



**DATE:** February 26, 2016  
**TO:** Adam Conn, Water Resources  
**FROM:** Tiffany Jones, M/WBE Office  
**DEPARTMENT:** Water Resources  
**SUBJECT:** Utility Locate Services

The M/WBE Office reviewed the documentation for the Utility Locate project to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established for the contract. M/WBE firms were notified about the contract; however none submitted a proposal.

The M/WBE Office participated in the evaluation process of the three firms that submitted proposals. Cox Utility was selected as the vendor and will perform all of the work with its own workforce.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

TJ

cc: Gwen Carter, M/WBE Coordinator