



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Resource Management Branch

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November 24, 2014

406020: JS: AYD

MEMORANDUM TO: Assistant Special Agent in Charge
Charlotte Field Division

FROM: Branch Chief, John Schmidt
Resource Management Branch

SUBJECT: State and Local Overtime Initial FY 2015 Allocation

This memorandum will serve to transmit the Fiscal Year (FY) 2015 allocation for State and Local Overtime (SLOT).

The Charlotte Field Division has been allocated the following amount for FY 2015:

\$128,000.00

Pursuant to the Memorandum of Agreement (MOA), ATF has agreed to reimburse the overtime salary costs incurred by those agencies participating in the State and Local Overtime (SLOT) program while assisting ATF in joint law enforcement operations.

<u>Charlotte Field Division</u>	<u>MOA Number</u>	<u>Initial Allocation</u>
Burlington PD	15-CHA-287-AFF	\$1,000.00
Greensboro PD	15-CHA-097-AFF	\$25,000.00
Guilford Co SO	15-CHA-098-AFF	\$1,500.00
High Point PD	15-CHA-100-AFF	\$5,000.00
Winston-Salem PD	15-CHA-114-AFF	\$9,000.00
		\$128,000.00

Assistant Special Agent in Charge

Allocations may be modified by ATF for necessary operational and funding purposes. Modifications to your allocation will be provided through electronic communication. The use of Asset Forfeiture Funds is restricted by law. Please ensure that participating agencies are compliant with the rules as stated in the MOA. Full utilization of funds is strongly encouraged; fund usage is monitored continuously by the Resource Management Branch (RMB) and may be withdrawn or reallocated for other critical areas.

Agencies should not perform or work on behalf of ATF without having a fully executed MOA in place. The agency is eligible for work on the date the last official has signed the MOA, and not before that time.

The following summary of work will not be reimbursed:

- Training
- Travel
- PSN case review
- Operations conducted under a general case investigation number ending in 0000 or 0001

When classifying the activity conducted during the overtime worked, TFOs should limit the use of "other" within the Summary Section. If a TFO utilizes the description of "other", a very brief (minimum of 4 words) description needs to be provided.

As a reminder, no Task Force Officer may be paid in excess of \$17,374.25 through September 30, 2015.

Questions regarding the agreements and/or reimbursements should be directed to the State and Local Overtime team at (202) 648-7890, or contact your respective analyst via email at Antoria.Davis@atf.gov.

S/A John Schmidt