



DATE: August 31, 2017
TO: Butch Shumate, Facilities
FROM: Kirim McGee, M/WBE Office
DEPARTMENT: Guilford Metro 911
SUBJECT: M/WBE Memo for Janitorial Services at the Guilford Metro 911 Emergency Operations Center.

The M/WBE Office reviewed the documentation submitted for the Janitorial Services at the Guilford Metro 911 Emergency Operations Center contract to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBEs were included in the bid solicitation. Of the three bids received, one was from an MBE firm.

Century Janitorial Plus LLC (Certified MBE Firm) was the lowest responsible, responsive bidder. The firm proposed to perform all elements of the contract with its own work forces without the use of subcontractors.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator