

Minority and Women Business Enterprise Office
City of Greensboro



May 5, 2015

TO: Brandon Hill, Project Manager

FROM: Tiffany Jones, M/WBE Specialist

SUBJECT: Contract Number 2015-012, Elevator Modernization of MMOB -
Good Faith Efforts Review

I reviewed the documentation submitted by Otis Elevator Company to determine compliance with the City's M/WBE Plan; an M/WBE contract goal of 10% was established for this contract. Affidavit C submitted with the bid indicates the contractor met the M/WBE goal.

Otis Elevator Company has agreed to meet its M/WBE commitment utilizing the following firm:

WBE	Cooper Electrical Construction Company	Guilford, NC	Electrical	\$35,440.00	10.4%
-----	---	--------------	------------	-------------	-------

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ