



Participatory Budgeting Steering Committee

August 13, 2015



- Role of Steering Committee
 - Develop the Participatory Budgeting (PB)
 "Rulebook," or rules for process
 - Design the process (establish schedule, deadlines, etc.)
 - Decide on key questions that arise during the process



- Responsibilities of Steering Committee Members
 - Participate in 6-8 meetings between September 2015 and May 2016
 - Attend at least one PB event/meeting during each stage of the PB process
 - Neighborhood assemblies
 - Delegate meetings
 - Voting
 - Decide on key questions that arise during the process
 - Promote PB using protocol agreed upon by the Steering Committee



- Establish Steering Committee Steps
 - August 13 Council Work Session
 - Discussion of Steering Committee Duties and Responsibilities
 - August 18 Council Meeting
 - Formal Adoption of the Steering Committee as a council appointed citizen committee
 - Invitation to the public to submit names for inclusion on the committee
 - August 27
 - Deadline for interested citizens to submit names
 - September 1 Council Meeting
 - Council nominates and appoints Steering Committee