



**DATE:** May 17, 2016  
**TO:** Guy Land, Planning Department  
**FROM:** Tiffany Jones, M/WBE Office  
**DEPARTMENT:** Planning Department  
**SUBJECT:** M/WBE Review Mowing and Lot Clean Up Services – Contract Renewal #1

The M/WBE Office reviewed the documentation submitted for the Mowing and Lot Clean Up Services contract renewal to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE Office had advance review of the revised contract specifications. J.W. Wright, an MBE firm, was extended the opportunity to continue providing services to the City.

Certification	Firm	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	J. W. Wright & Associates	Guilford	Mowing & Lot Clean Up	\$140,700	100%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator