

Minority and Women Business Enterprise Office
City of Greensboro



July 27, 2015

TO: Peter Schneider, Project Manager
FROM: Tiffany Jones, M/WBE Specialist
SUBJECT: Vegetative Maintenance Services

The M/WBE Office reviewed the documentation submitted by Invasive Plant Control (IPC) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; M/WBE firms were notified of the opportunity and none submitted a proposal. IPC will self perform and provided sufficient documentation to demonstrate that it is the normal business practice for the indicated firm to perform all elements of this type of contract with its own workforce and without the use of subcontractors.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ