



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Meeting Minutes - Draft Infrastructure Committee

Tuesday, October 13, 2015

4:30 PM

Council Chamber

Call to Order

This Infrastructure Committee meeting of the City of Greensboro was called to order at 4:30 p.m. on the above date in the Council Chamber of the Melvin Municipal Office Building with the following members present:

Present: 4 - Chairperson Nancy Hoffmann, Vice Chair Justin Outling, Councilmember Marikay Abuzuaiter and Councilmember Jamal T. Fox

Also present were Assistant City Manager David Parrish, Assistant City Attorney James Dickens, and Deputy City Clerk Angela R. Lord.

Council Procedure for Conduct of the Meeting

Councilmember Hoffmann explained the Council procedure for conduct of the meeting.

I. CONSENT AGENDA (One Vote)

Moved by Councilmember Abuzuaiter, seconded by Councilmember Fox, to refer the consent agenda to Council. The motion carried by the following vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

1. [ID 15-0771](#) Resolution Authorizing Purchase in the Amount of \$50,819 of a Portion of Property Located at 4200 CE Sullivan's Lake Drive for the Horse Pen Creek Road Widening Project
2. [ID 15-0772](#) Resolution Authorizing Purchase in the Amount of \$21,681 of a Portion of Property Located at 4201 CE Sullivan's Lake Drive for the Horse Pen Creek Road Widening Project
3. [ID 15-0773](#) Resolution Authorizing Purchase in the Amount of \$50,703 of a Portion of Property Located at 32 Near Tanner Woods Lane for the Horse Pen Creek Road Widening Project
4. [ID 15-0816](#) Resolution Authorizing Purchase in the Amount of \$65,000 of a Portion Property Located at 4301 Gray Bluff Court for the Horse Pen Creek Road Widening Project
5. [ID 15-0849](#) Resolution Authorizing Purchase in the Amount of \$118,000 of Property Located at 3112 and 3118 Horse Pen Creek Road for the Horse Pen Creek Road Widening Project
6. [ID 15-0792](#) Resolution Authorizing Purchase in the Amount of \$29,015 of a Portion of Property Located at 3100 Horse Pen Creek Road for the Horse Pen Creek Road Widening Project

7. [ID 15-0857](#) Resolution Approving Appraisal in the Amount of \$24,980 and Authorizing Purchase of a Portion of Property Located at 3201 Coronet Court for the Horse Pen Creek Road Widening Project
8. [ID 15-0786](#) Resolution Approving Appraisal in the Amount of \$30,460 and Authorizing Purchase of a Portion of Property Located at 2905 Horse Pen Creek Road for the Horse Pen Creek Road Widening Project
9. [ID 15-0811](#) Resolution Authorizing the Conveyance of Surplus Property Located at 1015 and 1201 South Eugene Street to the Redevelopment Commission of Greensboro
10. [ID 15-0843](#) Resolution Authorizing the Sale of Surplus Property Located at 907 Foushee Street
11. [ID 15-0834](#) Resolution Authorizing Grant Application for a NC DENR 2016 Community Waste Recycling Match Grant for Recycling Drop Site Improvements and Public School Education Projects
12. [ID 15-0869](#) Resolution Approving a Contract with HDR Engineering, Inc. of the Carolinas to Perform Perfluorooctanesulfonate (PFOS) Water Supply Watershed Investigation
13. [ID 15-0890](#) Resolution Authorizing an Amendment to a Contract with Patriot Services of Greensboro for Various Temporary Labor Services
14. [ID 15-0835](#) Resolution Approving Bid in the Amount of \$581,000 and Authorizing Execution of Contract 2015-31 with Proshot Concrete, Inc., for the 2015 Bridge Structure Repair by Shotcrete Project
15. [ID 15-0852](#) Resolution Approving a Contract in the Amount of \$344,000 with Chester Engineers (North Carolina), Inc. for Water Booster Station Design Services
16. [ID 15-0856](#) Resolution Approving a Contract in the amount of \$471,400 with CDM Smith, Inc. for Mitchell Water Treatment Plant Clearwell Replacement Construction Administration and Inspection Services
17. [ID 15-0877](#) Resolution Approving Bid and Authorizing Execution of Contract 2015-046 with River Works, Inc. for the South Buffalo Water Quality and Habitat Improvements - Phase 3.
18. [ID 15-0840](#) Resolution Authorizing Change Order in the Amount of \$22,520 to Contract 2015-0120 With Otis Elevator Company for the Melvin Municipal Office Building Elevator Modernization
19. [ID 15-0865](#) Resolution Allowing Stoney Creek, Phases 20, 21, 23 and 24, to Extend and Connect onto City Water and Sanitary Sewer without Immediate

Annexation by the City of Greensboro.

20. [ID 15-0838](#) Resolution Calling a Public Hearing for November 17, 2015 on the Annexation of Territory into the Corporate Limits Located at 4104 and 4106 South Elm-Eugene Street- 4.14 Acres
21. [ID 15-0839](#) Resolution Calling a Public Hearing for November 17, 2015 on the Annexation of Territory into the Corporate Limits for Property Located at 4903 Trailwood Drive - 1.001 Acres
22. [ID 15-0841](#) Resolution Calling a Public Hearing for November 17, 2015 on the Annexation of Territory into the Corporate Limits Located at 104 East Vandalia Road - .29 Acres
23. [ID 15-0803](#) Motion to Approve the Minutes of the Infrastructure Committee Meeting of September 9, 2015

II. GENERAL BUSINESS AGENDA

24. [ID 15-0812](#) Resolution Approving Contract No. 2015-079 in the Amount of \$1,170,000 with ARCADIS G&M of North Carolina Inc. for the Mitchell Water Treatment Plant Major Electrical Improvements
- Moved by Councilmember Outling, seconded by Councilmember Abuzuaiter, to refer the resolution to Council. The motion carried on the following roll call vote:**
- Ayes,** 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox
25. [ID 15-0813](#) Ordinance in the Amount of \$1,170,000 Amending the Water Resources Capital Project Bond Fund - Series 2014 Budget to Establish Funding for the Mitchell WTP - Major Electrical Project
- Moved by Councilmember Outling, seconded by Councilmember Abuzuaiter, to refer the ordinance to Council. The motion carried on the following roll call vote:**
- Ayes,** 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox
26. [ID 15-0855](#) Resolution Authorizing a Contract in the Amount of \$2,219,188 with Hazen and Sawyer, P.C. for the Design of Biological Nutrient Removal Upgrades for the T.Z. Osborne Wastewater Reclamation Facility

Councilmember Abuzuaiter asked if the project would be a specialized area.

Assistant City Manager Parrish spoke to compliance regulations; stated the details for the project; and that the project was part of the Capital Plan.

Moved by Councilmember Outling, seconded by Councilmember Abuzuaiter, to refer the resolution to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

27. [ID 15-0858](#) Ordinance in the Amount of \$2,219,188 Amending the Water Resources Capital Project Bond Fund - Series 2014 Budget to Establish Funding for the Design of the TZO Biological Nutrient Removal Upgrades Project

Moved by Councilmember Abuzuaiter, seconded by Councilmember Fox, to refer the ordinance to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

28. [ID 15-0867](#) Resolution Authorizing Change Order in the Amount of \$17,951,785 to Contract 2014-1160 with Garney Companies for Construction Manager At Risk Construction (CMAR) Phase Services for the T.Z. Osborne Water Reclamation Facility 56 Million Gallon per Day (MGD) Upgrade - Package III Project

Assistant City Manager Parrish spoke to a correction of funding figures related to Items #28 and #29; stated the correction had been addressed at the General Government Committee meeting; and that the items would be updated before being placed on a City Council agenda.

Moved by Councilmember Outling, seconded by Councilmember Abuzuaiter, to refer the resolution to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

29. [ID 15-0860](#) Ordinance in the Amount of \$17,951,785 Amending the Water Resources Capital Project Bond Fund - Series 2014 Budget to Establish Funding for the Construction of the TZO 56 MGD Upgrade - Package III

Moved by Councilmember Abuzuaiter, seconded by Councilmember Outling, to refer the ordinance to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

30. [ID 15-0827](#) Resolution Authorizing Extension of Service Contract 2012-5470 with Hilco Transport, Inc. for Municipal Solid Waste Hauling Services

Councilmember Hoffmann inquired about the length of the contract; and spoke to alternate hauling options.

Assistant City Manager Parrish spoke to the hauling and disposal of solid waste; extension of contracts; a potential landfill in 2016; stated the Council and staff had recommended a one year extension; added that a Request for Proposal (RFP) would be ready by the first of the year; spoke to testing the market; and to future consideration of the item.

Moved by Councilmember Outling, seconded by Councilmember Abuzuaiter, to refer the resolution to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

31. [ID 15-0836](#) Resolution Authorizing Extension of Service Contract 2012-5485 with Republic Services, Inc. for Municipal Solid Waste Disposal Services

Councilmember Hoffmann reiterated her comments from the previous item.

Moved by Councilmember Abuzuaiter, seconded by Councilmember Outling, to refer the resolution to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

32. [ID 15-0889](#) Resolution Authorizing the Establishment of an East Greensboro Curb Appeal Grant Program and Authorizing the City Manager to Execute an Agreement with East Market Street Community Development

Corporation (EMSDC) to Administer the Program

Councilmember Hoffmann confirmed funding would not be allocated at this point; and asked for confirmation on the funding maximum.

Councilmember Abuzuaiter spoke to previous grants for East Market Street; asked for confirmation on the property owners in East Greensboro being eligible for the grant program; spoke to marketing the item; and inquired as to the delay in the name change.

Assistant City Manager Parrish spoke to the East Greensboro Study Committee; making improvements; structure; working out administrative details; the budget plan; confirmed eligibility of the program and fund maximums; stated the item would be specific to one corridor for East Greensboro; and spoke to a dollar for dollar match.

Planning Director Sue Schwartz spoke to reallocation of funds two years ago; referenced the Renaissance Center; spoke to a new funding stream; and to East Greensboro Study Committee discussions.

Councilmember Hightower outlined the process for the company name change; spoke to the RFP; stated funding was available for the name change; and to the selection of the marketing company.

Councilmember Fox recognized Mac Sims in attendance; and invited Mr. Sims to speak to the item.

Mr. Sims spoke to the process of changing and branding the name; timeframe for marketing to community; and spoke to moving forward.

Councilmember Hoffmann asked how the program would be marketed.

Mr. Sims spoke to campaigning for interested companies; and to being administratively prepared to work through the process.

Moved by Councilmember Fox, seconded by Councilmember Hoffmann, to refer the resolution to Council. The motion carried on the following roll call vote:

Ayes, 4 - Nancy Hoffmann, Justin Outling, Marikay Abuzuaiter and Jamal T. Fox

III. INFORMATIONAL ITEMS

33. [ID 15-0821](#) Ordinance Annexing Territory into the Corporate Limits Located at 4706 Sharon Donna Drive - .527 Acres

Assistant City Manager Parrish stated the item would be a public hearing at a City Council meeting.

34. [ID 15-0828](#) Ordinance Establishing Original Zoning for Property Located at 4706 Sharon Donna Drive
35. [ID 15-0642](#) Ordinance Amending Section 30-15-4 of the Land Development Ordinance (LDO) to Define what Constitutes a "Convenience Stores (with Fuel Pumps)" for the use Specifically Identified in the Permitted Use Table
36. [ID 15-0830](#) Ordinance Amending Section 30-9-5.1(B), of the Land Development Ordinance (LDO) to Adjust the Threshold for Type B Outdoor Display
37. [ID 15-0861](#) Resolution Ordering the Making of Certain Local Improvements - 1115 Pleasant Ridge Road Sewer Extension from a Proposed Sewer Manhole at 1138 Pleasant Ridge Road, to Approximately 700 Linear Feet South

Matters to be discussed by the Mayor and Members of the Council

Councilmember Hoffmann spoke to the new Committee model; reviewing items that would be placed on City Council agendas; and stated there would be an update provided by the Planning Department.

There were no items to be discussed by the members of the committee.

Matters to be presented by the City Manager

Ms. Schwartz made a PowerPoint Presentation (PPP); spoke to handouts provided to Committee members; provided a history of the department; spoke to Greensboro growth; implementing codes through department vision; community involvement; outlined the fiscal year (FY) 14-15 activities and accomplishments; spoke to economic development; reviewed the Annual TRC reviews; spoke to incoming planning projects; highlighted goals and challenges; reviewed budget highlights; cost recovery; spoke to data and analysis; policy recommendations; the current population; outlined land use trends; spoke to changes for multi and single family dwellings; industrial components; re-zoning difficulties; spoke to employment concerns; and to a trend update planned by the end of the year.

Councilmember Fox asked for clarification on staffing concerns; asked for Ms. Schwartz to expand on staffing needed to meet goals; spoke to the fact sheet; to getting the information to the community; and to thinking outside the box for all departments.

Ms. Schwartz spoke to turnover; looking at technology; stated that five additional staff members would be helpful; spoke to trends and stressors; working with the Communications team to provide information to the community; and having additional information at the next Infrastructure Committee meeting.

Discussion took place regarding back log in the department; the impact on the community; turn around time; incoming plans for the spring; critical deadlines; previous Fact Sheets; and to Greensboro's tax value.

Assistant City Manager Parrish suggested the Committee consider changing the time of the November 12th to 3:30 p.m. due to a conflict in schedules for several committee members; and stated the Community Services Committee would be proposing a time change for that day as well.

Discussion took place regarding the time to begin the Infrastructure and Community Services Committee meetings on November 12th.

Matters to be presented by the City Attorney

There were no items for discussion by the City Attorney.

Adjournment

Moved by Councilmember Fox, seconded by Councilmember Abuzuaiter, to adjourn the meeting. The motion carried by voice vote.

THE INFRASTRUCTURE COMMITTEE ADJOURNED AT 5:13 P.M.

ANGELA R. LORD
DEPUTY CITY CLERK

NANCY HOFFMANN
CHAIRPERSON