



DATE: March 1, 2016
TO: Chris Wilson, Assistant City Manager
FROM: Tiffany Jones, M/WBE Specialist
DEPARTMENT: Office of the City Manager
SUBJECT: TechLogic Preventive Maintenance

Attached is a waiver request for your approval. As required by the M/WBE Program Plan, the M/WBE Office searched the database and internet to determine if there were certified M/WBE firms or minority/women owned businesses in the MSA that could provide the service and was unable to locate any. The M/WBE Office supports the waiver of the Plan on this contract. The nature of this contract makes it impractical to apply the terms of the M/WBE Program Plan. Section VII (h)(i) of the M/WBE Program Plan allows for such a waiver under these circumstances.

If approved, please send signed copy to the M/WBE Office. Please give me a call at 373-7698 if you have any questions.

TJ
Attachment

cc: Gwen Carter, M/WBE Coordinator

This section is for M/WBE Office use only

Contact Name & Phone Number:

Tiffany Jones



The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

☐

Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;

☐

Sole Source: the required supplies or services are available from one responsible source

☐

Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;

☐

Emergency contracts for goods or supplies;

☐

Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

X

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

☐

The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Tiffany Jones 3/1/16

This section is for CMO Office use only

Contact Name:

Barbara Harris



The CMO Office approves the waiver request

☐

The CMO Office does not approve the waiver request.

Barbara Harris

Internal M/WBE Waiver Request Form

Date: 02.04.2016

Department: Libraries

Contact Name & Phone: Dena Keesee 373-2698

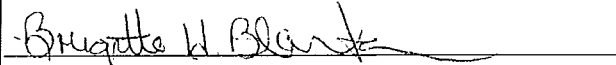
Contract Name and Number (if applicable): 2015-10131 Expires: 02/28/2016

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

TECH LOGIC PREVENTIVE MAINTENANCE AGREEMENT COVERS SOFTWARE AND HARDWARE ON EQUIPMENT THAT IS PROPRIETARY AND ONLY SUPPORTED BY THE PARENT COMPANY.

SHOULD CIRCUMSTANCES ARISE THAT WOULD DICTATE A NEED TO RECONSIDER THE USE OF THIS AGREEMENT/EQUIPMENT, WE WOULD CERTAINLY MOVE FORWARD AS REQUIRED BY THE CITY TO INSURE THE PROPER PROCESS IS FOLLOWED IN SELECTING A REPLACEMENT.



BRIGITTE H. BLANTON, LIBRARY DIRECTOR
GREENSBORO PUBLIC LIBRARY