



DATE: May 5, 2020
TO: Danny Briggs, Utility Design Engineer
FROM: Allison Staton, Senior MWBE Specialist
DEPARTMENT: Water Resources
SUBJECT: M/WBE Memo for On-Call SCADA VPN Tunnel Data Services for Lake Townsend and Mitchell Water Treatment Plants

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with HDR Engineering Inc. of the Carolinas to provide SCADA On-Call Support VPN Tunnel Data Services for Lake Townsend and Mitchell Water Treatment Plants and to determine compliance of the M/WBE Program Plan. M/WBE goals were not established for the contract.

HDR Engineering Inc. of the Carolinas was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. The vendor committed to utilizing an M/WBE firm for the project.

The firm committed to subcontract 10% (\$15,000) or of the total contract value of \$150,000 to the following M/WBE firm.

Certification	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	SAMR, PLLC	Guilford	Field Verification and documentation support (CAD)	\$15,000	10%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such changes.

AS

cc: Gwen Carter, M/WBE Coordinator
Jay Guffey, Engineering Supervisor