



DATE: March 4, 2021

TO: Chris Spencer, Engineering Manager

FROM: Shadi Zeidan, M/WBE Specialist

DEPARTMENT: Transportation

SUBJECT: M/WBE Memo for Contract 2017-0230 Holts Chapel Road and Lowdermilk Street Widening and Sidewalk Improvements Project (EL 5101 DM) - Change Order 1

The M/WBE Office reviewed the change order for additional construction engineering and inspection services for the Holts Chapel Road and Lowdermilk Street widening and Sidewalk Improvement project to determine continue compliance with the M/WBE Program Plan. Contract 2017-0230 was awarded to Michael Baker Engineering Inc. and approved by City Council on July 18, 2017. Contracts utilizing any amount of federal funds must adhere to federal guidelines. This service also falls under one of the categories excluded from the application of the M/WBE Program Plan.

The M/WBE Program Plan Policy states on page 3, section III - Scope of M/WBE Program, (a) Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program and Airport Concessions Disadvantaged Business Enterprise Program as set forth in 49 CFR Parts 23 and 26 or any successor regulations or legislation; are exempted from the plan.

Cc: Allison Staton, M/WBE Compliance Officer
Jason Geary, Engineering and Inspections Department