



DATE: May 20, 2020
TO: Brian Boyd, Construction Project Coordinator
FROM: Allison Staton, Senior MWBE Specialist
DEPARTMENT: Water Resources
SUBJECT: M/WBE Memo for Professional Engineering Services for the Hammel Road Waterline Replacement Project

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with Critek Engineering Group to provide Professional Engineering Services for the Hammel Road Waterline Replacement Project to determine compliance of the M/WBE Program Plan. M/WBE goals were not established for the contract.

Critek Engineering Group, an M/WBE firm was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. The vendor committed to utilizing an M/WBE firm for the project.

The firm committed to subcontract 5.00% (\$8,000) of the total contract value of \$157,530 to the following M/WBE firm.

Certification	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
WBE	Kennerly Engineering & Design	Davidson	Erosion and Sedimentation Control Design	\$8,000	5.00%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such changes.

AS

Cc: Gwen Carter, M/WBE Coordinator