



OTHER SERVICES CONTRACT EXTENSION

Contract Extension No.: 1

Date: **March 11, 2015**

Contract No.:

14-12

Project: **One-year Extension of City Services Statement Printing and Mailing Services**

Vendor: **BUSINESS INK, CO.**

Contract Extension Estimate: **\$550,000.00**

Project Manager: **Jeff S. Kimel**

Account Number(s):

501-7012-02.5429 **\$100,000.00**

501-7012-02.5211 **\$450,000.00**

This contract extension will result in a contract time modification. This contract extension will extend the contract through October 31, 2016.

Description of Contract Extension:

This contract extension allows the Department to continue services with this vendor under its existing scope for an additional year. Those services include bill printing, preparation for mailing, and the cost of postage. Careful attention to detail must be paid to computer processing, types of materials used, quality of printing, and timeliness of processing.

Reason for Contract Extension:

When this contract was initiated, the term of the contract was three years with the option for two one-year extensions. This is the first one-year extension.

Estimated Quantities Of Work Resulting From Contract Extension And Agreed Basis Of Payment (Unit Prices or Lump Sum):

This is a payment based on unit price. Payments will be made based on unit prices outlined in the original contract.

Current Estimated Contract Total:	\$1,350,115.00
Estimated Value of Contract Extension No. 1:	\$550,000.00
Total Estimated Contract Value After This Contract Extension:	\$1,900,115.00