



DATE: March 28, 2016
TO: Virginia Spillman, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources Department
SUBJECT: Mitchell WTP Clearwell Replacement Change Order 1

The M/WBE Program Plan requires a Prime contractor to make Good Faith Efforts to provide M/WBE firms an equal opportunity to perform on a contract including change orders. D.H. Griffin is currently providing services at Mitchell Water Treatment Plant; under the requested change order, D. H. Griffin proposed to commit \$11,116 or 1.5% of the total change order amount of \$750,200 to an MBE firm.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	Rankin Grading	Guilford	Hauling	\$11,116	1.5%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator