



DATE: June 7, 2018
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Specialist
DEPARTMENT: Water Resources
SUBJECT: Birch Creek Water & Sewer Extension Design & Bidding Phases

The M/WBE Office reviewed the documentation submitted by Arcadis to determine compliance with the City of Greensboro's M/WBE Program Plan. Contract goals were not established for the project; however, prospective respondents were required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Arcadis proposed to commit \$171,770 or 21% of the total contract value of \$800,000 to 1st and 2nd tier MBE firms.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	JC Waller & Associates, PC	Guilford	Surveying Services	\$144,287	18%
MBE	Cartographic Aerial Mapping, Inc	Guilford	Aerial Mapping	\$27,483	3%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator