

Internal M/WBE Waiver Request Form

Date: 01/11/2019 Department: Water Resources

Contact Name & Phone: Veronica Covert 3363734762

Contract Name and Number (if applicable):

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

There are no available M/WBEs within the 10 county MSA that provide the services in the RFP.

Request for Proposals: The City of Greensboro Water Resources Stormwater Division is soliciting proposals from NCDEQ Certified Labs located within a 50-mile radius of Greensboro NC, with proven experience and expertise, to provide laboratory analyses of water samples. The City's Professional Service Consultant Selection Process is Qualifications-Based.

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This section is for M/WBE Office use only

Contact Name & Phone Number:

The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

- Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;
- Sole Source: the required supplies or services are available from one responsible source
- Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;
- Emergency contracts for goods or supplies;
- Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

There are no certified M/WBEs in the Greensboro MSA available to provide the service due to the specialty nature of the work involved with this contract. *(Water Resources - NCDEQ Certified Labs)*

The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

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This section is for CMO Office use only

Contact Name:

The CMO Office approves the waiver request

The CMO Office does not approve the waiver request.