



DATE: June 1, 2016
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: SCADA Support Services

The M/WBE Office reviewed the documentation submitted by Brown and Caldwell to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Brown and Caldwell proposed to commit \$146,932 or 20% of the total contract value of \$725,682 to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Chester Engineers (NC), Inc.	Guilford	PLC Programming/ Design	\$146,932	20%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator