



DATE: October 31, 2019
TO: Elijah Williams, Water Reclamation Manager
FROM: Gwen Carter, M/WBE Coordinator
DEPARTMENT: Water Resources
SUBJECT: M/WBE Memo for Mowing Services at T.Z. Osborne WRF

The M/WBE Office reviewed the documentation submitted for the Mowing Services contract at the T.Z. Osborne Water Reclamation Facility to determine compliance with the City of Greensboro M/WBE Program Plan. M/WBE firms were notified of the opportunity to submit proposals. Sharpe's Landscaping & Design, an MBE firm was the selected vendor and will self-perform the required duties of the contract with its own workforce.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

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