY LIMITS, crossing Lake Brandt Road with said projection, N 71° 08' 49" E approximately 60 feet to the northwest corner of said Lot 2; thence in a southerly direction with the east right-of-way line of Lake Brandt Road approximately 1,500 feet to a point in the existing Greensboro city limit line; THENCE PROCEEDING WITH THE EXISTING CITY LIMITS, crossing Lake Brandt Road, approximately 60 feet to a corner in the existing city limit line; thence continuing with the existing city limit line in a northerly direction along the west side of said road approximately 1,500 feet to the point and place of BEGINNING, and containing approximately 2.07 acres. The plat referred to hereinabove is recorded in the Office of the Register of Deeds of Guilford County.”

Section 2. This property will be perpetually bound to the uses authorized and subject to the development standards of the **PNR (Parks and Natural Resources)** zoning district unless subsequently changed or amended as provided for in Chapter 30 of the Greensboro Code of Ordinances. Final plans for any development shall be submitted to the Technical Review Committee for approval.

Section 4. Any violations or failure to accept any conditions and use limitations imposed herein shall be subject to the remedies provided in Chapter 30 of the Greensboro Code of Ordinances.

Section 5. This ordinance shall be effective on September 20, 2016.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0742

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 29.

Resolution Authorizing the Award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Solid Waste Collections Services in the Field Operations Department

Department: Field Operations

Council District: All

Public Hearing: N/A

Advertising Date/By: N/A

Contact 1 and Phone: Dale Wyrick, Field Operations Department Director, 373-2783

Contact 2 and Phone: Chris Marriott, Field Operations Department Deputy Director, 373-7612

PURPOSE:

The Field Operations Department requests City Council approval for the resolution authorizing the award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Solid Waste Collections Services in the Field Operations Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they deliver services in an efficient and effective manner. The Field Operations Department services that utilize temporary labor and require City Council approval include loose leaf collection, mowing, landscaping, litter collection, landfill operations and solid waste collections.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Field Operations Department

and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Solid Waste Collections Services to TMC Enterprises, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	<u>Contract</u>	Estimated	Estimated	Estimated	<u>Amount</u>
		<u>Annual</u>	<u>3-year</u>	<u>5-Year</u>	
Solid Waste Collections Services	2016-10489				
		<u>Number</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
			\$215,000	\$645,000	\$1,075,000

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$1,075,000. Funding for this agreement is available in the current fiscal-year budget in account numbers 101-4302-01.5414, 101-4302-07.5414 and 101-4302-08.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Solid Waste Collections Services in the Field Operations Department.



DATE: August 30, 2016
TO: Tonya Williams, Field Operations
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Field Operations
SUBJECT: M/WBE Review Temporary Labor Service – Solid Waste Collections

The M/WBE Office reviewed the documentation submitted for the Temporary Labor Service contract to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance substantive input in the contract specification process; the contract was debundled to allow firms to bid on individual portions of the contract. M/WBEs were notified of the opportunity to bid. Of the seven bidders, one was an MBE firm.

TMC Enterprise, LLC, was selected as the vendor to perform the duties required of the contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator



Elaine F. Marshall
Secretary

North Carolina

**DEPARTMENT OF THE
SECRETARY OF STATE**

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

[View Document Filings](#) [File an Annual Report](#) [Amend a Previous Annual Report](#)
[Print a Pre-Populated Annual Report form](#)

Corporate Names

Legal: TMC Enterprises, LLC

Limited Liability Company Information

SosId: 0711359
Status: Admin. Dissolved
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 2/12/2004
Fiscal Month: December
State of Incorporation: NC
Registered Agent: [Tucker, Michael E.](#)

Corporate Addresses

Mailing: 819 W Florida Street
Greensboro, NC 27406
Principal Office: 819 W Florida Street
Greensboro, NC 27406
Reg Office: 819 W Florida Street
Greensboro, NC 27406
Reg Mailing: 819 W Florida Street
Greensboro, NC 27406

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Member: Michael E Tucker
819 W Florida Street
Greensboro NC 27406



Elaine F. Marshall
Secretary

North Carolina

DEPARTMENT OF THE
SECRETARY OF STATE














PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Online Annual Reports for: TMC Enterprises, LLC

This entity's status is not current-active. Annual reports cannot be accepted online at this time.

Date Formed: 2/12/2004

Previous Annual Report Submissions:

Date Filed	Accepted	Document	Document Id	Year Due	Optional Action
 2/12/2004	Yes	Creation Filing	C200402300080		N/A
 10/17/2011	Yes	Annual Report	CA201125600299	2005	N/A
 10/17/2011	Yes	Annual Report	CA201125600300	2006	N/A
 10/17/2011	Yes	Annual Report	CA201125600301	2007	N/A
 10/17/2011	Yes	Annual Report	CA201125600302	2008	N/A
 10/17/2011	Yes	Annual Report	CA201125600303	2009	N/A
 10/17/2011	Yes	Annual Report	CA201125600304	2010	N/A
 10/17/2011	Yes	Annual Report	CA201125600305	2011	N/A
 5/30/2013	Yes	Annual Report	CA201315000291	2012	N/A
 8/17/2016	Pending	Annual Report	CA201623000728	2013	N/A
 8/17/2016	Pending	Annual Report	CA201623000729	2014	N/A
 8/17/2016	Pending	Annual Report	CA201623000730	2015	Do you want to amend this annual report? 

To be current, you must have an annual report on file for each year you have been incorporated, organized or registered as a partnership.

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT 2016-10489 TO TMC ENTERPRISES, LLC FOR TEMPORARY LABOR SERVICES FOR SOLID WASTE COLLECTIONS IN THE FIELD OPERATIONS DEPARTMENT

WHEREAS, the Field Operations Department contracts with temporary labor staffing firms to ensure that it delivers services in an efficient and effective manner; and

WHEREAS, the services that utilize temporary labor include solid waste collections; and

WHEREAS, prior to the cancellation of multiple temporary labor contracts, the Field Operations Department requested that the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242.

WHEREAS, in accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services; and

WHEREAS, based on the lowest responsive, responsible bidder standard of award, the Field Operations Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for solid waste collections services to TMC Enterprises, LLC.

The contracted service and amount are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Solid Waste Collections	2016-10489	\$ 215,000	\$ 645,000	\$ 1,075,000

WHEREAS, the initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$1,075,000; and

WHEREAS, funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the resolution authorizing the award of Contract 2016-10489 to TMC Enterprises, LLC for Temporary Labor Services for Solid Waste Collections in the Field Operations Department is hereby approved.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0746

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Resolution

Agenda Number: 30.

Resolution Approving Bid in the Amount of \$1,185,500 and Authorizing Contract #2016-031 With Bar Construction Company Inc. for The Police Headquarters Renovation of the City of Greensboro

Department: Police
Council District: All

Public Hearing: NA
Advertising Date/By: NA

Contact 1 and Phone: Chief Wayne Scott, 373-2085
Contact 2 and Phone: Lt GM Gardner, 373-2486

PURPOSE:

The Greensboro Police Department has incrementally renovated the Police Headquarters, 320 Federal Place, since the City gained possession. The Police Department wishes to continue the renovation of the building on the 3rd and 5th floors. Council is requested to approve a contract with Bar Construction Company, Inc. for the renovations of the 3rd & 5th floors of the Police Headquarters building.

BACKGROUND:

On August 8, 2011, City Council approved a resolution authorizing the City of Greensboro to acquire the Greensboro Federal Building located at 320 Federal Place to be used for law enforcement purposes (Res#189-11). Pursuant with 40 U.S.C. Section 553(b) (2) the property has been transferred to the City for law enforcement utilization and the City agrees that the facility will be used and maintained for law enforcement purposes in perpetuity. Since the acquisition, the Police Department has renovated the basement, first floor, and one half of the third floor in phases. 74% of the previous renovations have been funded through police accounts, to wit: Federal Forfeiture, NC Drug Excise tax proceeds, Justice Assistance Grants and police budget accounts.

Upon completion of this project, the 5th floor will house the office of the Chief of Police, his command staff and police department offices currently located in the MMOB UG level to include: Professional Standards, Police Attorneys, Resource Management Division and administrative staff. The remaining half of the 3rd floor will be finished to house Community Engagement, Crime Analysis, a training classroom and media briefing area.

Bids were accepted and opened on July 19, 2016 for the interior renovations of the entire 5th floor and remaining unfinished portion of the 3rd floor of the Headquarters building. Below is a summary of the 4 bids that were submitted.

The following is a list of contractors that submitted bids:

Bar Construction Greensboro NC Base bid: \$1,185,500 Add Alt (1, 2, 3) \$43,300

MWM Construction	Greensboro NC	Base bid: \$1,233,998	Add Alt (1, 2, 3) \$58,541
S&S Building	Greensboro NC	Base bid: \$1,273,817	Add Alt (1, 2, 3) \$63,943
Hayco Construction	Pilot Mtn. NC	Base bid: \$1,335,657	Add Alt (1, 2, 3) \$61,500

The MWBE contract goals for this project were determined to be 7% MBE and 8% WBE by the Goal Setting Committee. The attached letter from the MWBE office indicates that Bar met both the MBE & WBE goals for this project.

BUDGET IMPACT:

Funding for this project is housed in 411-3514-01.6013 (Capital Building Costs).

RECOMMENDATION / ACTION REQUESTED:

It is recommended by the Police Department and the Facilities division that the City Council approves the contract from Bar Construction Company Inc. for the Police Headquarters 3rd and 5th floor renovations in the amount of \$1,185,500.



DATE: August 9, 2016

TO: Butch Shumate, Facilities Division Manager

FROM: Kirim McGee, M/WBE Specialist

DEPARTMENT: Facilities Engineering

SUBJECT: Greensboro Police Department Headquarters 5th and Partial 3rd Floor Renovation

The M/WBE Office reviewed the documentation submitted by Bar Construction Company, Inc. to determine compliance with the City of Greensboro's M/WBE Program Plan. The contract goals established for the project were MBE 7% and WBE 8%. Documentation submitted with the bid indicates Bar Construction Company, Inc. met both the MBE and WBE Goals.

Bar Construction Company, Inc. has agreed to meet its M/WBE commitment utilizing the following certified firms:

MBE	Cinda Corporation	Forsyth	Storefront	\$137,698.00	11.2%
WBE	Professional Commercial Floor Covering	Guilford	Flooring/Ceramic Tile	\$110,800.00	9.0%
WBE	AOA Signs	Yadkin	Signage	\$4,598.00	.4%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee

cc Gwen Carter

RESOLUTION APPROVING BID AND AUTHORIZING EXECUTION OF CONTRACT
WITH BAR CONSTRUCTION COMPANY, INC FOR THE POLICE HEADQUARTER'S 3RD
AND 5TH FLOOR RENOVATIONS OF THE CITY OF GREENSBORO

WHEREAS; after due notice, bids have been received for the renovation of the Police Headquarters of the City of Greensboro;

WHEREAS; Bar Construction Company Inc, a responsible bidder, has submitted the low base and alternate bid in the total amount of \$1,185,500, as a general contractor for Contract No. 2016-031, which bid, in the opinion of the City Council, is the best bid from the standpoint of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the bid hereinabove mentioned submitted by Bar Construction Company Inc. is hereby accepted, and the City is authorized to enter into a contract with Bar Construction Company Inc for the renovation of the Police Headquarters' 3rd and 5th floors subject to the terms outlined above. The Mayor and/or City Manager and the City Clerk are hereby authorized to execute on behalf of the City of Greensboro a proper contract to carry the proposal into effect, payment to be made in the amount of \$1,185,500 from Account No. 411-3514-01.6013.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0764

Agenda Date: 9/20/2016

Status: Draft

In Control: City Council

File Type: Resolution

Agenda Number: 31.

Resolution Approving Bid in the Amount of XXXXX and Authorizing Contract with XXXXX for the Greensboro Coliseum Parking Lot, Main Entrance/Exit and Storage Building

Department: Coliseum

Council District: 1

Public Hearing:

Advertising Date/By:

Contact 1 and Phone: Mike Perdue, 373-7457

Contact 2 and Phone: Colleen Vann, 373-7465

PURPOSE:

City Council is requested to approve a contract with XXXXXX company to grade, curb and pave a new VIP parking lot on the east side of the Coliseum former War Memorial Auditorium site. This contract also includes a new main entranceway and new / exit at the north end of the Coliseum. It will align the Coliseum Service Drive for better access and includes a new 6,000 sf +/- storage building in the southeast side of the Coliseum. The contract with XXXXXXXX company will be in the amount of \$XXXXXXX.

BACKGROUND:

At the April 5, 2016 City Council Meeting, City Council approved a \$20,000,000 bond package that will be supported with future hotel / motel tax revenues. These funds are to be used for Coliseum Complex roof replacements for both the main Coliseum arena and Special Events Center, along with other Coliseum improvements including the new Fieldhouse for the D-League Swarm, a forth pool at the GAC, and expanding wifi coverage at the complex, etc.

The Coliseum received XXXX bids on Tuesday August, 30, 2016. XXXXXXXX company submitted the lowest responsible base bid in the amount of \$XXXXXXX. Plus two Add Alternate in the amount of \$XXXXXXX for the new north end arena entrance / exit and new storage building. The total contract will be in the amount of \$XXXXXXXXXX and the project duration is approximately XXX days.

The City of Greensboro's M/WBE goal setting committed set goals for the project at 10% MBE and 11% WBE for subcontracting opportunities. XXXXXXXX Company will exceed these goals, XXX% MBE and XX% WBE on this project.

The following is a list of contractors that submitted bids:

XXXXXXXX	City, NC	Base bid: \$XXXXXXX	Add Alt: \$XXXXXX
XXXXXXXX	City, NC	Base bid: \$XXXXXXX	Add Alt: \$XXXXXX
XXXXXXXX	City, NC	Base bid: \$XXXXXXX	Add Alt: \$XXXXXX
XXXXXXXX	City, NC	Base bid: \$XXXXXXX	Add Alt: \$XXXXXX

XXXXXXXX City, NC Base bid: \$XXXXXXXX Add Alt: \$XXXXXX

BUDGET IMPACT:

This project is being funded from Hotel/Motel Tax revenues and thus does not have a negative impact to the Coliseum's operating budget. Funds for this project are available in account XXXXXXXXXXXX.

RECOMMENDATION / ACTION REQUESTED:

Coliseum Complex Department is requesting that City Council approve this contract with XXXXXXXX company in the amount of \$XXXXXXXXXX. This Contractor will begin work immediately for completion on or before March 2017, prior to the ACC Women's Basketball Tournament and NCAA Men's Basketball First & Second Round Tournament games.



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Memo Report

File Number: ID 16-0777

Agenda Date: 9/20/2016

Status: Agenda Ready

In Control: City Council

File Type: Report

Agenda Number: 32.

Report of Disbursements for August 1 - 31, 2016

Department: Finance

Council District: n/a

Public Hearing: n/a

Advertising Date/By: n/a

Contact 1 and Phone: Betsey Richardson Ext. 2397

Contact 2 and Phone: Angie Lord Ext. 2397

PURPOSE:

To provide City Council with the report of disbursements for August 1 - 31, 2016.

BACKGROUND:

This is for informational purposes only to provide an outline of the date, fund name, check number, vendor name, description and disbursement amount during the referenced time frame.

BUDGET IMPACT:

Reflected in the attachment.

RECOMMENDATION / ACTION REQUESTED:

No action is requested of Council.

TREASURY REPORT OF DISBURSEMENTS FOR 8/1/2016 THROUGH 8/31/16

Transaction		Check		Description	Disbursement Amount
Date	Fund Name	Number	Vendor Name		
8/1/2016	**Water Resources Cap Imprvmt Fd	364555	Carolina Environmental Contracting Inc	Dam maintenance	\$66,829.16
8/1/2016	State/Federal/Other Grants Fund	364580	Piedmont Authority for Regional Transportation	Expenses, salary and benefits	\$27,234.02
8/1/2016	Parks & Recreatn Bnd Fd	364586	Systems Contractors Inc	Dance studio	\$43,453.00
8/1/2016	Equipment Services Fund	364605	Eden Oil Co Inc	Unleaded and diesel fuel	\$19,839.57
8/1/2016	State/Federal/Other Grants Fund	364618	Hall Automotive	Vehicles	\$57,892.00
8/1/2016	Water Resources Enterprise Fd	364621	Hilco Transport Inc	Removal of residual solids	\$56,398.77
8/1/2016	General Fund	364629	Randall Supply Inc	Water pumps	\$37,796.98
8/1/2016	Network Services Fund	*Ach4440	CCA Financial LLC	Rental of computers	\$12,025.85
8/1/2016	Network Services Fund	*Ach4444	Ontario Investments Inc	Rental of computers	\$58,750.28
8/2/2016	General Fund	364637	Bryan Park Golf LLC	Professional services	\$31,250.00
8/2/2016	**Workforce investment Act (WIA)	364640	City of High Point	Professional services - rent	\$61,300.00
8/2/2016	**War Memorial Coliseum Complex	364650	City of Greensboro	Utilities - water	\$18,049.45
8/2/2016	Street Improvements Bd Fd-Ser 10	364671	Morehead United Methodist	Temporary construction easement	\$35,000.00
8/2/2016	Performing Arts Center Fnd	364682	Palma Engineers	Professional services	\$11,602.38
8/2/2016	Workforce Investment Act (WIA)	364688	SN Properties Funding V - Henderson, LLC	Professional services	\$56,848.32
8/2/2016	Economic Development Fund	364695	Triad Local First	Professional services	\$31,000.00
8/2/2016	**General Fund	*364698	Verizon Wireless	Monthly charges	\$39,220.36
8/2/2016	Debt Service Fund	364703	Wells Fargo Bank NA	Interest fees	\$16,501.22
8/2/2016	State/Federal/Other Grants Fnd	364712	Deployed Logix LLC	Custom triple tier boat trailer	\$29,850.00
8/2/2016	**General Fund	364715	Hire Quest LLC DBA Trojan Labor	Temporary labor for July 2016 - solid waste	\$10,479.73
8/2/2016	General Fund	364716	Newton's Fire & Safety Equipment	Purchase of defender helmets	\$12,764.10
8/2/2016	General Fund	364718	Precision Contracting Services	Install fiber optic cables, aerial sno shoe for storage	\$19,986.03
8/2/2016	**Network Services Fund	364723	Unified Communications LLC	Fiber, new construction	\$12,617.00
8/3/2016	**General Fund	*36470	Duke Energy	Utilities - power	\$305,293.38
8/3/2016	General Fund	364747	Greensboro Children's Museum	Professional services quarterly paymt agency funding	\$25,000.00
8/3/2016	General Fund	364749	Greensboro Sports Commission	Professional services quarterly paymt agency funding	\$21,250.00
8/3/2016	General Fund	364771	North State Security Group	Construction	\$18,299.82
8/3/2016	Home Program Fund	364776	Partnership Homes Inc	Professional services chldo operations	\$13,224.24
8/3/2016	General Fund	364779	Saf-Guard Safety Shoe Co	Purchase of safety shoes for employees	\$15,767.10
8/3/2016	Home Program Fund	Ach4453	Cain's Builders	Professional services rehab job	\$31,207.50
8/3/2016	Capital Leasing	Ach4456	Lexmark Enterprise Software	Image Now renewal	\$32,942.22
8/3/2016	**Water Resources Enterprise Fd	364842	Piedmont Natural Gas	Utilities - gas	\$29,459.86
8/4/2016	Network Services Fund	364847	Tangible Software Inc dba Tangible Security In	Professional services cyber security bundled services fee	\$21,820.39
8/4/2016	Equipment Services Fund	364880	Snap-On Equipment	Post lifts and extension	\$10,559.87
8/4/2016	**Equipment Services Fund	364881	Suphen Corporation	Fire pumps	\$1,400,102.65
8/4/2016	Transit System (GTA) Fund	364882	TA Powertrain Products	Transmission	\$12,805.72
8/4/2016	Equipment Services Fund	364886	Webb's Oil Corporation	Unleaded and diesel fuel	\$19,901.04
8/4/2016	Transit System (GTA) Fund	Ach4461	Southern Paint & Waterproofing	Painting and stripping	\$26,035.00

Transaction		Check		Vendor Name	Description	Disbursement Amount
Date	Fund Name	Number				
8/5/2016	Water Resources Enterprise Fd	364900		City of Reidsville	Water service	\$62,023.50
8/5/2016	**War Memorial Coliseum Complex	364904		Duke Energy	Utilities - power	\$241,344.35
8/5/2016	**General Fund	364910		City of Greensboro	Utilities - water	\$26,151.35
8/5/2016	Economic Development Fund	364911		Greensboro Community	Professional services community partners grant agreement	\$200,000.00
8/5/2016	General Fund	364940		OverDrive Inc	Library books	\$10,295.70
8/5/2016	Water Resources Enterprise Fd	364943		Piedmont Regional Water	Member dues	\$897,106.00
8/5/2016	Economic Development Fund	364955		United Arts Council of Greensboro	Professional services governmental grant agreement	\$25,000.00
8/5/2016	Stormwater Mgmt Enterprise Fd	Ach4463		Brannon Technology LLC	Professional services for database & application developmt	\$11,880.00
8/5/2016	Water Resources Enterprise Fd	Ach4464		Cox Utility Services Inc	Professional services monthly fee for locating services	\$48,953.33
8/8/2016	**General Fund	364980		Duke Energy	Utilities - power	\$22,097.59
8/8/2016	**General Fund	364985		City of Greensboro	Utilities - water	\$168,531.50
8/8/2016	Water Resources Bnd Fd	364990		Hazen & Sawyer PC	Biological nutrient removal	\$251,328.80
8/8/2016	Solid Waste Disposal	364991		Hilco Transport Inc	Transport municipal waste	\$191,897.10
8/8/2016	State/Federal/Other Grant Funds	364993		Holden Building Co Inc	Community building	\$152,298.71
8/8/2016	General Fund	365030		Clark-Powell Assoc Inc	Generator, cables and connectors	\$20,378.58
8/8/2016	Network Services Fund	365035		Dell Computer Corp	Maintenance renewal	\$17,800.00
8/8/2016	Equipment Services Fund	365037		Eden Oil Co Inc	Unleaded and diesel fuel	\$37,821.86
8/8/2016	**General Fund	365038		Fastenal Company	Safety supplies	\$14,026.14
8/8/2016	War Memorial Coliseum Complex	365051		I & I Sling	Wire rope slings and nylon web slings	\$11,191.91
8/8/2016	State/Federal/Other Grant Funds	365053		Lawmen's Safety Supply Inc	Holsters	\$61,766.62
8/8/2016	Equipment Services Fund	365054		Lykins Oil Company	Unleaded and diesel fuel	\$27,900.53
8/8/2016	Equipment Services Fund	365065		Webb's Oil Corporation	Unleaded and diesel fuel	\$21,026.10
8/8/2016	Water Resources Cap Imprvmt Fd	Ach4469		D H Griffin Infrastructure LLC	Clearwell replacement	\$231,562.50
8/8/2016	Street Improvements Bd Fd	Ach4470		HDR Engineering Inc	Streetscape design	\$19,573.00
8/9/2016	State/Federal/Other Grants Fund	365072		Central Carolina Health	HOPWA admin	\$32,327.92
8/9/2016	War Memorial Coliseum Complex	365085		Johnson Controls Incorporated	Maintenance services	\$40,947.70
8/9/2016	**General Fund	365096		North State Security Group	Security services	\$19,617.16
8/9/2016	Solid Waste Disposal	365099		Republic Waste Services	Disposal of municipal solid waste	\$442,161.30
8/9/2016	**General Fund	365123		Hire Quest LLC	Temporary labor	\$10,150.56
8/10/2016	General Fund	365133		Baker & Taylor Company	Library books	\$12,373.10
8/10/2016	Emergency Telephone System Fnd	365134		Duke Energy	Generation service	\$12,589.00
8/10/2016	**Street Improvements Bd Fd	365152		Sharpe Brothers Grading	Streetscape design	\$419,848.64
8/10/2016	Water Resources Cap Imprvmt Fd	365155		SKA Consulting Engineers Inc	Building structural repairs	\$16,960.00
8/10/2016	Equipment Services Fund	365159		Amick Equipment Co Inc	Parts	\$28,064.52
8/10/2016	Parks & Recreatn Bnd Fd	365160		American All Sports	Repair and resurface tennis courts	\$14,600.00
8/10/2016	Transit System (GTA) Fund	365162		Holiday Kamper Co of Col	Parts to repair units	\$11,547.79
8/10/2016	Equipment Services Fund	365163		Carolina Environmental Systems	Cab shield parts	\$12,818.97
8/10/2016	**Water Resources Enterprise Fund	365172		R & C Valve Repair Inc	Repairs	\$30,879.94

Transaction		Check		Vendor Name	Description	Disbursement Amount
Date	Fund Name	Number				
8/10/2016	General Fund	365183		Victor Stanley Inc	36 Gallon litter receptacles	\$20,367.90
8/10/2016	Capital Leasing	Ach4481		Infor (US) Inc	Analytics implementation	\$25,000.00
8/10/2016	Water Resources Cap Imprvmt Fd	Ach4483		KRG Utility Inc	Water & sewer rehab project	\$402,038.54
8/10/2016	Network Services Fund	*Ach4484		Ontario Investments Inc	Rental of computers	\$267,364.60
8/10/2016	Water Resources Enterprise Fund	Ach4487		GEO Specialty Chemicals Inc	Sodium aluminate	\$18,984.77
8/10/2016	Water Resources Enterprise Fund	Ach4489		JCI Jones Chemicals Inc	Sodium hypochlorite	\$45,121.35
8/11/2016	**General Fund	365201		Duke Energy	Utilities - power	\$52,937.38
8/11/2016	Performing Arts Center Fnd	365216		IC Thomasson Associates Inc	GPAC	\$84,000.00
8/11/2016	Water Resources Enterprise Fund	365236		Piedmont Regional Water Authority	Water sales	\$211,520.26
8/11/2016	Coliseum Imprvmt Bnd Fd	365239		Sanet Corp	Renovations	\$1,463,223.96
8/11/2016	Economic Development Fund	365248		United Arts Council of Greensboro	National Folk festival	\$75,000.00
8/11/2016	Transit System (GTA) Fund	365251		Transdev Services	Professional transportation services	\$1,245,957.03
8/11/2016	**General Fund	365253		WEX Bank	Fuel charges	\$43,338.34
8/11/2016	General Fund	365271		Southeastern Paper of Greensboro Inc	Cleaning supplies	\$11,225.99
8/11/2016	Water Resources Enterprise Fund	Ach4492		Arcadis G&M of North Carolina Incorporated	Professional services	\$33,397.79
8/11/2016	Water Resources Enterprise Fund	Ach4495		JCI Jones Chemicals Inc	Sodium hypochlorite	\$47,418.13
8/12/2016	General Fund	365289		First Student Inc	Field trip transportation	\$11,992.50
8/12/2016	Street Improvements Bd Fd	365317		NC Dept of Transportation	Intersection improvements	\$20,000.00
8/12/2016	Nussbaum Housing Pshp Revol Fd	365330		Trinity Funding and Consulting	Construction	\$56,762.86
8/12/2016	**General Fund	365344		Dean's Office Machines Inc	Rental of copiers	\$17,471.09
8/12/2016	Technical Services Fund	365349		Motorola Credit Corporation	Equipment lease	\$52,658.93
8/12/2016	Water Resources Bnd Fd	Ach4496		Gamey Companies Inc	Professional services	\$841,479.37
8/12/2016	Water Resources Cap Imprvmt Fd	Ach4497		HDR Engineering Inc	Construction administration	\$14,942.53
8/12/2016	Nussbaum Housing Pshp Revol Fd	Ach4501		J W Wright & Assoc LTD	Boarding doors, windows and lot clean up	\$13,200.10
8/15/2016	Home Program Fund	365357		City of Burlington	Homeowner rehab	\$62,278.98
8/15/2016	**Parking Facilities Operating Fd	365385		Union Square Campus Inc	Redevelopment infrastructure	\$526,755.28
8/15/2016	State Highway Allocatn Cap Prj	365386		Volkert Inc	Bridge inspections	\$13,874.69
8/15/2016	Water Resources Enterprise Fund	365393		Bibey Machine Company	Fabricate dumpsters	\$10,516.69
8/15/2016	General Fund	365396		Brady Integrated Security Inc	Annual maintenance	\$13,343.75
8/15/2016	Equipment Services Fund	365407		Eden Oil Co Inc	Unleaded and diesel fuel	\$69,615.27
8/15/2016	General Fund	365408		Ennis Paint Inc	Traffic paint	\$22,850.90
8/15/2016	General Fund	365413		Galls LLC	Fire uniforms	\$11,151.78
8/15/2016	Solid Waste Disposal	365424		James River Equipment	Brake repair and loader cutting edges	\$15,368.44
8/15/2016	Water Resources Enterprise Fund	365440		Womack Electric Supply	Digital interface module and breakers	\$10,146.59
8/15/2016	Water Resources Bnd Fd	*Ach4502		Gamey Companies Inc	Upgrades	\$1,313,565.56
8/15/2016	Street Improvements Bd Fd	Ach4506		Southern Paint & Waterproofing	Paint signal poles	\$14,940.00
8/16/2016	**General Fund	365446		Duke Energy	Utilities - power	\$19,936.32
8/16/2016	Water Resources Enterprise Fund	365466		NC State University	Membership	\$10,000.00
8/16/2016	War Memorial Coliseum Complex	365473		S & S Building & Development LLC	Men's restroom building	\$34,416.60
8/16/2016	General Fund	365480		Tutor.Com Inc	Online tutoring program	\$15,000.00
8/16/2016	General Fund	365481		Verizon Wireless	Monthly charges	\$23,655.35

Transaction		Check		Vendor Name	Description	Disbursement Amount
Date	Fund Name	Number				
8/16/2016	Water Resources Enterprise Fund	365488		The Perkinson Company	Actuators	\$11,507.65
8/16/2016	Water Resources Enterprise Fund	365490		Southern Ionics Inc	Sodium bisulfite	\$10,311.33
8/16/2016	Water Resources Cap Imprvmt Fd	*Ach4508		Arcadis G&M of North Carolina	Outfall and lift station replacements	\$65,927.02
8/16/2016	Street & Sidewalk Cap Proj Fnd	Ach4510		Atlantic Contracting Co Inc	General sidewalk improvements	\$27,436.69
8/16/2016	Water Resources Cap Imprvmt Fd	*Ach4511		Chester Engineers (NC) Inc	Station designs and waterline improvements	\$37,977.14
8/17/2016	**General Fund	*365517		Duke Energy	Utilities - power and on site generation	\$47,270.28
8/17/2016	**General Fund	365526		City of Greensboro	Utilities - water	\$21,372.17
8/17/2016	General Fund	365566		Paula P White & Associates Inc	Consulting services	\$14,880.00
8/17/2016	State/Federal/Other Grants Fnd	365568		Piedmont Authority for Regional Transportation	Regional modeling	\$15,834.02
8/17/2016	General Insurance Fund	365586		Mullins Duncan Harrell & Russell PLLC	Review some case materials and conferences	\$32,347.50
8/17/2016	General Fund	365594		Johnson Controls Incorporated	Chiller replacement	\$148,382.50
8/17/2016	Network Services Fund	Ach4515		Bank Financial	Rental of computers	\$11,803.87
8/17/2016	Network Services Fund	Ach4516		CCA Financial LLC	Rental of computers	\$10,174.76
8/17/2016	Network Services Fund	*Ach4520		Ontario Investments Inc	Rental of computers	\$24,832.91
8/18/2016	Street Improvements Bd Fd	365603		Zachary & Kristie G Beckner	Temporary construction easement	\$10,032.27
8/18/2016	State Highway Allocatn Cap Prj	365613		Freyssinet Inc	Bridge maintenance	\$16,922.18
8/18/2016	Water Resources Bnd Fd	365621		Haren Construction Company Inc	Building rehabilitation	\$101,220.00
8/18/2016	Parks & Recreatn Bnd Fd	365625		Jessup Company Inc	Plumbing	\$16,986.41
8/18/2016	Home Program Fund	365632		Sumner Ridge Development LLC	Construction	\$123,915.15
8/18/2016	Fire Sta Bd Fd	365637		TMA Architect PA	Design services	\$11,800.00
8/18/2016	**General Fund	365641		Hire Quest LLC	Temporary labor	\$10,960.56
8/19/2016	Solid Waste Disposal	365652		D&D Grading Inc	Repair work at Tadwate site, concrete	\$32,175.00
8/19/2016	Economic Development Fund	365654		East Market Street Development	Professional services	\$12,500.00
8/19/2016	General Fund	365659		Greensboro Downtown Parks Inc	Professional services	\$87,500.00
8/19/2016	**Water Resources Enterprise Fund	365670		Municipal Tank Coating & Sandblasting Inc	Construction	\$107,279.70
8/19/2016	**Parking Facilities Operating Fd	365674		Otis Elevator Company	Construction	\$251,492.55
8/19/2016	**Water Resources Enterprise Fund	365684		Utility Service Co Inc	Construction	\$192,700.00
8/19/2016	General Fund	365690		Lawmen's Safety Supply Inc	Ballistic vests, external carrier pouches	\$10,910.33
8/19/2016	**Stormwater Cap Improvements Fund	*Ach4527		Davis-Martin-Powell & Associates Inc	Construction	\$20,568.83
8/19/2016	**Water Resources Cap Imprvmt Fd	*Ach4529		ECS Carolinas LLP	Construction	\$14,354.74
8/19/2016	Water Resources Cap Imprvmt Fd	Ach4531		HDR Engineering Inc	Construction	\$54,891.00
8/19/2016	**Stormwater Cap Improvements Fund	Ach4532		Yates Construction Company	Construction	\$191,057.05
8/22/2016	Water Resources Enterprise Fund	365701		City of Burlington	Water	\$151,802.00
8/22/2016	**General Fund	365703		Duke Energy	Utilities - power	\$301,151.99
8/22/2016	General Fund	365704		Ecoflo Inc	Expenses for Household Hazardous Waste Collection center	\$57,080.50
8/22/2016	**General Fund	365708		City of Greensboro	Utilities - water	\$30,646.68
8/22/2016	Water Resources Enterprise Fund	365735		Company Wrench Ltd	Winch boom	\$16,007.16
8/22/2016	**General Fund	365738		ESRI Inc	Yearly maintenance	\$79,465.97
8/22/2016	General Fund	365750		Lawmen's Safety Supply Inc	Vests	\$27,524.42
8/22/2016	Water Resources Enterprise Fund	365752		Martin Marietta Aggregates	Stone crushed and rip rap	\$14,149.19

Transaction		Check		Disbursement	
<u>Date</u>	<u>Fund Name</u>	<u>Number</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
8/22/2016	**Equipment Services Fund	365758	Piedmont Truck Center Inc	Ton truck	\$55,492.02
8/22/2016	Equipment Services Fund	365765	Snider Tire Inc	Tires	\$11,999.08
8/22/2016	Workforce Investment Act (WIA)	Ach4533	Arbor E & T LLC	Youth services	\$159,898.51
8/22/2016	Water Resources Enterprise Fund	Ach4534	CITI LLC	Process control integration services	\$17,185.40
8/23/2016	Network Services Fund	*365771	AT&T	Monthly services	\$23,585.58
8/23/2016	**General Fund	365776	Duke Energy	Utilities - power	\$45,157.39
8/23/2016	General Fund	365782	Honda Aircraft Company LLC	Incentive payments	\$104,750.00
8/23/2016	Economic Development Fund	365797	Triad Stage Inc	Stage plays	\$75,000.00
8/23/2016	General Fund	365799	American Coatings and Insulation Systems Inc	New roof coating	\$34,621.16
8/23/2016	**General Fund	365800	Chandler Concrete Company Inc	Concrete	\$39,573.92
8/23/2016	**General Fund	Ach4541	Infor (US) Inc	Annual maintenance	\$425,000.00
8/24/2016	Coliseum Imprvmt Bnd Fd	365818	Bar Construction Co	Exterior renovations	\$13,642.45
8/24/2016	**General Fund	365824	City of Greensboro	Utilities - water	\$21,611.96
8/24/2016	Parks & Recreatn Bnd Fd	365826	Guaranteed Systems Inc	Roofing	\$19,237.50
8/24/2016	Street Improvements Bd Fd	365839	Montibello Owners Association	Temporary construction easement	\$31,450.00
8/24/2016	War Memorial Coliseum Complex	365848	S & S Building & Development LLC	Men's restroom building	\$34,416.60
8/24/2016	**General Fund	365852	Suntrust Merchant Services	Bankcard fees	\$25,617.98
8/24/2016	Street Improvements Bd Fd	365854	Sherwin-Williams Paint Co	Temporary construction easement	\$20,426.00
8/24/2016	Water Resources Enterprise Fund	365862	Carus Chemical Company	Corrosion inhibitor	\$50,042.08
8/24/2016	Water Resources Enterprise Fund	365870	Penco Inc	Dry ton ferric sulfate	\$76,145.08
8/24/2016	Water Resources Enterprise Fund	365871	Polydyne Inc	Polymer	\$60,624.00
8/24/2016	**General Fund	365874	Thompson-Arthur Paving Co	Asphalt	\$126,706.59
8/24/2016	Water Resources Enterprise Fund	365875	USALCO Baltimore Plant LLC	Polyalum chloride	\$42,040.09
8/24/2016	Water Resources Enterprise Fund	365876	Water Guard Inc	Calcium thiosulfate	\$30,792.18
8/24/2016	Equipment Services Fund	365877	Webb's Oil Corporation	Unleaded and diesel fuel	\$76,668.05
8/25/2016	State/Federal/Other Grants Fund	365879	Allegacy Federal Credit Union	Temporary construction easement	\$54,200.00
8/25/2016	**Water Resources Enterprise Fund	*365892	Duke Energy	Utilities - power	\$11,323.57
8/25/2016	General Fund	365928	WT Cox Subscriptions	Annual magazine subscriptions	\$17,325.58
8/25/2016	Parks & Recreatn Bnd Fd	365936	American All Sports	Repair and resurface tennis courts	\$15,000.00
8/25/2016	**General Fund	365838	Bradley Personnel Inc	Temporary staffing	\$24,978.26
8/25/2016	General Fund	365939	Built Rite Well Drilling Inc	Well repair	\$13,600.00
8/25/2016	Water Resources Enterprise Fund	365940	Business Ink Co	Postage for water bills	\$40,758.16
8/25/2016	Water Resources Enterprise Fund	365948	Etheridge Oil Company LLC	Diesel fuel	\$10,622.84
8/25/2016	**Solid Waste Disposal	365966	Tencarva Machinery Company	Repair blower	\$12,474.38
8/26/2016	Emergency Telephone System Fnd	365972	AT&T	Monthly services	\$30,466.92
8/26/2016	**Neighborhood Redevel Bnd Fd	*365976	East Market Street Development	Construction	\$131,762.22
8/26/2016	Parks & Recreatn Bnd Fd	365978	Greensboro United Soccer Assoc	Bryan Park expansion	\$299,759.53
8/26/2016	**General Fund	*365983	North State Security Group	Security	\$19,936.29
8/26/2016	Nussbaum Housing Pshp Revol Fd	365996	Atlantic Coast Engineering & Testing Inc	Construction inspections	\$14,759.85
8/26/2016	Transit System (GTA) Fund	365999	Holiday Kamper Co of Col	Parts	\$11,547.79
8/26/2016	**General Fund	366006	East Coast Protective Services	Security	\$13,883.25

Transaction		Check		Vendor Name	Description	Disbursement Amount
Date	Fund Name	Number				
8/26/2016	General Insurance Fund	366012		Sterling Adjustment Co	Third party claims admin	\$14,358.57
8/26/2016	Parking Facilities Operating Fd	Ach4555		Kimley-Horn & Associates Inc	Engineering design plans	\$10,880.00
8/29/2016	Network Services Fund	*366014		AT&T	Monthly services	\$13,857.29
8/29/2016	Water Resources Cap Imprvmt Fd	366046		Hazen & Sawyer PC	Rapid mix and lime	\$14,975.00
8/29/2016	Water Resources Cap Imprvmt Fd	366048		Heitkamp Inc	Water main lining	\$390,957.23
8/29/2016	Water Resources Cap Imprvmt Fd	366076		PF Plumbing Contractors	Water and sewer line replacement	\$428,180.95
8/29/2016	Street Improvements Bd Fd	*366081		Quaker Run Association	Property	\$16,663.00
8/29/2016	Water Resources Enterprise Fund	366105		Enerphase Industrial Solutions Inc	Regenerative air dryer	\$10,554.22
8/29/2016	Water Resources Enterprise Fund	366118		Dixie Electric Motor Service	Emergency repairs	\$73,960.26
8/29/2016	General Fund	366119		Ennis Paint Inc	Paint	\$10,626.96
8/29/2016	Water Resources Cap Imprvmt Fd	Ach4558		Chester Engineers (NC) Inc	Booster station design	\$19,315.60
8/29/2016	Street & Sidewalk Cap Proj Fnd	Ach4560		Yates Construction Company	General sidewalk improvements	\$43,280.92
8/30/2016	Water Resources Enterprise Fund	366153		George J Pesacreta	Spring surveys	\$19,000.00
8/30/2016	Performing Arts Center Fnd	366164		H3 Hardy Collaboration Architecture LLC	GPAC expenses	\$38,584.94
8/30/2016	Street Improvements Bd Fd	366177		Jimmy R Lynch & Sons Inc	Improvements	\$139,028.86
8/30/2016	Performing Arts Center Fnd	366192		Rosser International Inc	GPAC expenses	\$30,717.50
8/30/2016	Water Resources Enterprise Fund	366210		Winston-Salem/Forsyth County Revenue Division	Water	\$196,432.66
8/30/2016	General Fund	366216		C W Williams Company Inc	Hoses	\$11,125.49
8/30/2016	General Fund	366217		Derek P Page & Co Inc	Concrete renovations	\$29,947.70
8/30/2016	Water Resources Enterprise Fund	366223		Polytec Incorporated	Lime slurry (calcium hydroxide)	\$16,348.50
8/30/2016	Water and Sewer Extension Fd	Ach4561		Arcadis G&M of North Carolina Inc	Construction	\$16,773.06
8/30/2016	Water Resources Enterprise Fund	Ach4562		CDM Smith Inc	Professional services	\$32,500.00
8/31/2016	General Fund	366230		Baker & Taylor Company	Books	\$14,498.98
8/31/2016	**General Fund	366236		Duke Energy	Utilities - power	\$113,710.33
8/31/2016	**General Fund	366241		City of Greensboro	Utilities - water	\$21,475.76
8/31/2016	State/Federal/Other Grants Fund	366246		Holden Building Co Inc	Construction	\$175,393.84
8/31/2016	Water Resources Enterprise Fund	366251		Municipal Tank Coating & Sandblasting Inc	Water tank rehab	\$75,835.65
8/31/2016	General Fund	366260		Superior Mechanical Services	Chiller replacement equipment construction	\$60,000.00
8/31/2016	Parks & Recreatn Bnd Fd	366262		Systems Contractors Inc	Construction	\$47,865.75
8/31/2016	General Fund	*366265		Verizon Wireless	Monthly services	\$34,839.90
8/31/2016	General Fund	366275		Guaranteed Systems Inc	Recoat metal roof	\$40,000.00
8/31/2016	**Home Program Fund	Ach4564		Cain's Builders	Rehab job	\$22,297.50
8/31/2016	Water Resources Cap Imprvmt Fd	Ach4565		Chester Engineers (NC) Inc	Water line improvements	\$16,960.52
8/31/2016	Water Resources Cap Imprvmt Fd	Ach4566		D H Griffin Infrastructure LLC	Clearwell replacement	\$328,560.46
8/31/2016	Street Improvements Bd Fd	*Ach4567		HDR Engineering Inc	Professional services	\$37,269.46
8/31/2016	Water Resources Bnd Fd	Ach4569		Laughlin-Sutton Construction	Water booster stations	\$95,905.45

Payments \$10,000.00 or more	\$21,321,934.49
Payments less than \$10,000.00	\$2,303,264.62
Voided/Reissued pmts over \$10,000.00 (includes voided pmts listed on previous reports)	\$22,668.00
Personnel related expenses, revenue offsets, foreclosures over \$10,000.00	\$327,314.18
Total Issued	<u>\$23,975,181.29</u>
Payroll and Fringe Benefits	
Coliseum Payroll for 7/31/16, 8/7/16, 8/14/16, 8/21/16, 8/28/16	\$198,084.54
All other payroll for 8/15/16, 8/31/16	\$15,914,580.80
Taxes and Fringe Benefits	\$4,869,751.01
Total	<u>\$20,982,416.35</u>

**Denotes checks being paid from multiple funds

*Denotes multiple checks included in figure