



DATE: May 19, 2016
TO: Chris Marriott, Field Operations
FROM: Tiffany Jones, M/WBE Specialist
DEPARTMENT: Field Operations
SUBJECT: Household Hazardous Waste Program Services – Contract Extension

The M/WBE Program Plan requires a Prime contractor to make Good Faith Efforts to provide M/WBE firms an equal opportunity to perform on a contract including contract extensions. ECOFLO is currently providing household hazardous waste services for the Field Operations Department; under the requested contract extension, ECOFLO proposed to commit \$44,000 or 7% of the total change order amount of \$559,825 to a WBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
WBE	Key Resources, Inc	Guilford, NC	Staffing Services	\$40,000	7%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

cc: Gwen Carter, M/WBE Coordinator