



**DATE:** June 2, 2016

**TO:** Ted Kallam, PE

**FROM:** Gwen Carter, MWBE Coordinator

**DEPARTMENT:** Engineering & Inspections

**SUBJECT:** Contract #2010-126 Gate City Blvd Streetscape – Phase I Change Order

The M/WBE Office reviewed the change order request for Contract #2010-126, Gate City Blvd Streetscape – Phase I project to determine continued compliance with the M/WBE subcontractor utilization commitment. When there is a change order to an existing contract on which there is additional work, a Prime contractor is required to make Good Faith Efforts to obtain additional M/WBE participation. The M/WBE commitment was MBE 5% and WBE 6%. Due to the nature of the additional work to be performed, Sharpe Brothers, Inc. was unable to obtain participation sufficient to maintain the original M/WBE goals; however, the company demonstrated adequate Good Faith Efforts. The revised M/WBE commitment is MBE 4.9% and WBE 5.9% of the new contract value, \$13,672,638.73.

Sharpe Brothers, Inc. has agreed to increase work items to the following M/WBE firms to meet the revised M/WBE commitment.

ID	Company Name	County	Scope of Work	Increased Dollar Value
MBE	Rankin Grading	Guilford	Hauling	\$5,346.00
WBE	Atlantic Contracting	Guilford	Concrete	\$12,780.00

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

GC