



DATE: July 24, 2017
TO: Virginia Spillman, P.E.
FROM: Kirim McGee, M/WBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Summit Engineering Materials Testing- Package 4

The M/WBE Office reviewed the documentation submitted by Summit Engineering to determine compliance with the City's M/WBE Plan. There were no M/WBE goals established for the contract. M/WBE firms will be participating on the overall project in other capacities. Based on the nature of the work, there are no certified M/WBEs in the Greensboro MSA available to provide the service due to the specialty nature of the work involved with this contract.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee

cc: Gwen Carter