



**DATE:** November 29, 2018  
**TO:** Virginia Spillman, Engineering Manager  
**FROM:** Kirim McGee, M/WBE Office  
**DEPARTMENT:** Water Resources  
**SUBJECT:** M/WBE Memo for Reedy Fork Sewer Outfall Agreement for Professional Services

The M/WBE Program Plan requires a Prime contractor to make a Good Faith Effort to provide M/WBE firms an equal opportunity to perform on a contract including change orders. M/WBE goals were not established for the contract; prospective respondents were required to solicit and use certified M/WBEs if they were potential sources for services necessary to fulfill the contract. Withers Ravenel, Inc. proposed to commit \$47,000.00 or 12.5% of the total amount of \$375,000 to a MBE firm.

| <b>Certification</b> | <b>Firm Name</b>               | <b>County</b> | <b>Description of Work</b>       | <b>Dollar Value</b> | <b>Total Contract Percentage</b> |
|----------------------|--------------------------------|---------------|----------------------------------|---------------------|----------------------------------|
| M                    | Critek Engineering Group, P.C. | Guilford      | Erosion Control Plans and Design | \$47,000.00         | 12.5%                            |

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7747 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator