



City of Greensboro

Melvin Municipal Building
300 W. Washington Street
Greensboro, NC 27401

Meeting Minutes - Draft Audit Committee

Thursday, January 16, 2020

3:00 PM

Legislative Conference Room

1. Call To Order

This Audit Committee meeting of the City of Greensboro was called to order at 3:07 p.m. on the above date in the Legislative Conference Room of the Melvin Municipal Office Building with the following members present:

Chairperson Mayor Nancy Vaughan, Councilmember Justin Outling, Councilmember Tammi Thurm, and public member Art Winstead.

Also present: City Manager David Parrish, City Attorney Chuck Watts, and Deputy City Clerk Tebony C. Rosa.

Cherry Bekaert Partner Eddie Burke, Assistant City Manager Larry Davis, Deputy Finance Director Marlene Druga, and Internal Audit Manager Len Lucas were also present.

2. Approval of Draft Minutes

1. [ID 20-0073](#) Motion to Approve the Minutes of the January 29, 2019 Audit Committee Meeting

Moved by Councilmember Outling, seconded by Councilmember Thurm, to adopt the January 29, 2019 Audit Committee meeting minutes. The motion carried by voice vote.

3. Old Business

There were no old business items to be discussed.

4. New Business

2. [ID 20-0084](#) Nomination of Public Member

Moved by Councilmember Outling, seconded by Councilmember Thurm, to nominate Art Winstead as the public member of the Audit Committee. The motion carried by voice vote.

3. [ID 20-0083](#) Independent Auditors' Presentation
Eddie Burke, Partner, Cherry Bekaert LLP
2018 - 2019 Audit Highlights

Deputy Finance Director Marlene Druga recognized Cherry Bekaert Partner, Eddie Burke to present the report.

Mr. Burke spoke to a manager's letter regarding audits; to notice and oversight procedures; to transitions within the city's Finance Department; to quality control; to policy changes; to journal entry adjustments; to internal controls; to onboarding protocols; and to information technology best practices.

Discussion took place regarding compliance testing; the oversight procedures; liabilities; review standards; evaluation of legal entities such as boards and commissions; and internal monitoring of grant distribution policies.

Mr. Burke expressed satisfaction with the results of compliance testing of the programs reviewed in the single audit;

verified account receivables; discussed bonds and fund balances; confirmed property, ad valorem, and sales taxes; spoke to liquid assets; and to budgeted expenditures for economic development projects.

Councilmember Thurm spoke to departmental expenditures; and to capital projects.

Public member Art Winstead entered the meeting at 3:27 p.m.

Discussion ensued regarding reconciling processes; changes in post-employment benefits; departmental expenditures; revenue streams; and infrastructure improvements.

Mayor Vaughan expressed appreciation to staff for the information provided.

(A copy of the PowerPoint Presentation is filed in Exhibit Drawer C, Exhibit No. 2, which is hereby referred to and made a part of these minutes.)

4. [ID 20-0085](#) Internal Audit Report

Internal Audit Manager Len Lucas explained the process for internal audits; spoke to the compliance review of various departments, property, and procurement cards; to the Public Information Tracking System (PIRT) process; reviewed grants and interdepartmental expenditures to include Greensboro Transit Authority (GTA) buses, Human Resources, and the Powell Bill.

Councilmember Outling voiced concern regarding grant fund distribution; spoke to utilizing non-profit organizations; and expressed the need for cost saving measures.

5. Adjournment

Moved by Councilmember Thurm, seconded by Councilmember Outling, to adjourn the meeting. The motion carried by voice vote.

THE AUDIT COMMITTEE ADJOURNED AT 3:55 P.M.

TEBONY C. ROSA
DEPUTY CITY CLERK

NANCY VAUGHAN
CHAIR