



## BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2015-H3126-NC-DJ

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**Application Handbook****Overview**[Overview](#)

This handbook allows you to complete the application process for applying to the BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)

*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction	
*Type of Application	If Revision, select appropriate option If Other, specify	New Type of Revision <input type="text"/>
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <input type="text"/> <input type="text"/> <input type="text"/> <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review	

Save and Continue



**BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG)  
Program - Local Solicitation** 2015-H3126-NC-DJ


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### Applicant Information

[Overview](#)

Verify that the following information filled is correct and fill out any missing information.  
To save changes, click on the "Save and Continue" button.

[Applicant  
Information](#)
[Project Information](#)
[Budget and  
Program  
Attachments](#)
[Assurances and  
Certifications](#)
[Review SF 424](#)
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*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No	
*Employer Identification Number (EIN)	56	- 6000230
*Type of Applicant	Municipal	
Type of Applicant (Other):		
*Organizational Unit	Greensboro Police Dep	
*Legal Name (Legal Jurisdiction Name)	City of Greensboro	
*Vendor Address 1	300 West Washington S	
Vendor Address 2		
*Vendor City	GREENSBORO	
Vendor County/Parish	Guilford	
*Vendor State	North Carolina	
*Vendor ZIP	27401	- 2624 <a href="#">Zip+4 Lookup</a>
<b>Please provide Point of Contact Information for matters involving this application</b>		
*Contact Prefix:	Ms.	
Contact Prefix (Other):		
*Contact First Name:	Courtney	
Contact Middle Initial:		
*Contact Last Name:	Hemphill	
Contact Suffix:	Select a Suffix	
Contact Suffix (Other) :		
*Contact Title:	Grant Analyst	
*Contact Address Line 1:	300 West Washington Street	

Contact Address Line 2:	<input type="text"/>		
*Contact City	<input type="text" value="GREENSBORO"/>		
Contact County:	<input type="text" value="Guilford"/>		
*Contact State:	<input type="text" value="North Carolina"/> ▼		
*Contact Zip Code:	<input type="text" value="27401"/>	- <input type="text" value="2624"/>	<a href="#">Zip+4 Lookup</a>
*Contact Phone Number:	<input type="text" value="336"/>	<input type="text" value="373"/>	<input type="text" value="2350"/> Ext: <input type="text"/>
Contact Fax Number:	<input type="text" value="336"/>	<input type="text" value="333"/>	<input type="text" value="6989"/>
*Contact E-mail Address:	<input type="text" value="courtney.hemphill@greensboro-n"/> <a href="#">Email Help</a>		



# BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2015-H3126-NC-DJ


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## Application Handbook

## Project Information

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*Descriptive Title of Applicant's Project			
2015 JAG for Guilford County			
*Areas Affected by Project			
City of Greensboro & High Point, North Carolina			
Guilford County, North Carolina			
Proposed Project			
	*Start Date	October	01  2014
	*End Date	September	30  2018
*Congressional Districts of <b>NC-06, NC-12</b>			
	Project	Congressional District 01, NC Congressional District 02, NC Congressional District 03, NC Congressional District 04, NC	
*Estimated Funding			
Federal	\$	191755	.00
Applicant	\$	0	.00
State	\$	0	.00
Local	\$	0	.00
Other	\$	0	.00
Program Income	\$	0	.00
TOTAL	\$	191755	.00





# BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2015-H3126-NC-DJ


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## Application Handbook

## Budget and Program Attachments

[Overview](#)

This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

[Applicant Information](#)
[Project Information](#)
[Budget and Program Attachments](#)
[Assurances and Certifications](#)
[Review SF 424](#)
[Submit Application](#)
[Help/Frequently Asked Questions](#)
[GMS Home](#)
[Log Off](#)

<a href="#">COG FY 15 JAG Project Abstract.pdf</a>	Delete
<a href="#">COG FY 15 JAG Project Narrative.pdf</a>	Delete
<a href="#">COG Budget Detail Worksheet \$191,755.pdf</a>	Delete
<a href="#">COG Budget Narrative \$191,755.pdf</a>	Delete
<a href="#">COG Purchasing Manual Draft.pdf</a>	Delete
<a href="#">Guil. Co. Purchasing Manual.pdf</a>	Delete
<a href="#">HP Fiscal Policy Guidelines.pdf</a>	Delete
<a href="#">HP Purchasing Manual.pdf</a>	Delete
<a href="#">COG FY 15 JAG MOU.pdf</a>	Delete
<a href="#">COG FY 15 Disclosure of Pending Applications.pdf</a>	Delete
<a href="#">COG Signed Financial Capability.pdf</a>	Delete
<a href="#">CM Approval Authorized Signing Official 3.5.15.pdf</a>	Delete
<a href="#">COG Signed Disclosure of Lobbying Form.pdf</a>	Delete
<a href="#">COG.SAM Claim.pdf</a>	Delete
<a href="#">COG FY 15 JAG Review Narrative.pdf</a>	Delete
Click on the Attach Button to upload an attachment	Attach

Continue

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

## COG FY 15 JAG Project Abstract

**Applicant Name:** City of Greensboro (lead/fiscal agent), City of High Point and Guilford County

**Project Title:** Guilford County Law Enforcement Enhancements FY 15

**Project Goals:** The Greensboro Police Department, High Point Police Department and Guilford County Sheriff's Department's primary goal is public safety. The agencies strive to provide safe communities for our citizens to live and work in.

**Project Description:**

The Greensboro Police Department will use the apportioned funds to purchase two patrol vehicles; thereby, increasing the Department's fleet.

The High Point Police Department will use the apportioned funds to purchase 9 in-car cameras.

The Guilford County Sheriff's Department will use the apportioned funds to purchase Body-worn Cameras. This use of funding falls under the **FY 15 JAG Priority Areas**.

Public safety is a primary concern for all three agencies. Without JAG funding, the identified needs would cut into local budgets throughout the three jurisdictions leading to cuts in vital services to our citizens.

**Top 5 Identifiers:**

Community Policing  
Equipment-General  
System Improvements  
Body-Worn Cameras  
Vehicles - Other

The Greensboro Police Department, on behalf of the High Point Police Department and Guilford County Sheriff's Department, is applying via the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2015 for funding to support technology upgrades, the purchase of body-worn cameras and patrol vehicles, thereby increasing the efficiency and effectiveness of the services provided to the community.

The Greensboro and High Point Police Departments and Guilford County Sheriff's Department have used JAG funding in past years for equipment upgrades to maintain effective, efficient policing strategies. All law enforcement agencies struggle to keep equipment current while offering the best service and protection to our citizens. With reductions, the City of Greensboro was able to meet a 3.5 million dollar general fund budget gap for the FY 15-16 and will again avoid any tax rate increase. The budget includes funding for outside agencies, with a portion being designated for economic development support services and employee compensation (merit increases and step adjustments). The City is also factoring in a 1.58 percent growth in property tax and 4-5 percent increase in sales tax revenue for the FY 15-16 budget. Guilford County's FY 15-16 budget maintains county service levels and allows for a 1 cent property tax decrease. The economy and revenues are improving in Guilford County which has allowed for increases in expenditures including funds to address employee compensation issues, an increase in the county's debt repayment obligations, and increases in funding for the Guilford County Schools and Guilford Technical Community College. High Point's FY 15-16 budget also maintains city service levels while implementing a tax rate decrease. There is potential for restructuring the local sales tax by state legislators. If the change is passed all of the agencies could face substantial reductions in services or increases in other revenue sources. The FY 15 JAG funding

will support the three agencies' efforts in reducing crime and protecting the public by funding needed equipment and patrol vehicles which may not otherwise be funded.

The three departments continue to leverage federal funds to promote their core objectives, including the Bulletproof Vest Partnership, the COPS Program, as well as the North Carolina Governor's Crime Commission grant for Project Safe Neighborhoods.

The Greensboro and High Point Police Departments and Guilford County Sheriff's Department have a rich history of partnership demonstrated by joint training, regional SWAT team operations, Violent Crimes Task Force Notifications, and participation on Federal task forces to include the ATF, DEA, FBI and the USMS. Other collaborative operations include HIDTA and the DWI Task Force. The departments continue to enhance information sharing through the technology of our P2P (Police to Police) system, a web-based sharing network for information on offenders available to anyone via the internet.

The Greensboro Police Department (GPD) will receive \$129,325, less 20% disparity to Guilford County Sheriff's Department, for a total of \$103,460. The GPD will use the apportioned funds to purchase two patrol vehicles; thereby, increasing the Department's fleet.

The GPD is currently implementing a Neighborhood Oriented Policing (NOP) Plan. NOP is a practice in policing that combines data-driven crime analysis with police/citizen partnerships to solve problems. NOP implementation will change some assignments, support geographic ownership of territory and problems, apply command responsibility over each response zone, and



align staffing so that there are enough officers working on any shift to allow all officers time not just to respond to calls, but to actively address problems and trends. The geographic boundary (police districts) and ownership phase went into effect April 29, 2015. Additional fleet vehicles (specifically patrol cars) are a need given the redistribution of patrol and community response team personnel.

Benefits of patrol cars include:

- Staffing: Allows officers needed to handle calls for service to respond.
- High visibility: Not only is a deterrent factor provided, but the public can readily identify a source of help during time of need.
- Physical protection: A light bar, spotlight and full markings offer maximum visibility, whether the officer is conducting a routine traffic stop or providing assistance along the highway. At the scene of traffic collisions or any blockage of the roadway, the protection provided by fully marked units is most valuable. Its presence not only offers physical protection to the officer and citizens at a scene but also warns approaching traffic.
- Keeps liability to a minimum: It is obvious and indisputable in its authority. While the full markings and light bar offer an important safety element in a pursuit, they also ensure compliance with statutory requirements for felony charges of eluding pursuit (i.e., the defendant knew that it was a police officer attempting to stop him).

GPD's Resource Management Division (RMD) oversees Fleet Management for the department. RMD staff conducts reviews to determine replacement priorities of vehicles in accordance with available general budget funds in partnership with the City's Equipment Services Division.

Consideration is given to cost-effectiveness, service and maintenance requirements, operational needs and technology. Total patrol car expenses encompass the initial purchase price plus vehicle up-fit such as installation of shields, blue light/specialty lighting, in-car radios, and mobile computer terminals. Resource Management has identified patrol cars as an ongoing need for the Department.

The High Point Police Department (HPPD) will receive \$49,967, less 20% disparity to Guilford County Sheriff's Department, for a total of \$39,974. The HPPD will use the apportioned funds to purchase 9 in-car cameras.

The HPPD currently has 128 patrol vehicles in its fleet. Of these, 80 patrol vehicles are equipped with in-car cameras. HPPD is presently working towards equipping all police patrol vehicles with in-car cameras. The department has found that in-car video cameras are one of the department's most valuable assets. The value of having in-car video camera systems in police vehicles is enormous for the officer and the public they are sworn to protect. The cameras enhance officer safety, improves accountability, reduces liability, simplifies incident review, enhances officer training, improves community perception, strengthens police leadership, advances prosecution and case resolution, enhances officer performance and professionalism, and, in the worst cases, can speak for an officer when the officer is unable to speak for him/herself.

The Guilford County Sheriff's Department will receive \$12,463 plus 20% disparity Greensboro and High Point Police Departments for a total of \$48,321. The Guilford County Sheriff's Office will use the apportioned funds to purchase Body-worn Cameras.

By utilizing this tool on sworn officers, involvement with citizens and the execution of law enforcement services may be captured electronically assists in providing “what the officer is experiencing” as well as provide a tool evaluation of not only officer behavior, but for the actions of the civilians that often times are not responding “civilly.” JAG funds coupled with general budget funds will enable the Sheriff’s Office to purchase and deploy this invaluable technological equipment in an effort to promote transparency in law enforcement operations.

This use of funding falls under the **FY 15 JAG Priority Areas**. The Guilford County Sheriff’s Office recognizes the importance for responsible policy and procedures to address data storage, privacy, victim’s access disclosure and training. In a true effort to promote transparency and officer/citizen safety all policies will take into consideration best practices and fall under the purview of the Guilford County Sheriff’s Office Legal staff.

Grants, such as the Edward Byrne Memorial Justice Assistance Grant opportunity, affords agencies the capacity to obtain law enforcement needs which otherwise might go unfunded. The current economy is forcing law enforcement agencies to do more with less; therefore, exploring various ways to leverage local tax dollars including seeking alternative funding sources such as grants is imperative.

The Greensboro and High Point Police Departments and Guilford County Sheriff’s Department will implement their evaluation and data collection plans at the beginning of their projects, in order to capture and document activities and actions contributing to relevant project

outcomes/impacts. The agencies will also report on all accountability measures that pertain to the proposed BJA JAG-funded activities via the Performance Measurement Tool (PMT) quarterly and address the BJA's qualitative (narrative) questions annually.

The City of Greensboro will assemble and submit quarterly financial and performance reports, along with required supporting documentation, submitted by the sub-recipient. This information will be submitted by sub-recipients to the City of Greensboro by the 15<sup>th</sup> of the following month, post the end of a quarter (i.e. October- December). The performance report will include milestones achieved or to be achieved, any significant problems, issues or concerns, timely accomplishments and delays, and actual cost incurred compared to budget line items with variances explained.

Consideration will be given to utilizing standard forms, questionnaires, other instruments, and databases to facilitate the systematic data collection needed to effectively implement the data collection plan and conduct the requisite evaluation of program or project activities. These tools may include, but are not limited to:

- *Activity records or tracking forms.* These forms document the activities conducted and provide the basis for assessing connections between the program or project and its outcomes/impacts. The recording and tracking of basic process data is often necessary in order to evaluate all activities.
- *Outcome/impact data collection procedures and forms.* Based on the selected outcomes/impacts and performance measures to be used, forms need to be developed and a database established for recording and storing performance- or results-oriented data.



Relevant forms may include, for example, surveys or questionnaires used to assess knowledge and attitudes before and after a program/project intervention, or forms that record changes in organizational linkages or services provided as a result of a community policing activities.



## General Instructions & Resources

### [View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329  
EXPIRES 7/31/2016

### Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal( match ) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking (**To View an Example, Click Here**) at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in **28 CFR Parts 66** and **70**, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

- A. Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. *(Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50)* [To View an Example, Click Here](#)

**PERSONNEL (FEDERAL)**

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

**PERSONNEL NARRATIVE (FEDERAL)**

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

TOTAL PERSONNEL	\$0



**B. Fringe Benefits** – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) To View an Example, Click Here

**FRINGE BENEFITS (FEDERAL)**

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

**FRINGE BENEFITS NARRATIVE (FEDERAL)**



C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the "Contractual/Consultant" category. [To View an Example, Click Here](#)

**TRAVEL (FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other							
								\$0.00	
			Subtotal						\$0.00
\$0									
FEDERAL TOTAL								\$0	

**TRAVEL NARRATIVE (FEDERAL)**

**TRAVEL (NON-FEDERAL)**[illegible]

**TRAVEL NARRATIVE (NON-FEDERAL)**

\_\_\_\_\_

	TOTAL TRAVEL	\$0
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**D. Equipment** – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

**EQUIPMENT (FEDERAL)**

Item	Computation		Cost
	Quantity	Cost	
			\$0
FEDERAL TOTAL			\$0

**EQUIPMENT NARRATIVE (FEDERAL)**

**EQUIPMENT (NON-FEDERAL)**

Item	Computation		Cost
	Quantity		
			\$0
NON-FEDERAL TOTAL			\$0

**EQUIPMENT NARRATIVE (NON-FEDERAL)**

TOTAL EQUIPMENT	\$0
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E. **Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

[To View an Example, Click Here](#)

**SUPPLIES (FEDERAL)**

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
FEDERAL TOTAL			\$0

**SUPPLIES NARRATIVE (FEDERAL)**

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

	TOTAL SUPPLIES
	\$0



F. **Construction** – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

**CONSTRUCTION (FEDERAL)**

Purpose	Description of Work	Cost
	FEDERAL TOTAL	\$0

**CONSTRUCTION NARRATIVE (FEDERAL)**

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

TOTAL CONSTRUCTION	\$0
--------------------	-----

**G. Consultants/Contracts** – Indicate whether applicant’s formal, written Procurement Policy or the Federal Acquisition Regulations are followed.  
**Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day or \$56.25 per hour require additional justification and prior approval from OJP. To View an Example, Click Here

**CONSULTANT FEES (FEDERAL)**

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

**CONSULTANT FEES NARRATIVE (FEDERAL)**

**CONSULTANT FEES (NON-FEDERAL)**

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

**CONSULTANT FEES NARRATIVE (NON-FEDERAL)**

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

**CONSULTANT EXPENSES (FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other							
								\$0.00	
		Subtotal						\$0.00	
		SUBTOTAL							\$0
		FEDERAL TOTAL							\$0

**CONSULTANT EXPENSES NARRATIVE (FEDERAL)**

**CONSULTANT EXPENSES (NON-FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other							
								\$0.00	
		Subtotal						\$0.00	
		SUBTOTAL							\$0
		NON-FEDERAL TOTAL							\$0

**CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)**

TOTAL CONSULTANTS	\$0

**Contracts:** Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award.

**CONTRACTS (FEDERAL)**

Item	Cost
In-Car Cameras (High Point)	\$39,974
Officer Body-Worn Cameras (Guilford County)	\$48,321
Patrol Vehicles (Greensboro)	\$103,460
<b>FEDERAL TOTAL</b>	<b>\$191,755</b>

**CONTRACTS NARRATIVE (FEDERAL)**

9 WatchGuard 4RE In-Car Cameras x \$5,087 per unit = \$45,783  
The City of High Point has an allotment totaling \$39,974. The difference of \$5,809 will be paid for with State Forfeiture of Funds.  
For standardization and compatibility the Department is requesting to purchase the Watch-Guard 4RE in-car cameras.  
The cameras enhance officer safety, improves accountability, reduces liability, simplifies incident review, enhances officer training, improves community perception, strengthens police leadership, advances prosecution and case resolution, enhances officer performance and professionalism, and, in the worst cases, can speak for an officer when the officer is unable to speak for him/herself.

43 Officer Body-Worn Cameras x \$1,123.26 ea = \$48,300.18 + \$20.82 Shipping = \$48,321  
Guilford County has an allotment totaling \$48,321. The costs reflected are simply an estimate. The agency will purchase a large lot of the cameras utilizing the JAG funds to pay for a portion of the total number. A GAN will be executed if necessary when a quote is received for final costing.  
Officer Body-Worn Cameras will aid in the Department's efforts to promote a more professional, safe law enforcement atmosphere.

2 Patrol Vehicles x \$52,996 per vehicle = \$105,992  
The City of Greensboro has an allotment totaling \$103,460. The difference of \$2,532 will be paid for with general budget funds.  
Additional fleet vehicles (specifically patrol cars) are a need given the redistribution of patrol and community response team personnel due to the Department's implementation of a Neighborhood Oriented Policing (NOP) Plan.

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

TOTAL CONTRACTS	\$191,755
TOTAL CONSULTANTS/CONTRACTS	\$191,755



OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

TOTAL OTHER COSTS	\$0
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**I. Indirect Costs** – Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement ), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency , which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Note: Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

**INDIRECT COSTS (FEDERAL)**

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

**INDIRECT COSTS NARRATIVE (FEDERAL)**

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

	TOTAL INDIRECT COSTS
	\$0

**Budget Summary** – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$191,755	\$0	\$191,755
H. Other	\$0	\$0	\$0
Total Direct Costs	\$191,755	\$0	\$191,755
I. Indirect Costs	\$0	\$0	\$0
<b>TOTAL PROJECT COSTS</b>	<b>\$191,755</b>	<b>\$0</b>	<b>\$191,755</b>

<b>Federal Request</b>	\$191,755
<b>Non-Federal Amount</b>	\$0
<b>Total Project Cost</b>	\$191,755

*Public Reporting Burden*

*Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.*

## COG 2015 JAG Budget Narrative

- A. **Sworn Officer Positions:** This section is not applicable.
- B. **Non-Sworn Personnel:** This section is not applicable.
- C. **Equipment & Technology:** This section is not applicable.
- D. **Supplies:** This section is not applicable.
- E. **Travel & Training:** This section is not applicable.
- F. **Contracts & Consultants:**

### **In-Car Cameras (High Point)**

9 WatchGuard 4RE In-Car Cameras x \$5,087 per unit = \$45,783

The City of High Point has an allotment totaling \$39,974. The difference of \$5,809 will be paid for with State Forfeiture of Funds. For standardization and compatibility the Department is requesting to purchase the Watch-Guard 4RE in-car cameras.

This equipment is essential for the agency to successfully accomplish the goals and objectives of this grant/program. The cameras enhance officer safety, improve accountability, reduce liability, simplify incident review, enhances officer training, improve community perception, strengthen police leadership, advance prosecution and case resolution, enhance officer performance and professionalism, and, in the worst cases, can speak for an officer when the officer is unable to speak for him/herself. Procurement for these items will be done pursuant to City of High Point Purchasing guidelines and will be purchased off the existing contract.

### **Officer Body-Worn Cameras (Guilford County)**

43 Officer Body-Worn Cameras x \$1,123.26 ea = \$48,300.18 + \$20.82 Shipping = \$48,321

Guilford County has an allotment totaling \$48,321. The costs reflected are simply an estimate. The agency will purchase a large lot of the cameras utilizing the JAG funds to pay for a portion of the total number. A GAN will be executed if necessary when a quote is received for final costing.

This equipment is essential for the agency to successfully accomplish the goals and objectives of this grant/program. Body-worn cameras will be utilized to promote a more professional, safe law enforcement atmosphere. The goal of leveraging equipment purchases such as body-worn cameras is to improve policing services. Procurement for these items will be done pursuant to Guilford County Purchasing guidelines and competitive bidding process.

## COG 2015 JAG Budget Narrative

### **Patrol Vehicles (Greensboro)**

2 Patrol Vehicles x \$52,996 per vehicle = \$105,992

The City of Greensboro has an allotment totaling \$103,460. The difference of \$2,532 will be paid for with general budget funds.

This equipment is essential for the agency to successfully accomplish the goals and objectives of this grant/program. Additional fleet vehicles (specifically patrol cars) are a need given the redistribution of patrol and community response team personnel due to the Department's implementation of a Neighborhood Oriented Policing (NOP) Plan.

The budget reflected is based upon the most recent leasing costing estimate (2012) for patrol vehicles currently being utilized by the GPD. The City's Purchasing Division in combination with Equipment Services sets vehicle costs based on State Procurement Contracts. Procurement for the vehicles will be done pursuant to City of Greensboro Purchasing guidelines and will be purchased off the existing contract.

G. **Other Costs:** This section is not applicable.

H. **Indirect Costs:** This section is not applicable.

## COG FY 15 JAG Review Narrative

The City of Greensboro intends to make the FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application available to the Greensboro City Council for its review and comment on July 21, 2015. <https://greensboro.legistar.com/Calendar.aspx>

At the time of the application deadline (June 26, 2015), the City of Greensboro's FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application had not yet been made available for public review/comment due to delays with the established procedures to make such an opportunity available.

The City of Greensboro intends to make the FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application available to citizens for comment prior to application submission during the regular City Council Meeting of August 3, 2015. A notice of Public Hearing will be placed in the Carolina Peacemaker on approximately July 23, 2015 (post the Resolution for a Public Hearing Request being adopted by the Greensboro City Council on July 21, 2015). The Greensboro Police Department's Facebook page will also be utilized to seek public review/comment. First published on the GPD Facebook page on June 25, 2015 @ <https://www.facebook.com/pages/Greensboro-Police-Department/121815281200890?fref=ts>

COG. 2015 JAG Public Comment FB Posting 6.25.15

The screenshot shows the Facebook page for the Greensboro Police Department. The page header includes the department's name, a profile picture, and a cover photo. The main content area features a post from the department asking for input on how to use grant money. The post text reads: "GPD wants your input on how to use grant money! The department is applying for approximately \$103,460 as part of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. We intend to use the funds to purchase two patrol vehicles, thereby increasing the Department's fleet. Do you think this is a good use of the money? Or, do you have other suggestions on how to use it? You can let us know at a public hearing on Aug 3rd (date and time to be announced)... See More". The post has 4,792 likes and 5,837 post reaches. The right sidebar shows the page's statistics and a list of recent posts. The bottom of the page shows a photo gallery with images of police officers and vehicles.

Greensboro Police Department  
Law Enforcement

Timeline About Photos Reviews More

Answered 87% and in 1 hour  
Respond faster to turn on the icon

4,792 likes • 29 this week

300 were here • 12 this week

Invite friends to like this Page

5,837 post reach this week

Promote Your Page  
Reach up to 230,000 people near Greensboro  
Promote Page

ABOUT

Proud to be the first CALEA accredited law enforcement agency in NC

http://www.gsofd.org/ Promote Website

PHOTOS

Greensboro Police Department  
Just now

GPD wants your input on how to use grant money!  
The department is applying for approximately \$103,460 as part of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. We intend to use the funds to purchase two patrol vehicles, thereby increasing the Department's fleet.  
Do you think this is a good use of the money? Or, do you have other suggestions on how to use it? You can let us know at a public hearing on Aug 3rd (date and time to be announced)... See More

Like Comment Share

Greensboro Police Department  
3 hrs Edited (1) · 1

Crime Prevention Tips for Seniors While Out  
Carry your purse close to you... and never leave it unattended in a shopping cart.  
Don't carry large, bulky shoulder bags, carry only what you need... See More

Recent

2015  
2014  
2013  
2012  
2011  
Opened

See Your Ad Here

Greensboro Police Depart.  
Proud to be the first CALEA accredited law enforcement agency in NC  
Like Page · 4,792 people like this page  
Promote Page

<https://www.facebook.com/pages/Greensboro-Police-Department/121815281200890?fref=ts>



## COG FY 15 JAG Applicant Disclosure of Pending Applications

The Greensboro Police Department and High Point Police Department do not have pending applications for federally funded grants or sub-grants (including cooperative agreements) that includes requests for funding to support the same project being proposed under the 2015 JAG. These agencies are not seeking identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

Guilford County Sheriff's Department is seeking identical cost items outlined in the budget narrative and worksheet in the application under this solicitation. The pending applications are outlined below.

<b>Federal or State Funding Agency</b>	<b>Solicitation Name/ Project Name</b>	<b>Name/Phone/E-mail for Point of Contact at Funding Agency</b>
US Department of Justice NC Department of Public Safety	Technology Innovation for Public Safety (TIPS) Criminal Justice Improvement/Technology Improvements (2 Grant Applications)	Support/1-800-518 4726/ <a href="mailto:support@grants.gov">support@grants.gov</a>  Carlotta Winstead/1-919-733-4564/ <a href="mailto:Carlotta.Winstead@ncdps.gov">Carlotta.Winstead@ncdps.gov</a>



**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
ACCOUNTING SYSTEM AND FINANCIAL CAPABILITY QUESTIONNAIRE**

**SECTION A: PURPOSE**

The financial responsibility of grantees must be such that the grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria as outlined in the OJP Financial Guide.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

**SECTION B: GENERAL**

1. If your firm publishes a general information pamphlet setting forth the history, purpose and organizational structure of your business, please provide this office with a copy; otherwise, complete the following items:

<p>a. When was the organization founded/incorporated (month, day, year) <b>1808</b></p>	<p>b. Principle officers</p> <p><b>Nancy Vaughan</b>      <b>Mayor</b></p>	<p>Titles</p>
<p>c. Employer Identification Number: <b>56-6000230</b></p>	<p><b>Jim Westmoreland</b>      <b>City Manager</b></p>	<p><b>Richard Lusk</b>      <b>Finance Director</b></p>
<p>d. Number of Employees Full Time: <b>2,982</b> Part Time:</p>		

2. Is the firm affiliated with any other firm: ☐ Yes ☒ No  
If "yes", provide details: this is the first line  
this is the second line

3. Total Sales/Revenues in most recent accounting period. (12 months)  
**\$ 221,240,437**

**SECTION C: ACCOUNTING SYSTEM**

1. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants? ☒ Yes ☐ No

a. If yes, provide name, and address of Agency performing review:

**Grant Monitoring Division  
145 N Street NE  
Washington, DC 20530**

b. Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

Note: If review occurred within the past three years, omit questions 2-8 of this Section and Section D.

2. Which of the following best describes the accounting system: ☐ Manual ☒ Automated ☐ Combination

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant? ☒ Yes ☐ No ☐ Not Sure

4. Does the accounting system provide for the recording of expenditures for each grant/contract by the component project and budget cost categories shown in the approved budget? ☒ Yes ☐ No ☐ Not Sure

5. Are time distribution records maintained for an employee when his/her effort can be specifically identified to a particular cost objective? ☒ Yes ☐ No ☐ Not Sure

6. If the organization proposes an overhead rate, does the accounting system provide for the segregation of direct and indirect expenses? ☐ Yes ☒ No ☐ Not Sure

7. Does the accounting/financial system include budgetary controls to preclude incurring obligations in excess of:

a. Total funds available for a grant?

☒ Yes ☐ No ☐ Not Sure

b. Total funds available for a budget cost category (e.g. Personnel, Travel, etc)?

☒ Yes ☐ No ☐ Not Sure

8. Is the firm generally familiar with the existing regulation and guidelines containing the cost principles and procedures for the determination and allowance of costs in connection with Federal contracts/grants?

☒ Yes ☐ No ☐ Not Sure

**SECTION D: FUNDS CONTROL**

1. If Federal grant/contract funds are commingled with organization funds, can the Federal grant funds and related costs and expenses be readily identified?



Yes



No



Not Sure

**SECTION E: FINANCIAL STATEMENTS**

1. Did an independent certified public accountant (CPA) ever examine the financial statements?



Yes



No

2. If an independent CPA review was performed please provide this office with a copy of their latest report and any management letters issued.



Enclosed



N / A

3. If an independent CPA was engaged to perform a review and no report was issued, please provide details and an explanation below:

Our latest Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2014 can be found at the following website:  
<http://www.greensboro-nc.gov/modules/showdocument.aspx?documentid=25996>

**SECTION F: ADDITIONAL INFORMATION**

1. Use this space for any additional information (indicate section and item numbers if a continuation)

**SECTION G: APPLICANT CERTIFICATION**

I certify that the above information is complete and correct to the best of my knowledge.

1. Signature

R. L. Lusk

a. Title

Finance Director

b. Firm Name, Address, and Telephone Number

City of Greensboro  
300 W. Washington St  
Greensboro, NC 27401  
(336) 373-2489

**SECTION H: CPA CERTIFICATION**

The purpose of the CPA certification is to assure the Federal agency that the recipient can establish fiscal controls and accounting procedures which assure that Federal and State/local funds available for the conduct of the grant programs and projects are disbursed and accounted for properly. If the audit report requested in Section E 2 above is not enclosed, then completion of this section is required.

1. Signature

b. Firm Name, Address, and Telephone Number

a. Title

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 4 HOURS (OR MINUTES) PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECTS OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO OFFICE OF JUSTICE PROGRAMS, OFFICE OF THE COMPTROLLER, 810 - 7<sup>TH</sup> STREET, NW, WASHINGTON, DC 20531; AND TO THE PUBLIC USE REPORTS PROJECT, 1121-7120, OFFICE OF INFORMATION AND REGULATORY AFFAIRS, OFFICE OF MANAGEMENT AND BUDGET, WASHINGTON, DC 20503.



**U.S. Department of Justice**

Office of Community Oriented  
Policing Services (COPS)

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Grant Monitoring Division  
145 N Street NE  
Washington, DC 20530  
800-421-6770  
(202) 616-8650 (Fax)

September 3, 2011

Via Email and U.S. Mail

Ms. Courtney Hemphill  
City of Greensboro Police Department  
300 West Washington Street  
Greensboro, NC 27401

Dear Ms. Hemphill,

Thank you for your cooperation during the site visit conducted on August 25, 2011. I would like to extend my sincere appreciation to you and the City of Greensboro Police Department team for the planning and preparation you did for the site visit. You did a superb job orchestrating the round of interviews, scheduling the tour, and arranging all the documents I requested. Your conscientiousness did not go unnoticed.

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) is required by Federal regulations to monitor all programs, projects, and activities funded by us to ensure your department's compliance with the terms and conditions for each COPS grant and to review your department's community policing efforts.

The COPS grant reviewed during the site visit was the COPS Hiring Program grant #2010ULWX0018. Based on the information submitted during the site visit, I do not require any further information. I would, however, like to provide you with additional feedback in some other important areas.

**Community Policing**

Currently, your department is pursuing the community policing strategies as described in your grant applications. I wish you continued success in the implementation of your community policing efforts throughout the county.

**Nonsupplanting Requirement**

All COPS grantees are prohibited from supplanting throughout the grant period. COPS grant funds may only be used to pay for officers' salaries as of the grant award date.

Ms. Hemphill  
September 3, 2011  
Page 2

Based on my review of the documentation provided during the site visit, it has been determined that your department is in compliance with the nonsupplanting requirement.

### **Reporting**

Your department appears to be filing the programmatic and financial progress reports and other required documentation in a timely and accurate fashion.

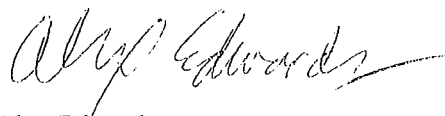
### **Retention**

As a reminder, all COPS Office hiring program grantees are required to retain the additional COPS-funded officer positions funded under the CHP grant program with local funding at the conclusion of the grant. If circumstances arise which appear to prevent retention, your department should immediately notify your COPS grant program specialist.

You may contact your Grant Program Specialist, Priya Sarathy-Jones, Grants Administration Division, at (202) 353-9790, if you have any questions concerning your COPS grant or for further grant program information.

Once again, thank you and for the assistance provided to me during the grant monitoring site visit. The COPS Office is vested in facilitating your success with community policing implementation. Please direct any correspondence to me at [Alex.edwards@usdoj.gov](mailto:Alex.edwards@usdoj.gov) or you may call me at (202) 616-3557 for any questions concerning this letter.

Sincerely,



Alex Edwards  
Grant Monitoring Specialist

Cc: Priya Sarathy-Jones, Grant Program Specialist  
Grant #2010ULWX0018



U.S. Department of Justice  
Office of Community Oriented Policing Services (COPS)

Grant Monitoring Division  
145 N Street NE  
Washington, DC 20530  
800-421-6770  
(202) 616-8650 (Fax)

**DRAFT SITE VISIT AGENDA**

**CITY OF GREENSBORO  
GREENSBORO, NC**

**THURSDAY, AUGUST 25, 2011**

**MORNING**

- 09:00 – 09:15      Introductory interview to discuss COPS Statement of Purpose/Overview of visit.
- 09:15 – 10:45      Interview **panel** of law enforcement personnel, community members, or other persons having knowledge of activities such as:
- Community policing efforts from grant application (law enforcement personnel)
  - Crime Prevention efforts (law enforcement personnel)
  - Problem Solving (law enforcement personnel)
  - Officer Training in Community Policing (law enforcement personnel)
  - Working in the community and partnerships with other groups (community members)
- 10:45 – 12:25      Administrative, financial, and programmatic review of the CHP Grant # 2010ULWX0018:
- CHP Grant:
- Conduct a review of hire/rehire dates, staffing levels, grant financial and program reports, grant accounts reimbursement history, community policing efforts from *Section 6* of grant application, special grant conditions and requirements, and retention of grant positions
- 12:25 – 1:25      BREAK
- 1:25 – 1:35      Personal time – Alex Edwards

**AFTERNOON**

- 1:35 – 3:45      Tour of community benefiting from the COPS grant to meet with citizens, civic groups, neighborhood coordinators, business leaders, or school administrators, as applicable
- 3:45 – 4:00      Exit interview

**PLEASE NOTE:**      This is a suggested DRAFT AGENDA. Please remember to include the names and titles of individuals scheduled to be present. Please allow 15-20 minutes per interview.

## **Report of Independent Auditor**

To the Honorable Mayor and  
Members of City Council  
City of Greensboro, North Carolina

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Greensboro, North Carolina (the "City") as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Greensboro ABC Board (the "Board") and the Greensboro Housing Development Partnership, (the "Partnership"). Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinions, insofar as it relates to the amounts included for the Board and the Partnership is based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the Board and the Partnership were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consist of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary and Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund statements and schedules, and statistical section, as listed in the table of contents, as well as the schedule of expenditures of federal and state awards as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-profit Organizations*, and the State Single Audit Implementation Act are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements and schedules and the schedule of expenditures of federal and state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2014, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Raleigh, North Carolina  
October 23, 2014



**Report of Independent Auditor on Internal Control over Financial Reporting  
And on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Honorable Mayor and  
Members of the City Council  
City of Greensboro, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Greensboro, North Carolina (the "City"), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated October 23, 2014. Our report includes reference to other auditors who audited the financial statements of the Greensboro ABC Board (the "Board") and the Greensboro Housing Development Partnership (the "Partnership") as described in our report on the City's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported separately by those auditors. The financial statements of the Board and the Partnership were not audited in accordance with *Government Auditing Standards*.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

 Cherry Rickett LLP

Raleigh, North Carolina  
October 23, 2014

**Report of Independent Auditor on Compliance for Each Major  
Federal Program and Report on Internal Control over Compliance in Accordance  
With OMB Circular A-133 and the State Single Audit Implementation Act**

To the Honorable Mayor and  
Members of the City Council  
City of Greensboro, North Carolina

**Report on Compliance for Each Major Federal Program**

We have audited the City of Greensboro, North Carolina (the "City") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2014. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the State Single Audit Implementation Act. Those standards, OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.


**Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

 L L P

Raleigh, North Carolina  
October 23, 2014

**Report of Independent Auditor on Compliance for Each Major  
State Program and Report on Internal Control over Compliance in Accordance with  
OMB Circular A-133 and the State Single Audit Implementation Act**

To the Honorable Mayor and  
Members of the City Council  
City of Greensboro, North Carolina

**Report on Compliance for Each Major State Program**

We have audited the City of Greensboro, North Carolina (the "City") compliance with the types of compliance requirements described in the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission that could have a direct and material effect on each of the City's major state programs for the year ended June 30, 2014. The City's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the City's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the State Single Audit Implementation Act. Those standards, OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the City's compliance.

**Opinion on Each Major State Program**

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2014.

**Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

 LLP

Raleigh, North Carolina  
October 23, 2014

**CITY OF GREENSBORO, NORTH CAROLINA**  
**SUMMARY SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

YEAR ENDED JUNE 30, 2014

---

**Section I – Summary of Auditor's Results**

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified? ☐ yes ☒ no
- Significant deficiency(s) identified that are not considered to be material weaknesses ☐ yes ☒ none reported

Noncompliance material to financial statements noted ☐ yes ☒ no

Federal Awards

Internal control over major federal programs:

- Material weaknesses identified? ☐ yes ☒ no
- Significant deficiency(s) identified that are not considered to be material weaknesses ☐ yes ☒ none reported

Noncompliance material to federal awards ☐ yes ☒ no

Type of auditor's report issued on compliance for major federal program: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133 ☐ yes ☒ no

Identification of major federal programs:

<u>CFDA#</u>	<u>Program Name</u>
20.500 & 20.507	Federal Transit Cluster
81.128	Energy Efficiency Grant and Better Homes Grant

**CITY OF GREENSBORO, NORTH CAROLINA**  
**SUMMARY SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

*YEAR ENDED JUNE 30, 2014*

---

Dollar threshold used to distinguish  
between Type A and Type B Programs

\$743,048

Auditee qualified as low-risk auditee

X yes

     no

State Awards

Internal control over major state programs:

- Material weaknesses identified?

     yes

X no

- Significant deficiency(s) identified  
that are not considered to be  
material weaknesses

     yes

X none reported

Noncompliance material to state awards

     yes

X no

Type of auditor's report issued on compliance of major state programs: Unmodified

Any audit findings disclosed that are required to be  
reported in accordance with the State Single  
Audit Implementation Act

     yes

X no

Identification of major state programs:

Program Name

Powell Bill Funds

Clean Water – S Buffalo Habitat Enhancement FY12



**CITY OF GREENSBORO, NORTH CAROLINA**  
**SUMMARY SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

*YEAR ENDED JUNE 30, 2014*

---

**II. - Findings Related to the Audit of the Basic Financial Statements of the City**

None reported.

**III. – Findings and Questioned Costs Related to the Audit of Federal Awards**

None reported.

**IV. – Findings and Questioned Costs Related to the Audit of State Awards**

None reported.

**CITY OF GREENSBORO, NORTH CAROLINA**  
**SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS**

*YEAR ENDED JUNE 30, 2014*

---

**There were no findings reported in our audit of the basic financial statements, findings and questioned costs related to our audit of federal and state awards.**



Mr. Richard Lusk, Finance Director  
City of Greensboro, North Carolina  
P.O. Box 3136  
Greensboro, North Carolina 27402-3136

The purpose of this correspondence is to inform you that we did not issue a management letter or a SAS 115 letter related to our audit of fiscal year ended June 30, 2014.

*Cherry Bekaert* LLP

Raleigh, North Carolina  
October 23, 2014

CITY OF GREENSBORO, NC CITY OF HIGH POINT, NC &  
GUILFORD COUNTY CONTRACT NO

STATE OF NORTH CAROLINA

KNOW ALL BY THESE PRESENTS

COUNTY OF GUILFORD

INTERLOCAL AGREEMENT

BETWEEN THE CITIES OF GREENSBORO, NC; HIGH POINT, NC; AND COUNTY  
OF GUILFORD, NC

**2015 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

THIS AGREEMENT is hereby made and entered into this 1st day of October, 2014, by and between, the CITY OF GREENSBORO and, the CITY OF HIGH POINT, both of Guilford County, State of North Carolina, acting by and through their governing bodies, the respective City Councils, and GUILFORD COUNTY, acting by and through its governing body, the Guilford County Board of Commissioners, hereinafter referred to as the COUNTY.

W I T N E S S E T H:

**WHEREAS**, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions; and

**WHEREAS**, the JAG Program (**CFDA #16.738**) provides states and units of local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court programs including indigent defense, prevention and education programs, corrections and community corrections, drug treatment and enforcement, crime victim and witness initiatives, and planning, evaluation, and technology improvement programs; and

**WHEREAS**, awards of at least \$25,000 or more are four years in length with an award period of October 1, 2014 through September 30, 2018; and

**WHEREAS**, this Agreement is made under the authority of N.C. General Statutes Sections 160A-460 etseq. through 160A-466; and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, The CITY OF GREENSBORO will serve as the lead administrator/fiscal agent for the **2015 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**; and

CITY OF GREENSBORO, NC CITY OF HIGH POINT, NC &  
GUILFORD COUNTY CONTRACT NO

**WHEREAS**, the CITY OF GREENSBORO and the CITY OF HIGH POINT and the COUNTY believe it to be in their best interests to reallocate the **\$191,755** in JAG funds; and

**NOW THEREFORE**, the CITY OF GREENSBORO and the CITY OF HIGH POINT and the COUNTY agree as follows:

**Section 1.**

The CITY OF GREENSBORO agrees to allocate to the CITY OF HIGH POINT a total of **\$39,974** in JAG funds. (Original award \$49,967 less 20% disparity amount of \$9,993 given to GUILFORD COUNTY).

**Section 2.**

The CITY OF GREENSBORO agrees to allocate to the COUNTY a total of \$48,321 in JAG funds. (Original award \$12,463 plus 20% disparity of \$35,858 total; \$25,865 from the CITY OF GREENSBORO and \$9,993 from the CITY OF HIGH POINT).

**Section 3.**

The CITY OF GREENSBORO shall retain \$103,460 in JAG funds. (Original award \$129,325 less 20% disparity amount of \$25,865 to GUILFORD COUNTY ).

**Section 4.**

Each party agrees to use the allocated JAG funds for purposes consistent with the grant program until they are expended.

**Section 5.**

The parties to this Agreement will seek reimbursement on a quarterly basis from the Bureau of Justice Assistance (BJA) via the CITY OF GREENSBORO serving as the lead administrator/fiscal agent.

**Section 6.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

**Section 7.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

CITY OF GREENSBORO, NC CITY OF HIGH POINT, NC &  
GUILFORD COUNTY CONTRACT NO

Section 8.

This Agreement may only be terminated as to any party, by that party’s un-incorporation or written notice to each of the other parties sixty (60) days prior to the requested termination.

Section 9.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 10.

The terms of this Agreement may only be amended with a written Contract Amendment executed by the Parties.

Section 11.

This Agreement is subject to the jurisdiction and laws of the State of North Carolina.

Section 12.

This Agreement, including the Exhibits and/or Attachments, if any, sets forth the entire Agreement between the parties. All prior conversation or writings between the parties hereto or their representatives are merged within and extinguished.

IN WITNESS WHEREOF, the parties have set their hands and seals all pursuant to authority duly granted as of the day and year first above written.

(The remainder of this page has been intentionally left blank.)

CITY OF GREENSBORO, NC CITY OF HIGH POINT, NC &  
GUILFORD COUNTY CONTRACT NO

**GUILFORD COUNTY, NC.**

**ATTEST:**

\_\_\_\_\_  
**County Manager**

\_\_\_\_\_  
**Clerk to Board**

**APPROVED AS TO FORM & LEGALITY:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**County Attorney's Office**

\_\_\_\_\_  
**Sheriff's Department Representative**

**This instrument has been pre-audited in the  
manner required by the Local Government  
Budget and Fiscal Control Act.**

**APPROVED AS TO LEGAL  
SUFFICIENCY:**

\_\_\_\_\_  
**Interim Finance Director**

\_\_\_\_\_  
**County Attorney's Office**

NOTE: The MOU is currently being routed for review & signatures by the participating agencies and will be submitted to the SPA upon being fully executed. ~Courtney Hemphill 6/24/15.

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  City of Greensboro 300 West Washington Street Greensboro, NC 20401-2624  Congressional District, if known: NC-12			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   Congressional District, if known:		
<b>6. Federal Department/Agency:</b> US DOJ, Office of Justice Programs			<b>7. Federal Program Name/Description:</b> Edward Byrne Memorial Justice Assistance Grant (JAG) Program  CFDA Number, if applicable: 16.738		
<b>8. Federal Action Number, if known:</b>			<b>9. Award Amount, if known:</b> \$ 191755		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI): Craig Saperstein Pillsbury Winthrop Shaw Pittman LLP 2300 N Street, NW Washington, DC 20037-1122			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI): Craig Saperstein		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: <u>Wesley Reid</u> Print Name: <u>Wesley Reid</u> Title: <u>Assistant City Manager of Public Safety</u> Telephone No.: <u>336-373-2002</u> Date: <u>6/26/15</u>		
<b>Federal Use Only:</b>					Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)





BJA FY 15 Edward Byrne Memorial Justice Assistance  
Grant (JAG) Program - Local Solicitation 2015-H3126-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Review SF 424](#)

[Submit Application](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

Certifications

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Prefix:	Mr.
Prefix (Other):	
*First Name:	Wesley
Middle Initial:	
*Last Name:	Reid
Suffix	Suffix:
Suffix (Other):	
*Title:	Assistant City Manager
*Address Line 1:	300 West Washington Street
Address Line 2:	
*City:	GREENSBORO
County:	Guilford
*State:	North Carolina
*Zip Code:	27401 - 2624 <a href="#">Zip+4 Lookup</a>

*Phone:	<input type="text" value="336"/> - <input type="text" value="373"/> - <input type="text" value="2002"/>	Ext : <input type="text"/>
Fax:	<input type="text"/> - <input type="text"/> - <input type="text"/>	
*E-mail:	<input type="text" value="wesley.reid@greensbor"/> <a href="#">Email Help</a>	
<p><input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>		

Save and Continue

**NOTE: You must click on the "Accept" button at the bottom of the page before closing this window**



OMB APPROVAL  
NUMBER 1121-0140

EXPIRES 03/31/2016

### STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).

5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

7. If a governmental entity:

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Accept

**NOTE: You must click on the "Accept" button at the bottom of the page before closing this window**

**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov), and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov), and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Accept





# BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2015-H3126-NC-DJ


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<b>APPLICATION FOR FEDERAL ASSISTANCE</b>	<b>2. DATE SUBMITTED</b>	<b>Applicant Identifier</b>
<b>1. TYPE OF SUBMISSION</b> Application Non-Construction	<b>3. DATE RECEIVED BY STATE</b>	<b>State Application Identifier</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>		
<b>Legal Name</b> City of Greensboro		<b>Organizational Unit</b> Greensboro Police Department
<b>Address</b> 300 West Washington Street GREENSBORO, North Carolina 27401-2624		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Hemphill, Courtney (336) 373-2350
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 56-6000230		<b>7. TYPE OF APPLICANT</b> Municipal
<b>8. TYPE OF APPLICATION</b> New		<b>9. NAME OF FEDERAL AGENCY</b> Bureau of Justice Assistance
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b> NUMBER: 16.738 CFDA: EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b> 2015 JAG for Guilford County
<b>12. AREAS AFFECTED BY PROJECT</b> City of Greensboro & High Point, North Carolina Guilford County, North Carolina		
<b>13. PROPOSED PROJECT</b> Start Date: October 01, 2014 End Date: September 30, 2018		<b>14. CONGRESSIONAL DISTRICTS OF</b>  a. Applicant b. Project NC12 NC06
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>
Federal	\$191,755	Program has not been
Applicant	\$0	
State	\$0	

Local	\$0	selected by state for review
Other	\$0	
Program Income	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>  N
TOTAL	\$191,755	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</b>		

Continue