



DATE: February 5, 2016
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources Department
SUBJECT: Protective Coating for Townsend Water Treatment Plant

The M/WBE Office reviewed the documentation submitted by Carolina Management Team (CMT), a WBE firm, to determine compliance with the City's M/WBE Program Plan. Contract goals were not established for the project; however the vendor was required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

CMT proposed to commit \$6,865 or 3.2% of the total contract value to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Covenant Enterprise Painting, LLC	Guilford	Painting	\$6,865	3.2%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator