



DATE: January 29, 2016
TO: Scott Johnson, Greensboro Coliseum Complex
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Greensboro Coliseum Complex
SUBJECT: M/WBE Compliance Review for Landscape Maintenance Services at the Greensboro Coliseum Complex

The M/WBE Office reviewed the documentation submitted for Landscape Maintenance Services contract at Coliseum Complex to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE requirement for this contract was to provide M/WBEs an equal opportunity to submit proposals; the City was responsible for notifying M/WBE's of the opportunity. Of the four bidders that submitted proposals, one was an MBE firm and one was a WBE firm.

United Maintenance Group LLP, an MBE, was selected as the vendor to perform the duties required of the contract. The contractor will subcontract 5% (\$12,193) of the total contract value estimated at \$243,875 to a non-M/WBE firm.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator