

M/WBE Office
City of Greensboro



October 2, 2015

TO: Virginia Spillman, Water Resources Department
FROM: Tiffany Jones, M/WBE Specialist
SUBJECT: Groometown Road Booster Station

I reviewed the documentation submitted by Chester Engineers, a local MBE firm, to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Chester Engineers proposed to commit \$26,534 or 7.7% of the total contract value of \$344,000 to M/WBEs.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	JC Waller & Associates, PC	Guilford, NC	Survey	\$6500	1.9%
MBE	CriTek Engineering Group, P.C	Guilford, NC	Process/Mechanical Design	\$20,034	5.8%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ