



DATE: April 21, 2017
TO: Mike Borchers, Water Resources
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Water Resources
SUBJECT: Lake Townsend Energy Plan

The M/WBE Office reviewed the documentation submitted by Enpulse Energy Conservation, an MBE firm, to determine compliance with the City's M/WBE Plan. Contract goals were not established for the project; however respondent was required to solicit and make a Good Faith Effort towards certified M/WBEs as potential sources for goods and services necessary to complete the project.

Enpulse, proposed to subcontract up to 20% of the total contract value of \$49,500 to non-M/WBE firms.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator