



DATE: May 23, 2018
TO: Virginia Spillman, Engineering Manager
FROM: Kirim McGee, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Groometown Road Water Booster Station Improvements Design

The M/WBE Office reviewed the documentation submitted by Arcadis G&M of North Carolina, Inc. to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Arcadis G&M of North Carolina, Inc. proposed to commit \$53,650.00 or 17.1% of the total contract value of \$313,700.00 to MBE firms.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Critek Engineering Group P.C.	Guilford	Protégé (Mentor/Protégé Management, Preliminary Design, Final Design, and Bid Phase Services)	\$45,250.00	14.4%
MBE	JC Waller & Associates, P.C.	Guilford	Surveying Services	\$8,400.00	2.7%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

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