



DATE: December 7, 2016
TO: Guy Ingle, Engineering & Inspection
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Engineering & Inspection
SUBJECT: Contract #2009-086 Mackay Road Widening Design

The M/WBE Office reviewed the documentation submitted by Borum, Wade, and Associates, P. A. (BWA) to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

BWA proposed to commit \$18,500 or 9.5% of the total contract value of \$195,460 to a MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Davenport	Forsyth	Traffic Control Design	\$18,500	9.5%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator